

INDIAN OFFICE.

FILES.

CAUTION!

Positively no papers to be added to or taken from this file, except by an employee of the Mails and Files Division.

By order of

E. B. MERITT,

Asst. Commissioner.

6-244

77831-
1916.

CARLISLE

File No.

220-1

Finance
77831-1916
H.D.

Payment travel etc.

JUL 27 1916

Mr. Oscar H. Lipps,
Superintendent, Carlisle Indian School.

Dear Mr. Lipps:

Referring to your designation as Supervising Superintendent to visit and assist in the introduction of the new course of study in schools within your prescribed district, the Office is of the opinion that the traveling and incidental expenses incurred when on such duty should not appear in your disbursing account, where it would be difficult to keep them separate from your regular school expenses.

It is, therefore, directed that you do not reimburse yourself for such expenses, but forward reimbursement vouchers to this Office for direct settlement from "Indian Schools: Support, 1917."

Very truly yours,

(Signed) E. B. Meritt

Assistant Commissioner.

Wx-7-26

INITIALING COPY - FOR FILE

DEPARTMENT OF THE INTERIOR
UNITED STATES INDIAN SERVICE

REQUEST FOR FUNDS

RECEIVED
JUL 19 1916
17831
INDIAN AFFAIRS

U. S. Indian School,
Carlisle, Pa.
(School or project)

Carlisle, Pa.
(Post-office)

July 17, 1916
(Date)

The Commissioner of Indian Affairs.

Sir:
Please cause the following funds to be placed to my official credit for use during the fiscal year ~~quarter~~ 1917

[Signature]
Superintendent & S. D. A.
(Official title)

APPROPRIATIONS	OBJECTS FOR WHICH FUNDS ARE REQUIRED	AUTHORITY NUMBER	AMOUNT NEEDED (in addition to amount on hand)
Indian Schools: Supprt, 1917.	Traveling Expenses	Office letter Jan. 19, 1916	300.00
<i>No allotment</i>			

[Handwritten initials]

APPROPRIATION

OBJECTS FOR WHICH FUNDS ARE REQUIRED

AGENCY NUMBER

AMOUNT NEEDED (in addition to amount on hand)

APPROPRIATION	OBJECTS FOR WHICH FUNDS ARE REQUIRED	AGENCY NUMBER	AMOUNT NEEDED (in addition to amount on hand)
<p>Office of the Director of the Bureau of the Census July 15, 1918</p>	<p>Office letter</p>		
<p>100,000</p>	<p>Jan 19, 1918</p>		

Note.—Each separate position need not be specified in estimating for employees' salaries. Merely note "Salaries, school employees," "Salaries, agency employees," etc., in the second column, and carry the amount required for each purpose to its proper column.



DEPARTMENT OF THE INTERIOR
UNITED STATES INDIAN SCHOOL
CARLISLE, PA.



July 17, 1916

The Honorable
Commissioner of Indian Affairs,
Washington, D. C.

Sir:

Referring to Office letter dated January 19, 1916, designating me as supervising superintendent of district No. 1, and directing me to visit and assist in the introduction of the new course of study in schools in this district, I have to advise that no funds have been apportioned to me for traveling expenses. I am, therefore, submitting herewith estimate for funds to pay necessary traveling expenses in connection with this assignment during the fiscal year, 1917.

Very respectfully,


Superintendent.

OHL:SR

Encl.

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