

## EFFICIENCY REPORT.

Name of employee ..... James R. Wheelock  
 Name of school Genoa Indian School ..... Date May 1, 1920

Native ability .....	Good .....	Position	Ass't Discip' & Band Leader
Acquired ability .....	Good .....	Salary	\$840
Initiative .....	Good .....	Race	Indian
Openness to suggestion .....	Good .....	Sex	Male
Adaptability .....	Good .....	Age	Forty-four
Habits as to—		Years in service	Six
Appearance .....	Good .....	Married or single	Married
Courtesy to others .....	Good .....	Physical condition	Good
Manners and speech .....	Good .....	Musical ability:	
Kindness to pupils .....	Good .....	Vocal .....	Good
Industry .....	Good .....	Instrumental .....	Good
Loyalty .....	Good .....	Interest in work .....	Good
	General efficiency	Good	

## COMMENT.

Mr. Wheelock was sent to this school last October. His services have been fairly satisfactory. As the Office understands, he was formerly band director at Carlisle, traveling over the country and giving concerts, then more recently was in the army as band director. The great change of work has had its effect. This is rather too small a town and the school not enough of a show place to make it desirable for himself and family to remain here. He has given notice that he will not return to the school after taking his vacation in June. This is as it should be.

*Edm B Davis*

## INSTRUCTIONS.

On the first of May and November of each year, officers in charge of employees will prepare and submit reports in duplicate, on this form, as to the efficiency of employees under their direction—a separate report being made for each employee.

Efficiency reports are not required on temporary employees, or employees occupying the position of Indian judge, Indian police, laborer, or any position paying \$300 a year or less.

In filling out this blank, the following system should be observed:

Excellent indicates 90 to 95; excellent plus 95 to 100.

Good indicates 80 to 85; good plus 85 to 90.

Fair indicates 70 to 75; fair plus 75 to 80.

Poor indicates below 70.

Under the heading "Comment," officers will make a comprehensive statement regarding the qualifications of an employee rated "good" or "excellent." When a rating of "fair" or "poor" is given, a detailed statement will be made showing in what respect the employee is deficient, and if he or she is better fitted for the duties of some other position.

6-2000

---

Books read during past twelve months:

Periodicals for which employee is a regular subscriber:

## DEPARTMENT OF THE INTERIOR

Ed-Emp.  
59425-20  
G W B

## UNITED STATES INDIAN SERVICE

Genoa Indian School

Genoa, Nebraska

July 26, 1920.



Hon. Commissioner of Indian Affairs,

Washington, D. C.

Dear Sir:

Replying to yours of the 22nd instant, relative to whether or not the Office would be justified in considering reinstatement of James R. Wheelock, recently resigned position at this school, I have the honor to state that Mr. Wheelock gave fairly good service while here. He did not give such service as he is capable of doing. He has an extravagant family. They live beyond their means. He came here owing a number of little debts. He left here owing several in town. He got to the point where he could not buy ordinary table supplies on 30 days time. This class of employees damage the reputation of the school and all of its reliable employes. His wife, his son and his daughter, in my opinion, will never fit into the Indian school life to the extent of making him a desirable employee. I do not deem it necessary to go into further details. Of course, I have no objections to his employment elsewhere in the Service.

Very respectfully,

*Sam B Davis*  
Superintendent

SBD LC

FILED BY 144

Ed-Emp.  
59425-20  
G W B

R 8 5

JUL 22 1920

Mr. Sam B. Davis,  
Supt., Genoa School.

My dear Mr. Davis:

In recently forwarding the resignation of Mr. James R. Wheelock as assistant disciplinarian and band leader at the Genoa School, you failed to indicate whether the Office would be justified in considering him for reinstatement in the event he should ever request that such action be taken.

In this connection, attention is invited to the provisions of Circular Letter 864, dated May 19, 1914, which calls for the transmission of this information with the resignation of a person resigning from the Service.

You will, therefore, please advise the Office at the earliest possible date of your recommendation regarding Mr. Wheelock, in order that it may be made a matter of record for future reference.

Very truly yours,

*E B Meritt*  
Assistant Commissioner.

7 MHF 20

Initialing Copy - For File

Ed-Emp.  
59425-20  
G W B

Mr. James R. Wheelock,  
Through Superintendent,  
Genoa School.

JUL 22 1920

My dear Mr. Wheelock:

Your resignation of July 7th, 1920, as assistant disciplinarian and band leader at a salary of \$840 a year at the Genoa Indian School, Nebraska, is hereby accepted effective at the close of July 19, 1920.

Very truly yours,

*E. B. Meritt*  
Assistant Commissioner.

7 MHF 20

(Copy to Genoa.)

*Card*

Initialing Copy - For File

Resignation of  
Asst Discip & Band Leader.



Mr. S. B. Davis,  
Superintendent Indian School,  
Genoa, Nebraska.

Sir:

Owing to the high cost of living and the low salary which  
the position of Band Leader and Assistant Disciplinarian pay, I  
am compelled to resign that position same to take effect at the  
close of work period, July 19, 1920.

Very Respectfully,

*James R. Wheelock*  
James R. Wheelock  
Band Leader and Asst. Discp.

Omaha, Nebraska,  
July 7, 1920.

Respectfully forwarded with the recommendation that same be  
accepted.

Very respectfully,

*Sam B Davis*  
Superintendent

SBD LC

*SBD*

Ed-Emp.  
39537-20  
H V B

MAY 14 1920

Mr. James R. Wheelock,

(Through Superintendent Genoa School.)

My Dear Mr. Wheelock:

The Office is in receipt of your letter of May 3, 1920, in which you request transfer from the position of assistant disciplinarian and band leader at \$840 a year at the Genoa Indian School, Nebraska, to the position of Superintendent, you having qualified therefor through Civil Service Examination.

You are advised that there is no suitable vacancy of the character referred to for which you could be considered.

Very truly yours,

*(Signed) C. F. Hauke*

Acting Assistant Commissioner.

5-MS-11

INITIALING COPY - FOR FILE

DEPARTMENT OF THE INTERIOR  
UNITED STATES INDIAN SERVICE



CD

Genea, Nebraska,  
May 3, 1920

Hon. Cato Sells,  
Commissioner of Indian Affairs,  
Washington, D. C.

Dear Sir:

Owing to the high cost of living I cannot continue in the position I am now serving at Genea Indian School due to the insufficient salary which the appointment carries. I will not return after the expiration of my annual leave sometime in July.

I have been notified by the Civil Service Commission that I have qualified for the position of Superintendent of Indian School through the Civil Service Examination. My service in the recent war entitles me to preference in the appointment and I trust that you will give me due consideration. I am

Very Respectfully,

*James R. Wheelock*

Lt. James R. Wheelock,  
U.S.R.

Through  
Superintendent  
S. B. Davis.

*Respectfully forwarded. His wife has been employed as teacher and music teacher since his entrance on duty here. Therefore his going will mean two vacancies.*

*Respy  
S. B. Davis  
Sup.*



## EFFICIENCY REPORT.

Name of employee James R. WheelockName of school Genoa Indian School Date Nov. 1, 1919

Native ability	<u>Good</u>	Position	<u>Ass't Discipl' &amp; Band Leader</u>
Acquired ability	<u>Good</u>	Salary	<u>\$840</u>
Initiative	<u>Good</u>	Race	<u>Indian</u>
Openness to suggestion	<u>Good</u>	Sex	<u>Male</u>
Adaptability	<u>Good</u>	Age	<u>Forty-three</u>
Habits as to—		Years in service	
Appearance	<u>Good</u>	Married or single	<u>Married</u>
Courtesy to others	<u>Good</u>	Physical condition	<u>Good</u>
Manners and speech	<u>Good</u>	Musical ability:	
Kindness to pupils	<u>Good</u>	Vocal	<u>Good</u>
Industry	<u>Good</u>	Instrumental	<u>Good</u>
Loyalty	<u>Good</u>	Interest in work	<u>Good</u>
	<u>Good</u>	General efficiency	<u>Good</u>

## COMMENT.

This employee has only been here a very short time and I am not sufficiently acquainted with his work as an employee to make a thorough report.

## INSTRUCTIONS.

On the first of May and November of each year, officers in charge of employees will prepare and submit reports in duplicate, on this form, as to the efficiency of employees under their direction—a separate report being made for each employee.

Efficiency reports are not required on temporary employees, or employees occupying the position of Indian judge, Indian police, laborer, or any position paying \$300 a year or less.

In filling out this blank, the following system should be observed:

Excellent indicates 90 to 95; excellent plus 95 to 100.

Good indicates 80 to 85; good plus 85 to 90.

Fair indicates 70 to 75; fair plus 75 to 80.

Poor indicates below 70.

Under the heading "Comment," officers will make a comprehensive statement regarding the qualifications of an employee rated "good" or "excellent." When a rating of "fair" or "poor" is given, a detailed statement will be made showing in what respect the employee is deficient, and if he or she is better fitted for the duties of some other position.

6-2000

Books read during past twelve months:

Read works of Shakespeare as follows:

The Tempest

The Two Gentlemen of Verona

The Merry Wives of Windsor (studied the music also)

Measure for Measure

The Comedy of Errors

Much Ado About Nothing

Loves Labor Lost

A Midsummer Night's Dream (studied the music also)

The Works of Tolstoy--Miscellanies

Wagnerian History (German Operas)

Works on French Operas

The Life of Verdi and Italian Opera.

Counterpoint

Bach's Fugue

Periodicals for which employee is a regular subscriber:

Literary Digest

Current Events

American

Army and Navy Journal

Omaha Sunday Bee

Lincoln State Journal (daily)

Ed- Imp.  
99451-19  
G W B

NOV 24 1918

Mr. James R. Wheelock,  
Thru Supt. Genoa School.

My dear Mr. Wheelock:

Referring to your letter of November 18th  
you are advised that there is no vacancy at the present  
time in a position of physical director for which you can  
be considered.

*File*

Very truly yours,

*E. B. Meritt*

Assistant Commissioner.

11-EMS-21

Copy to Genoa.

Copy to Indian Office.

DEPARTMENT OF THE INTERIOR  
UNITED STATES INDIAN SERVICE



Genoa, Nebraska,  
November 18, 1919.

✓  
Hon. Cato Sells,  
Commissioner of Indian Affairs,  
Washington, D. C.

Dear Sir:

I have been in the Indian Service about ten years in the same capacity, band leader, and practically the same salary, except the bonus.

The Office has never given me consideration for any other position, tho my connection with Carlisle and Sherman, as band leader, were for other work as well and proved myself capable in any capacity that I was placed at these places. I cannot go on indefinitely in this capacity especially in the low salary that the position pays, if I am capable of doing anything else, its only fair that I be given a promotion, and your office can very soon find out what I am able to do other than teaching band--I am therefore placing for your consideration an application for the position of physical director. My experience in the army qualifies me for this position--I request that you ask for my qualification record from the office of the Adjutant General of the Army.

Very Respectfully,

*James R. Wheeler*

The following to be filled out in the Bureau in Washington:

[Name of bureau.]

[Appointment, reinstatement, transfer, promotion, etc.]

[Title of position, and salary.]

vice

Entered on duty (or took effect) \_\_\_\_\_, 191\_\_

# OATH OF OFFICE.

(Section 1757, United States Revised Statutes.)



I, James R. Wheelock  
[Miss or Mrs. (if appropriate), and full first name.]

do solemnly swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

FILED BY I. D.

James R. Wheelock

**Department of the Interior,**

**U. S. Indian School, OFFICE.**  
**Genoa, Nebr.**

Sworn to and subscribed before me this 18th  
day of September, A. D. 1919

Chas B Davis

Supt. & S. D. Agt. Chief Clerk.

Ed-Emp.  
GWB

5

AUG 30 1919

Mr. James R. Wheelock,  
Washington, D.C.

My dear Mr. Wheelock:

You are hereby reinstated in the Indian Service and appointed to the position of assistant disciplinarian and band leader at a salary of \$840 a year at the Genoa Indian School, Nebraska, effective when you subscribe to the oath of office and enter on duty.

The accompanying forms should be executed by you and returned to this Office through the Superintendent preparatory to your entrance on duty.

Very truly yours,

*E. B. Meritt*

Assistant Commissioner.

8 HCB 30

(Copy to Genoa)

*Spencer  
for*

Incl.---12566.

Copy for Indian Office

FILED BY I. D.

Headquarters 1st Billet and Supply Det.  
Camp Lee, Va., August 16, 1919



Hon. Commissioner of Indian Affairs,  
Washington, D. C.

Sir:

I have not heard from the Indian department in reference to position which I asked for in person when in Washington some weeks ago. I am due reinstatement in the Service as I resigned to accept Commission in the army for the duration of the emergency. I expect daily to be discharged and I do not want to look for position elsewhere unless I am refused reinstatement. I would be pleased to get definite reply by return mail and trust that the department will be able to locate a place for me, I am

Very Respectfully,

*James R. Wheelock*  
James R. Wheelock,  
2d Lieutenant Infantry, U.S.A.

*file given*

*Emp*

FILED BY I. D.

Ed-Emp.  
8502-19  
HVB.

FEB 7 - 1919

Lieut. James R. Wheelock,  
Edqs. 808th Pioneer Infantry,  
A. P. O. 914 A. E. F.

My dear Mr. Wheelock:

The Office is in receipt of your letter of January 11, 1919, relative to your wish to be reinstated in the Indian Service and assigned to the position of Superintendent. There is no suitable vacancy in a position of the character referred to, but when you are relieved from military duty, the Office will be glad to consider your reassignment to a position similar to the one which you formerly filled.

Very truly yours,



2 EFP 4.

Assistant Commissioner.

INITIALING COPY - FOR FILE



Headquarters, 808th Pioneer Infantry,  
A. P. O. 914 - A. E. F., January 11, 1919.



FROM : 2nd Lieut. James R. Wheelock, 808th Pioneer Infantry.

TO : Hon. Cato Sells, Commissioner of Indian Affairs.

SUBJECT : Re-instatement, Indian Service.

1. While we have no definite orders as to when our regiment will return to the United States, I think that we will be out of the service by April.

2. I wish to state at this advance date that I desire re-instatement in the Indian Service as an applicant for the position of Superintendent in one of the reservations. My experience in the work of Indian Affairs justifies me in assuming that I am fitted and qualified to uphold any responsibility connected with such a position.

3. I shall be pleased to know as soon as possible the action taken upon this application.

*James R. Wheelock*

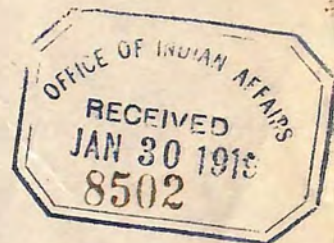
James R. Wheelock,  
2nd Lieut., U. S. Army.

JRW/w

*Copy*

Headquarters, 808th Pioneer Infantry,  
A. P. O. 914 - A. E. F., January 11, 1919.

FROM : 2nd Lieut. James R. Wheelock, 808th Pioneer Infantry.  
TO : Hon. Cato Sells, Commissioner of Indian Affairs.  
SUBJECT : Re-instatement, Indian Service.



1. While we have no definite orders as to when our regiment will return to the United States, I think that we will be out of the service by April.

2. I wish to state at this advance date that I desire re-instatement in the Indian Service as an applicant for the position of Superintendent in one of the reservations. My experience in the work of Indian Affairs justifies me in assuming that I am fitted and qualified to uphold any responsibility connected with such a position.

3. I shall be pleased to know as soon as possible the action taken upon this application.

JRW/w

---

James R. Wheelock,  
2nd Lieut., U. S. Army.