

64252

9/2/74

OFFICE OF  
Indian Affairs  
Rec. JUL 23

1907

INDIAN INDUSTRIAL SCHOOL,

Carlisle, Pa.  
July 22, 1907.

W.A. Mercer,  
Major 11th Cavalry, Supt.

Requests authority to pay Nekifer Shouchuck, assistant cook, the cook's wages, during her absence on account of sickness.

*20 Supt. 7/25/07*

JULY 23, 1907.

*File*

30

FILE

WASHINGTON, D.C.

Miss James, our school cook, at present absent from school has had a very severe illness, and has undergone a severe operation. She took the full

benefit of her thirty days annual leave, and thirty days sick leave. During all this time, the assistant cook, Nekifer Shouchuck, one of our former pupils, has performed the full duties of the cook, without further aid than the boys, detail, to assist him, in a satisfactory manner. Miss James still being unable to return to work has applied for a thirty days leave from the 11th of July inclusive until Miss James returns, and I request authority to pay Nekifer Shouchuck the wages which would be due her for the full term of her absence. The full amount of her wages for the full term of her absence is \$100.00. Very respectfully,

Very respectfully,

Major 11th Cavalry,

Superintendent.

WAM/ELW

DEPARTMENT OF THE INTERIOR

UNITED STATES INDIAN SERVICE

INDIAN INDUSTRIAL SCHOOL

CARLETON, PA.

July 22, 1907.

The Honorable,

The Commissioner of Indian Affairs,

Washington, D.C.

Sir:-

Miss James, our school cook at \$600 per annum has had a very serious illness, and has undergone a severe operation. She took the full benefit of her thirty days annual leave, and thirty days sick leave. During all this time, the assistant cook, Nekifer Shouchuck, one of our former pupils, has performed the full duties of the cook, -without further aid than the boys' detail, to assist him, -in a satisfactory manner. Miss James still being unable to return to work has applied for a thirty days sick leave without pay, and I request authority to pay Nekifer Shouchuck the cook's salary from the 17th of July inclusive until Miss James returns, or a new cook is appointed.

Very respectfully,

Major 11th Cavalry,

WAM/EFW

Superintendent.

5-244.

APPLICATION

FOR

# LEAVE OF ABSENCE.

Indian Industrial School,

CARLISLE, PA.

School,

Agency,

July 18, 1907

Major 11th Cav. Supt.

[Agent or Supt.]

Forwards application of

Lizzie James  
Cook

[Applicant's position.]

for 30 days leave of absence,

without pay.

H.

0-2

To Supt. 7/25/07  
Jdc

## REMARKS.

1. Applications for leave of absence must have the agent's and the superintendent's recommendation indorsed thereon, and if favorable it will be presumed that the application has been carefully considered and that the employee can be spared without additional expense to the Government.
2. Day school and temporary employees are not allowed leaves of absence with pay.
3. Where positions are abolished and the employees transferred to take effect before the beginning of annual leave previously granted, such leave is canceled. Applications can be renewed, however, after the employees have reported at their new post of duty.
4. All positions and salaries in the school service terminate June 30 each year. Should any position not be authorized for the ensuing fiscal year, the incumbent of such position is of course relieved from duty June 30, and has no claim against the Government for leave of absence or remuneration after that period.
5. Leaves granted to employees in advance of the receipt of information as to what positions will be authorized during the next fiscal year are subject to the explicit understanding that should the services of such employee terminate prior to the expiration of such leave, the leave will expire with the termination of service.
6. Sundays and days declared to be public holidays by law or Executive order will not be charged when included in annual leave with pay, but will be charged in all other leaves.
7. Employees on leave with pay are not permitted to hire substitutes.
8. Applications for summer leaves must be forwarded not later than June 15.

Department of the Interior  
Indian Industrial School

## CERTIFICATE OF PHYSICIAN FOR SICK LEAVE

Department of the Interior  
Indian Industrial School

Carlisle, Pa., July 15 1907

Carlisle, Pa.

I, the undersigned, Physician of ~~this school~~, do hereby certify that

Lizzie James ----- was sick from May 13<sup>th</sup> 1907  
to July 18<sup>th</sup> 1907 and ~~during that period~~ **consequently will be** wholly unable by reason of sickness to be present at ~~her~~ place of duty or to perform the work.

I personally attended the said patient in my professional capacity on account of the sickness in question, and I make this statement of my own knowledge.

Signed J. S. Bender M.D.  
Physician.

*Into Hospital, July 18, 1907.  
Miss James will not be able to return to work for  
at least 4 weeks from this date.*

*A. R. Allen M.D.  
Surgeon in charge.*

# Department of the Interior,

Lizzie James

INDIAN SCHOOL SERVICE,

Indian Industrial

School, Carlisle, Pa. July 15, 1907

The Honorable

The Commissioner of Indian Affairs.

Sir:

30 days

I have the honor to request a leave of absence for ~~my leave~~ <sup>28 days</sup> days, from July 18<sup>th</sup> to Aug 16, both inclusive, but ~~excluding legal holidays and Sunday~~ without pay. On account of

\* **sickness as per attached certificate**

July 18 to Aug. 16 inc. ---30 days

Very respectfully,

Lizzie James

Cook

[Sign full name.]

[Position of applicant.]

Applicants will read carefully remarks on back of this blank.

Respectfully forwarded. This applicant has been absent since January 1st of the present year, as follows: Annual leave, with pay, 30 days; sick, with pay, 30 days; detail, with pay none, without pay, none days. This application is therefore <sup>[or dis]</sup> approved, with recommendation that the same be granted <sup>[with or without]</sup> without pay, for the following reasons:

On account of just recovering from

**sickness as per certificate attached**

Very respectfully,

M. J. Mercer.

Superintendent

[Superintendent.]

I recommend that the above application be

U. S. Indian Agent.

\*If leave of absence is asked at a time when the school is not in vacation, applicant will state here specifically the reason therefor.

REFER IN REPLY TO THE FOLLOWING:

Education **DEPARTMENT OF THE INTERIOR,**  
64252 - 1907

**OFFICE OF INDIAN AFFAIRS,**

Subject: Leave without  
pay for Cook. Temporary **WASHINGTON.**  
employment of Asst. Cook

authorized.

July 25, 1907.

Superintendent,  
Indian Industrial School,  
Carlisle, Pennsylvania.

Sir :

As requested and recommended, leave without pay for 30 days, July 18th to August 16th inclusive, has been granted to Lizzie James, Cook. However, as you wish to employ temporarily during her absence, the young man who is now Assistant Cook, it will be necessary to relieve Miss James on July 17th and nominate Nekifer Shouchuck as Cook beginning July 18th. This authority is good until the return of Miss James to duty, or, if she is unable to return, until a new cook is appointed.

This will be shown on your monthly receipt rolls. You should cite this letter as your authority for the change.

Very respectfully,

(Signed) *P. F. Larabee*  
Acting Commissioner.

F.I.P.