

Miscellaneous

P	OFFICE OF INDIAN AFFAIRS.	1879.
1341	Rec'd DEC 20	

[5-276.]

Carlisle ^{Agency,} Baraback Pa
 E 7/22
 Dec 11, 1879.
 Lt. R. A. Pratt
 U. S. Indian Agent

Requisition for Blanks and Blank Books during the
 six months ending June 30-, 1879.

Req. made Jan 3/79.
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~~Genl~~ Genl

UNITED STATES INDIAN SERVICE,

Training School for Indian Agency, June 18
 Carlisle 13 months, Carlisle Dec. 18 1879.

THE COMMISSIONER OF INDIAN AFFAIRS:

Sir: Please furnish, for official use at this ~~Agency~~ ^{School}, during the six months ending
 June 30th, 1879, the following-named blanks.

Very respectfully,

R. H. Poan
 1st Sr 10th Civ. In Charge U. S. Indian Agent.

QUANTITY.	No.	TITLE OF BLANK.	QUANTITY.	No.	TITLE OF BLANK.
20	1-002	Bonds, (Contractors'.)		5-212 (a)	Receipts—Supplies—Contract. (Flour & Grain.)
	1-006	Oath of Disinterestedness.		5-212 (b)	" " Open Market. (Flour and Grain.)
20	1-007	Abstract of Proposals.	30	5-240	Proposed Changes in Employés.
20	5-001	Abstract A to Property Return. (Articles Purchased.)	30	5-242	Quarterly Reports of Employés.
20	5-002	Abstract B to Property Return. (Received from Contractors.)		5-245	Reports Indian Police, Proposed Changes.
20	5-003	Abstract C to Property Return. (Received from other sources.)	20	5-248	Monthly Report of Physician.
20	5-004	Abstract D to Property Return. (Articles issued to Indians.)	50	5-249	" " " Schools.
	5-005	Abstract E to Property Return. (Sold to Employés.)		5-250	Weekly Supply Reports.
20	5-006 (a)	Abstract F to Property Return. (Expended in Service.)	20	5-276	Requisitions for Blanks and Blank Books.
100	5-006 (b)	Extra sheets for Abstract F.	50	5-300	Weekly Statements of Funds.
100	5-007	" " " Abstracts A, B, C, D, and E.	20	5-301	Monthly " " "
30	5-010	Abstract of Disbursements.	20	5-305	Quarterly " " Rec'pts & Disbursements.
10	5-037	General Instructions for Governm't of Agents.	20	5-310 (a)	Vouchers—Abs't D, Prop'y Return, Form No. 1.
20	5-080	Contracts for Beef.	20	5-310 (b)	" " " " 2.
	5-082	" " Goods and Supplies.	20	5-310 (c)	" " " " 3.
	5-084	" " Miscellaneous.	20	5-310 (d)	" " " " 4.
	5-086	" " Transportation.		5-315 (a)	" " " F, Account of Sales of Public Property.
20	5-092	Estimates " Funds.	20	5-315 (b)	Vouchers—Abs't F, Issues to Boarding Schools.
	5-994	" " Supplies—Medical.		5-320	" " Advertising.
	5-097 (a)	" " " &c.		5-322 (a)	Annuity Pay-Rolls, Form No. 1.
	5-097 (b)	Extra sheets for Estimates of Supplies.		5-322 (b)	" " " " 2.
10	5-098	Estimates for Stationery.		5-322 (c)	" " " " 3.
30	5-115	Accounts-Current.		5-326	Invoices of Medical Supplies.
	5-119	Bills of Lading.	25	5-330 (a)	Monthly Receipt Roll. (Regular.)
	5-134	Certificates of Inspection.	40	5-330 (b)	Pay-Rolls of Irregular Employés.
20	5-138	Descriptive List of Employés.	200	5-335 (a)	Vouchers—Miscellaneous—Long.
	5-140	Descriptive Statement of Governm't Buildings.	300	5-335 (b)	" " (Extra Sheet.)
20	5-155 (a)	Property Returns.	50	5-335 (c)	" " Short.
150	5-155 (b)	Extra Sheets for Property Return.		5-338	" " Contract.
	5-155 (c)	Property Returns—Medical.	200	5-340 (a)	" " Purchases—Open Market.
	5-160	Ration-Checks.		5-340 (b)	" " " (Certified.)
	5-176	Weighers' Certificates.			Cash Books.
	5-210	Receipts—Beef.			Sub-Voucher Books.

QUANTITY.	No.	TITLE OF BLANK.	QUANTITY.	No.	TITLE OF BLANK.
		Issue Books.			
		Memorandum Books, size 4 by 6½ in., 24 pages.			
		Memorandum Books, size 5 by 7½ in., 24 pages.			
		Blank Books, letter size, 352 pages.			
		“ cap size, 352 pages.			
		Bl'k Books, cap size, 352 pp., rul'd dolls. & cts.			

NOTE.—Requisitions for blanks must be made on the first of January and first of July of each year for a quantity sufficient to last six months. In specifying the blanks required, the numbers and titles of the blanks as indicated above should be given. When a form cannot be indicated on this requisition by the number and title, a copy (if a blank) or a leaf (if a book) should be forwarded. Agents are directed to use this Form in making requisitions, and to ask only for those books and blanks which are actually needed. Articles of stationery **MUST NOT** be included in requisitions for blank forms.