

91/1907

57775

OFFICE OF  
Indian Affairs  
Rec. JUN 25

1907

Carlisle School,  
Pa

Forwards applications  
of employees for  
leave of absence.

~~unapplied~~

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57775

Indian Office,

JUN 25/

5-244.

Incl. No.

1907

## APPLICATION

FOR

## LEAVE OF ABSENCE.

*Indian Industrial School,* School,*Carlisle, Pa., June 21, 1907,**Mercer, W. A.*, 190*Major 11th Cavy. Supt.*  
[Agent or Supt.]

Forwards application of

*Sizzie James*  
*cook*

\* [Applicant's position.]

for *30* days leave of absence.with *pay. (sick leave)*

E.

14170b3m7-04

## REMARKS.

1. Applications for leave of absence must have the agent's and the superintendent's recommendation indorsed thereon, and if favorable it will be presumed that the application has been carefully considered and that the employee can be spared without additional expense to the Government.
2. Day school and temporary employees are not allowed leaves of absence with pay.
3. Where positions are abolished and the employees transferred to take effect before the beginning of annual leave previously granted, such leave is canceled. Applications can be renewed, however, after the employees have reported at their new post of duty.
4. All positions and salaries in the school service terminate June 30 each year. Should any position not be authorized for the ensuing fiscal year, the incumbent of such position is of course relieved from duty June 30, and has no claim against the Government for leave of absence or remuneration after that period.
5. Leaves granted to employees in advance of the receipt of information as to what positions will be authorized during the next fiscal year are subject to the explicit understanding that should the services of such employee terminate prior to the expiration of such leave, the leave will expire with the termination of service.
6. Sundays and days declared to be public holidays by law or executive order will not be charged when included in annual leave with pay, but will be charged in all other leaves.
7. Employees on leave with pay are not permitted to hire substitutes.
8. Applications for summer leaves must be forwarded not later than June 15.

# Department of the Interior,

Lizzie James

INDIAN SCHOOL SERVICE,

Indian Industrial

School, Carlisle, Pa. June 21, 1907

The Honorable

The Commissioner of Indian Affairs.

Sir:

I have the honor to request a leave of absence for thirty  
 days, from May 13 to June 11, 1907, both inclusive,  
~~but~~ <sup>in</sup>cluding legal holidays and Sundays.

\* Sick leave; being unable to attend to duty on account  
of sickness. (Physician's certificate enclosed)

Very respectfully,

Lizzie James

[Sign full name.]

Cook

[Position of applicant.]

Applicants will read carefully remarks on back of this blank.

Respectfully forwarded. This applicant has been absent since  
 January 1st of the present year, as follows: Annual leave, with  
 pay, 0 days; sick, with pay, 0 days; detail, with  
 pay, 0, without pay, 0 days. This application  
 is therefore approved, with recommendation that the same be  
 granted <sup>[or dis]</sup> with pay, for the following reasons:  
 [not] as specified above. <sup>[with or without]</sup>

Very respectfully,

Quartermaster.

[Superintendent.]

I recommend that the above application be granted

Major 11th Cavalry, Superintendent.

U. S. Indian Agent.

57775

Indian Office,  
JUN 25  
Incl. No. 2

1907

CERTIFICATE OF PHYSICIAN FOR SICK LEAVE

Department of the Interior

Indian Industrial School

Carlisle, Pa.

1894 20 1895

1907

I, the undersigned, ~~Physician~~ do hereby certify that

to James J. [unclear] and during that period was wholly unable by reason

of sickness to be present at his place of duty or to perform the work.

I personally attended the said patient in my professional capacity

on account of the sickness in question, and I make this statement of my own knowl-

Signed J. J. [unclear]  
Physician

## CERTIFICATE OF PHYSICIAN FOR SICK LEAVE

Department of the Interior  
Indian Industrial School

Carlisle, Pa., JUN 20 1907 190

I, the undersigned, ~~Physician of this school~~, do hereby certify that

*Lizzie James* was sick from *May 13* 190*7*  
to *June 11* 190*7* and during that period was wholly unable by reason  
of sickness to be present at *her* place of duty or to perform the work.

I personally attended the said patient in my professional capacity  
on account of the sickness in question, and I make this statement of my own knowl-  
edge.

Signed *J. S. Bender*  
Physician.

REFER IN REPLY TO THE FOLLOWING:

Education  
57775 - 1907

**DEPARTMENT OF THE INTERIOR,  
OFFICE OF INDIAN AFFAIRS,**

Subject : Sick leave  
for Lizzie James, Cook.

**WASHINGTON.**

July 18, 1907.

Superintendent,  
Indian Industrial School,  
Carlisle, Pennsylvania.

Sir :

In accordance with request, your recommendation and the physician's certificate, the absence from duty of Lizzie James, Cook, from May 13th to June 11th inclusive, has been approved as 30 days sick leave with pay ; subject to circulars and Indian school rules applicable .

Very respectfully,

*(Signed) C. F. Lamabee.*

Acting Commissioner.

P.I.P.

*(Comp. P.)*

57775

Indian Office,

JUN 24 1907

Incl. No. 3

1907

## APPLICATION

FOR

## LEAVE OF ABSENCE.

*Indian Industrial School,* School,*Carlisle, Pa., June 21 1907**Mercer, W. A.*, 190*Major 71th Cavy. Supt.*  
[Agent or Supt.]

Forwards application of

*Sizzie James*  
*Cook*

[Applicant's position.]

for *30* days leave of absence.*with* pay.

E.

14170b3m7-04

## REMARKS.

1. Applications for leave of absence must have the agent's and the superintendent's recommendation indorsed thereon, and if favorable it will be presumed that the application has been carefully considered and that the employee can be spared without additional expense to the Government.
2. Day school and temporary employees are not allowed leaves of absence with pay.
3. Where positions are abolished and the employees transferred to take effect before the beginning of annual leave previously granted, such leave is canceled. Applications can be renewed, however, after the employees have reported at their new post of duty.
4. All positions and salaries in the school service terminate June 30 each year. Should any position not be authorized for the ensuing fiscal year, the incumbent of such position is of course relieved from duty June 30, and has no claim against the Government for leave of absence or remuneration after that period.
5. Leaves granted to employees in advance of the receipt of information as to what positions will be authorized during the next fiscal year are subject to the explicit understanding that should the services of such employee terminate prior to the expiration of such leave, the leave will expire with the termination of service.
6. Sundays and days declared to be public holidays by law or executive order will not be charged when included in annual leave with pay, but will be charged in all other leaves.
7. Employees on leave with pay are not permitted to hire substitutes.
8. Applications for summer leaves must be forwarded not later than June 15.

# Department of the Interior,

Lizzie James

INDIAN SCHOOL SERVICE.

Indian Industrial

School, Parliſle, Pa., June 21, 1907, 190

The Honorable  
The Commissioner of Indian Affairs.

Sir:

I have the honor to request a leave of absence for thirty  
days, from June 12, to July 17, 1907, both inclusive,  
but excluding legal holidays and Sundays.

\* Annual leave

Very respectfully,

Lizzie James  
[Sign full name.] **Cook**

[Position of applicant.]

Applicants will read carefully remarks on back of this blank.

Respectfully forwarded. This applicant has been absent since  
January 1st of the present year, as follows: Annual leave, with  
pay, 0 days; sick, with pay, 0 days; detail, with  
pay, 0, without pay, 0 days. This application  
is therefore <sup>[or dis]</sup> approved, with recommendation that the same be  
[not] granted <sup>[with or without]</sup> with pay, for the following reasons:

Very respectfully,

**Quartermaster**

Samuel Kessler  
[Superintendent.]

I recommend that the above application be **granted**

W. Mercer

**Major 11th Cavalry, Superintendent,** U. S. Indian Agent.

\* If leave of absence is asked at a time when the school is not in vacation, applicant will state here specifically the reason therefor.



57775

Indian Office,

JUN 25

5-244.

Incl. No. 4

1907

## APPLICATION

FOR

## LEAVE OF ABSENCE.

Indian Industrial School,

Carlisle, Pa. Agency,

June 22, 1907

W. A. Mercer

Agent or Supt.  
Major 11th Cav. Supt.

Forwards application of

Susan Zeamer  
Assistant Seamstress  
[Applicant's position.]

for 30 days leave of absence.

with pay.

E.

14170b3m7-04

## REMARKS.

1. Applications for leave of absence must have the agent's and the superintendent's recommendation indorsed thereon, and if favorable it will be presumed that the application has been carefully considered and that the employee can be spared without additional expense to the Government.
2. Day school and temporary employees are not allowed leaves of absence with pay.
3. Where positions are abolished and the employees transferred to take effect before the beginning of annual leave previously granted, such leave is canceled. Applications can be renewed, however, after the employees have reported at their new post of duty.
4. All positions and salaries in the school service terminate June 30 each year. Should any position not be authorized for the ensuing fiscal year, the incumbent of such position is of course relieved from duty June 30, and has no claim against the Government for leave of absence or remuneration after that period.
5. Leaves granted to employees in advance of the receipt of information as to what positions will be authorized during the next fiscal year are subject to the explicit understanding that should the services of such employee terminate prior to the expiration of such leave, the leave will expire with the termination of service.
6. Sundays and days declared to be public holidays by law or executive order will not be charged when included in annual leave with pay, but will be charged in all other leaves.
7. Employees on leave with pay are not permitted to hire substitutes.
8. Applications for summer leaves must be forwarded not later than June 15.

Susan Zeamer.

5-244.

# Department of the Interior,

INDIAN SCHOOL SERVICE,

Indian Industrial

School, Carlisle, Pa. June 22, 1907.

The Honorable  
The Commissioner of Indian Affairs.

Sir:

I have the honor to request a leave of absence for Thirty (30)  
days, from July 18th to August 21st. both inclusive,  
but excluding legal holidays and Sundays

Annual Leave

\*

Very respectfully,

*Susan Zeamer*

[Sign full name.]

Assistant Seamstress.

[Position of applicant.]

Applicants will read carefully remarks on back of this blank.

Respectfully forwarded. This applicant has been absent since  
January 1st of the present year, as follows: Annual leave, with  
pay, 0 days; sick, with pay, 0 days; detail, with  
pay, 0, without pay, 0 days. This application  
is therefore approved, with recommendation that the same be  
granted <sup>[or dis]</sup> with <sub>[with or without]</sub> pay, for the following reasons:

[not]

[with or without]

Very respectfully,

[Superintendent.]

I recommend that the above application be granted

*A. H. Mercer*

U. S. Indian Agent.

Major 11th Cavalry, Superintendent.

\* If leave of absence is asked at a time when the school is not in vacation, applicant will state here specifically the reason therefor.

57775

Indian Office,  
5-244.

JUN 25

1907

APPLICATION

FOR

## LEAVE OF ABSENCE.

Indian Industrial School, School,  
Carlisle, Pa. June 22, 1907. Agency,  
Mercer, W. A., 190

Major 11th Cav. Supt.

[Agent or Supt.]

Forwards application of

Amelia D. McMichael  
Teacher

[Applicant's position.]

for 30 days leave of absence,with pay.

E.

0-2

## REMARKS.

1. Applications for leave of absence must have the agent's and the superintendent's recommendation indorsed thereon, and if favorable it will be presumed that the application has been carefully considered and that the employee can be spared without additional expense to the Government.
2. Day school and temporary employees are not allowed leaves of absence with pay.
3. Where positions are abolished and the employees transferred to take effect before the beginning of annual leave previously granted, such leave is canceled. Applications can be renewed, however, after the employees have reported at their new post of duty.
4. All positions and salaries in the school service terminate June 30 each year. Should any position not be authorized for the ensuing fiscal year, the incumbent of such position is of course relieved from duty June 30, and has no claim against the Government for leave of absence or remuneration after that period.
5. Leaves granted to employees in advance of the receipt of information as to what positions will be authorized during the next fiscal year are subject to the explicit understanding that should the services of such employee terminate prior to the expiration of such leave, the leave will expire with the termination of service.
6. Sundays and days declared to be public holidays by law or Executive order will not be charged when included in annual leave with pay, but will be charged in all other leaves.
7. Employees on leave with pay are not permitted to hire substitutes.
8. Applications for summer leaves must be forwarded not later than June 15.

Principal Teacher

Accepted

# Department of the Interior,

## INDIAN SCHOOL SERVICE,

Indian Industrial School, Carlisle, Pa., June 22, 1907.

The Honorable  
The Commissioner of Indian Affairs.

Sir:

I have the honor to request a leave of absence for Thirty (30)  
days, from July 5th to July 28th  
July 29th to August 31st., both inclusive,  
but excluding legal holidays and Sundays.

\* Annual Leave

Very respectfully,

*Amelia O. McMichael*

Teacher

[Sign full name.]

[Position of applicant.]

Applicants will read carefully remarks on back of this blank.

Respectfully forwarded. This applicant has been absent since  
January 1st of the present year, as follows: Annual leave, with  
pay, 0 days; sick, with pay, 0 days; detail, with  
pay 0, without pay, 0 days. This application  
is therefore [or dis] approved, with recommendation that the same be  
[not] granted with pay, for the following reasons:  
[with or without]

Very respectfully,

*Kate O. Bowers*

Principal Teacher.

[Superintendent.]

I recommend that the above application be granted

*W. M. Macey*

Major 11th Cavalry, Superintendent.

\*If leave of absence is asked at a time when the school is not in vacation, applicant will state here specifically the reason therefor.

57775

Indian Office,  
5-244.

JUN 25

1907

APPLICATION

FOR

LEAVE OF ABSENCE.

Indian Industrial School,

School,

Carlisle, Pa. June 22 1907

Agency,

Mercer, W. A.

190

Major 11th Cav. Supt.

[Agent or Supt.]

Forwards application of

Amelia D. McMichael

Teacher

[Applicant's position.]

for 24 days leave of absence,

with pay, to attend  
summer school.

E.

REMARKS.

1. Applications for leave of absence must have the agent's and the superintendent's recommendation indorsed thereon, and if favorable it will be presumed that the application has been carefully considered and that the employee can be spared without additional expense to the Government.
2. Day school and temporary employees are not allowed leaves of absence with pay.
3. Where positions are abolished and the employees transferred to take effect before the beginning of annual leave previously granted, such leave is canceled. Applications can be renewed, however, after the employees have reported at their new post of duty.
4. All positions and salaries in the school service terminate June 30 each year. Should any position not be authorized for the ensuing fiscal year, the incumbent of such position is of course relieved from duty June 30, and has no claim against the Government for leave of absence or remuneration after that period.
5. Leaves granted to employees in advance of the receipt of information as to what positions will be authorized during the next fiscal year are subject to the explicit understanding that should the services of such employee terminate prior to the expiration of such leave, the leave will expire with the termination of service.
6. Sundays and days declared to be public holidays by law or Executive order will not be charged when included in annual leave with pay, but will be charged in all other leaves.
7. Employees on leave with pay are not permitted to hire substitutes.
8. Applications for summer leaves must be forwarded not later than June 15.

# Department of the Interior,

INDIAN SCHOOL SERVICE,

Indian Industrial School, Carlisle, Pa. June 22, 1907.

The Honorable

The Commissioner of Indian Affairs.

Sir:

I have the honor to request a leave of absence for twenty-four (24) days, from July 5th to July 28th, both inclusive, but excluding legal holidays and Sundays.

\* to attend summer school at Michigan State Normal College, for Arithmetic Review (page 16) courses in Elementary Geography, (page 22); Physiology Review (page 27) Catalogue with application of Hattie M. McDowell.

Very respectfully,

Amelia D. McMichael

[Sign full name.]

Teacher

[Position of applicant.]

Applicants will read carefully remarks on back of this blank.

Respectfully forwarded. This applicant has been absent since January 1st of the present year, as follows: Annual leave, with pay, 0 days; sick, with pay, 0 days; detail, with pay 0, without pay, 0 days. This application is therefore [or dis] approved, with recommendation that the same be [not] granted with pay, for the following reasons:

Very respectfully,

Kate S. Bowers

Principal Teacher,

[Superintendent.]

I recommend that the above application be granted

W. H. Hester

EFW

Major 11th Cavalry, Superintendent.

U. S. Indian Agent.

\*If leave of absence is asked at a time when the school is not in vacation, applicant will state here specifically the reason therefor.

57775

Indian Office,

JUN 25

1907

5-244

## APPLICATION

FOR

## LEAVE OF ABSENCE.

Indian Industrial School,

Carlisle, Pa. Agency,

June 24, 1907

W. A. Mercer

[Agent on Supt.]  
11th Cav. Supt.

Forwards application of

M. J. Geigler  
Harnessmaker

[Applicant's position.]

for 27 days leave of absence.

with pay.

E.

14170b3m7-04

## REMARKS.

1. Applications for leave of absence must have the agent's and the superintendent's recommendation indorsed thereon, and if favorable it will be presumed that the application has been carefully considered and that the employee can be spared without additional expense to the Government.
2. Day school and temporary employees are not allowed leaves of absence with pay.
3. Where positions are abolished and the employees transferred to take effect before the beginning of annual leave previously granted, such leave is canceled. Applications can be renewed, however, after the employees have reported at their new post of duty.
4. All positions and salaries in the school service terminate June 30 each year. Should any position not be authorized for the ensuing fiscal year, the incumbent of such position is of course relieved from duty June 30, and has no claim against the Government for leave of absence or remuneration after that period.
5. Leaves granted to employees in advance of the receipt of information as to what positions will be authorized during the next fiscal year are subject to the explicit understanding that should the services of such employee terminate prior to the expiration of such leave, the leave will expire with the termination of service.
6. Sundays and days declared to be public holidays by law or executive order will not be charged when included in annual leave with pay, but will be charged in all other leaves.
7. Employees on leave with pay are not permitted to hire substitutes.
8. Applications for summer leaves must be forwarded not later than June 15.

M. I. Zeigler.

Department of the Interior,  
INDIAN SCHOOL SERVICE,

Indian Industrial School, Carlisle Pa., June 22, 1907.

The Honorable  
The Commissioner of Indian Affairs.

Sir:

I have the honor to request a leave of absence for twenty seven (27)  
days, from August first to August 31st., both inclusive,  
but excluding legal holidays and Sundays.

\* Annual Leave

Very respectfully,  
*M. I. Zeigler*  
[Sign full name.]

Harnessmaker

[Position of applicant.]

Applicants will read carefully remarks on back of this blank.

Respectfully forwarded. This applicant has been absent since  
January 1st of the present year, as follows: Annual leave, with  
pay, \_\_\_\_\_ days; sick, with pay, \_\_\_\_\_ days; detail, with  
pay, \_\_\_\_\_, without pay, \_\_\_\_\_ days. This application  
is therefore \_\_\_\_\_ approved, with recommendation that the same be  
granted <sup>[or dis]</sup> with pay, for the following reasons:

[not]

[with or without]

Annual Leave

Very respectfully,

*M. A. Mercer*

Superintendent

[Superintendent.]

~~I recommend that the above application be~~

*M. A. Mercer*

U. S. Indian Agent.

\* If leave of absence is asked at a time when the school is not in vacation, applicant will state here specifically the reason therefor.



57775

Indian Office,

JUN 25

Incl. No. 8

1907

5-244.

APPLICATION

FOR

LEAVE OF ABSENCE.

Indian Industrial School, School,

Carlisle, Pa., June 14, 1907.

Mercer, W. A., 190

Major 11th Cav. Supt. [Agent or Supt.]

Forwards application of

W. S. Dupert  
Shoemaker,

[Applicant's position.]

for 26 days leave of absence.

with pay.

E.

REMARKS.

1. Applications for leave of absence must have the agent's and the superintendent's recommendation indorsed thereon, and if favorable it will be presumed that the application has been carefully considered and that the employee can be spared without additional expense to the Government.
2. Day school and temporary employees are not allowed leaves of absence with pay.
3. Where positions are abolished and the employees transferred to take effect before the beginning of annual leave previously granted, such leave is canceled. Applications can be renewed, however, after the employees have reported at their new post of duty.
4. All positions and salaries in the school service terminate June 30 each year. Should any position not be authorized for the ensuing fiscal year, the incumbent of such position is of course relieved from duty June 30, and has no claim against the Government for leave of absence or remuneration after that period.
5. Leaves granted to employees in advance of the receipt of information as to what positions will be authorized during the next fiscal year are subject to the explicit understanding that should the services of such employee terminate prior to the expiration of such leave, the leave will expire with the termination of service.
6. Sundays and days declared to be public holidays by law or executive order will not be charged when included in annual leave with pay, but will be charged in all other leaves.
7. Employees on leave with pay are not permitted to hire substitutes.
8. Applications for summer leaves must be forwarded not later than June 15.

W.S.Dysert

Department of the Interior,  
INDIAN SCHOOL SERVICE,

Indian Industrial School, Carlisle, Pa., June 11, 1907.

The Honorable  
The Commissioner of Indian Affairs.

Sir:

I have the honor to request a leave of absence for twenty-six (26) days, from July first to July thirty first both inclusive, but excluding legal holidays and Sundays.

\* Annual leave

Very respectfully,

W. S. Dysert

[Sign full name.]

Shoemaker

[Position of applicant.]

Applicants will read carefully remarks on back of this blank.

Respectfully forwarded. This applicant has been absent since January 1st of the present year, as follows: Annual leave, with pay, \_\_\_\_\_ days; sick, with pay, \_\_\_\_\_ days; detail, with pay, \_\_\_\_\_, without pay, \_\_\_\_\_ days. This application is therefore <sup>[or dis]</sup> <sub>[not]</sub> granted <sup>[with]</sup> <sub>[with or without]</sub> pay, for the following reasons:

Annual Leave

Very respectfully,

[Superintendent.]

I recommend that the above application be approved. granted

M. W. Meyer

Major 11th. Cavalry, Supt. U. S. Indian Agent.

\* If leave of absence is asked at a time when the school is not in vacation, applicant will state here specifically the reason therefor.