

INSPECTION REPORT

Report of C. F. Peirce, Supervisor.
 Agency or school Carlisle, Pa.
 Date of report February 20, 1911.
 Section 5 Subject Miscellaneous.



Carlisle 820
 24771-5-11

24771-5-1911

Date of action.

~~April 20, 1911.~~

~~June 30-1911~~
FINAL ACTION TAKEN
 Sept. 1, 1911

Action should be taken or memorandum prepared on each of the following matters referred to in the report:

1. Require the use of the official card and folder as at other schools.
2. Give Mrs. Denney full charge of all the records and have all records kept in one place instead of in the various departments as heretofore.

Esch

Mr. Carter
says he has seen
the records
card on of
another letter to
Carlsbad on a
related subject

25046¹ FILED BY G. H. M.



DEPARTMENT OF THE INTERIOR,
UNITED STATES INDIAN SCHOOL,
CARLISLE, PA.

Education-
Schools
24771-3-1911
C H S



Student body.

October 6, 1911.

The Honorable
Commissioner of Indian Affairs,
Washington, D. C.

FILED BY C. P. F.

Sir:-

In reply to Office letter of September twenty-eighth, I have to respectfully report that as instructed I shall have included in the folder of every returned student his record card at the school. This will necessitate the preparation of about five thousand separate cards with a good deal of information on each and will take some time, but the matter will be expedited as far as possible. Although the Office letter was not exactly clear, from a personal interview with members of the educational division while in Washington, I believe that this is what is desired.

In this connection, I would respectfully report that the matter of keeping records of returned students and graduates has, undoubtedly, been carried to a finer point and to a greater extent at Carlisle than in any other school in the Service. Since its inception, work of this kind has been going forward and particularly in the last three and one-half years a large amount of time and much energy has been expended in having these records accurate, useful and comprehensive.

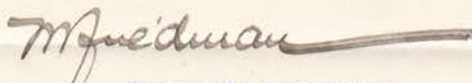
Esch

no answer required

The Commissioner of Indian Affairs #2.

Thousands of letters are written each year to returned students in order to keep in touch with their lives. In addition to this, I address personal letters to thousands of students each year encouraging them in doing the right thing and in keeping at work.

Very respectfully,


Superintendent.

MF:SAR

Education
Schools
24771-3-1911
C H S

Student
body.

SEP 28 1911

Carded by Mr. Peairs.

FOR FILE.

Mr. Moses Friedman,
Superintendent Carlisle Indian School,
Carlisle, Pennsylvania.

FILED BY C. P. F.

Sir:

The Office has a report from Supervisor Charles F. Peirce, in which he refers particularly to your method of keeping the records of pupils. He says that the method now pursued at Carlisle is not in accordance with Office instructions.

On October 12, 1910 the Office addressed you a letter granting you permission to use blanks which you had prepared for the use of your school for insertion in the pupils folder - form 5-197.

From the Supervisor's inspection it appears that the use of your blanks was not convenient for the purpose of securing information. The instructions given you in Office letter of October 12 are therefore hereby modified and hereafter you will use for your future records the forms prepared by the Office for the purpose of keeping the record of pupils while in school and after leaving school.

L-C-24771-2

All of these forms and other papers pertaining to the pupils must be inserted in the Folder For Record of Pupils to which reference has been made.

The Supervisor suggests that these records be placed in charge of Mrs. Denney as her outing and returned student records show care and ability on her part.

Respectfully,

(Signed) C.F. Hauke,

C.F. Hauke

Assistant Commissioner.

9-MS-15

REFER IN REPLY TO THE FOLLOWING:

Education-
Schools
Inspection
24771-3-1911
P C

DEPARTMENT OF THE INTERIOR

OFFICE OF INDIAN AFFAIRS

WASHINGTON C

Student body.

FILED BY C. R. F.

Mr. Moses Friedman,

Superintendent Carlisle Indian School,

Carlisle, Pa.

Sir:

In a report upon the Carlisle Indian School, made February 20, 1911, by Supervisor C. F. Pearce, it appears that a large proportion of your enrollment is made up of Indian pupils coming from the States of New York, Massachusetts and other eastern States where Indian pupils frequently have access to the public schools. The State of New York has for a number of years maintained a regular system of schools for the Indian pupils of that State, and from a recent investigation made by Supervisor Pearce, who visited the State of New York for that purpose, it appears that the system, as now maintained, is highly efficient and satisfactory.

It is clearly desirable that the entire task of educating Indian pupils be turned over to the States just as soon as it can be done without great injustice to the Indian, and the States are willing to assume the increased obligation.

Your action in enrolling children from these States, particularly from New York, is in positive opposition to this plan, and can have no other effect but to retard the solution of the whole Indian problem.

You are, therefore, directed not to enroll any more pupils from the State of New York without previous permission from this Office.

The pupils who are now enrolled from that State should not be retained under any circumstances in your school for a longer period than the close of the present fiscal year.

Hereafter, when pupils present themselves for enrollment from other States than New York, where their parents live in white communities or in small villages or towns where their children presumably have access to the public schools, you shall not enroll them unless it appears beyond a reasonable doubt that they are denied access to these schools. Unless this condition exists, there is absolutely no reason for imposing upon the general government the burden of educating the children of citizens of such states as Massachusetts, who are in all other respects, ^{properly so} and recipients of State aid only.

Supervisor Peirce also reports that at the time of his inspection, there was a discrepancy in your enrollment of 186 pupils due to the fact that 96 of them were carried as "on leave" and 90 as "Runners," some of whom had

E-24771-3

been absent from your school for nearly three years. Your method of marking pupils as present in such cases was clearly wrong, and your action in so doing is censurable.

Office circular No. 518, issued March 27, 1911, set out instructions relative to what should be done in regard to deserters and "on leave" pupils, and you must see that these instructions are followed implicitly.

The Supervisor also reports that there are too many articles manufactured in the sewing room that could be furnished on the annual estimate; that this work is done at the expense of instruction; that such articles as canton flannel underwear, boys' shirts, should be secured on the annual estimate, thus relieving the sewing room of a vast amount of unnecessary work. Please give your views on this matter.

The Supervisor calls attention to the fact that, of your outing pupils, 65 are from New York, while only 15 are from New Mexico, 4 from Arizona, 3 from Montana, 2 from Idaho and 12 from South Dakota. He concludes very properly that your outing system is not reaching the pupils who should primarily be benefited by this system.

In connection with the instructions heretofore given you in this letter relative to non-enrollment of New York

E-24771-4

Indians, it is believed that this unsatisfactory condition will partially right itself, but you should go farther and see that hereafter your outing system ministers primarily to those pupils who come from typical Indian homes rather than from those homes which are more nearly comparable with the average American home.

The attention of the Office has also been called to the fact that in making up your quarterly report, the ages of the pupils are marked so as to show the ages of the pupils at the time of the enrollment in your school. This must not be continued, and your quarterly reports must hereafter show the ages of the pupils at the time the report is made.

On October 12, 1910, the Office addressed you a letter granting you permission to use blanks which you have had prepared for use in your school, for insertion in the pupil folder, Form 5-197. From the recent inspection of your schools, it appears that the use of your blanks was not convenient for the purpose of securing information by inspecting officials. The instructions, therefore, given in Office letter of October 12, above referred to, is hereby modified, and hereafter you shall use for the future records, the forms prepared by the Office for the purpose

L-24771-5

of keeping a record of pupils while in school, and after leaving school. All these forms, with other papers pertaining to pupils must be inserted in the Folder for Record of Pupils, to which reference has been made.

In your reports on conditions at Carlisle, I fear you have not been entirely frank or ^{either} fair/with the public or with this Office, particularly as regards enrollment, per capita cost, and the value of your outing system, and adherence to the instructions set out above is necessary to accomplish this result.

Respectfully,

4-ELF-6

Commissioner.

1

Education-
Schools
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24771-3-1911
P C

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FILED BY C. P. F.

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The pupils who are now enrolled from that State should not be retained under any circumstances in your school for a longer period than the close of the present fiscal year.

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REFER IN REPLY TO THE FOLLOWING:

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DEPARTMENT OF THE INTERIOR,
OFFICE OF INDIAN AFFAIRS,
WASHINGTON.

Keeping pupils'
records.

Mr. Moses Friedman,

Superintendent Carlisle Indian School,
Carlisle, Pa.

Sir:

The Office has a report from Supervisor Charles F. Peirce, dated February 20, 1911, in which he refers particularly to your method of keeping pupils' records and says that the method now pursued at Carlisle is not in accordance with Office instructions.

The Supervisor, in reporting on this, says that in some cases the individual parts of the records are well kept, but the data are too much scattered for convenience; that the outing records are kept in one room and the attendance records by another person in another room; that the class records are at the school building, while correspondence relating to the pupils is found in charge of still another person so that no attempt to combine all of the information concerning any certain pupil is made.

The Supervisor recommends that you be required to adopt the folder and card system used all over the Service

and that the work of caring for these school records be re-organized and that all the different features be placed in charge of one person, the various departments sending to that person all information which should be a legitimate part of the record of the pupil.

The point made by the Supervisor in this case seems to be a good one, and the Office is of opinion that the conditions as set out in his report should be remedied by a complete overhauling of your pupil records, not only to improve the records themselves, but to bring them into line with the prevailing record system.

The Supervisor suggests that inasmuch as the outgoing and returned student records show care and ability on the part of the keeper, Mrs. Denney, she should be given full charge of all the records and should have such clerical assistance as may be necessary to keep the records in perfect order and up to date.

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FILED BY G. H. M.

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The Supervisor suggests that inasmuch as the outgoing and returned student records show care and ability on the part of the keeper, Mrs. Denney, she should be given full charge of all the records and should have such clerical assistance as may be necessary to keep the records in perfect order and up to date.

Respectfully,

Name of School, Carlisle, Pa.

Report of Chas. F. Peirce, Supervisor

Date, February 20, 1911



Section 5, Miscellaneous:

[a] Are all pupils' records carefully kept?..... Outing and health records are very well kept but attendance records have been very poorly kept. Recommendations as to these are made elsewhere.

[b] Character of general discipline and moral tone of school? With the girls, fairly good, but with boys, considerable trouble has been experienced on account of the use of liquor. 43 boys have been in guard house since Sept. 1st. 24 whisky cases

[c] What is being done for ex-students? A careful record is kept and personal letters of encouragement sent out from time to time. They are also assisted in getting employment.

[d] Are courses offered adapted to the needs of the student? The course of study used is one prepared after months of work by all of the teachers. It embraces the practical features of the courses of several of the states from which pupils come and is well adapted to the needs of the students. A special course for industrial departments is being prepared.

Name of School: Carlisle, Pa.

Report of Chas. F. Peirce, Supervisor. Date, February 20, 1911.

Section 5, Miscellaneous
General Remarks: and recommendations:

The method of keeping the various records of pupils here, does not seem to be in accordance with the instruction of the Office, nor is it at all satisfactory to me. While in some cases the individual parts of the records, as for instance the outing system, are very well kept, the data is too much scattered for convenience. Under the present plan, the outing records are kept in one room, the attendance records by another person in another room, the class records are at the school building, while correspondence relating to the pupils is found in charge of still another person; so that no attempt at combining all of the information concerning any certain pupil is made.

The outing records and the records of returned students are very complete and well kept, so that any information called for can be given at once. The class records at the school building are also well kept. As has been shown, the attendance records have been managed with little or no system, outside of the daily records with the matron and disciplinarian.

I can see no good reason why this school should not be required to comply with Office instructions and adopt the folder and card system in use elsewhere, so as to combine all of the information concerning any one pupil in such a manner that it is ready accessible.

I would therefore recommend that the school be required to use the official card and folder and that the work of caring for the various school records be entirely reorganized and all of the different features be placed in charge of one person, the various departments sending to that person all information which should be a

Section 5, Miscellaneous

General Remarks and recommendations--continued.

legitimate part of the record of the pupil, at the close of each month.

Inasmuch as the outing and returned student records show care and ability on the part of the Keeper, Mrs. Denney, I would suggest that she be given full charge of all of the records, being given as much clerical assistance as is necessary to keep the same up to date and in perfect order.

respectfully submitted,

Chas. J. Reince
Supervisor Indian Schools.