

Indian Industrial School

Agency,

CARLISLE, PA.

FEB 28 1907

, 190

I hereby certify that the within descriptive statement correctly shows all changes in the school employee force under my charge which have not previously been reported; and that the employees herein shown as appointed actually entered on duty on the dates indicated.

W. A. Mercer
Major 11th Cav., Supt.
Agent or Supt.

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OFFICE OF
Indian Affairs
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Indian Industrial School,
Agency,
CARLISLE, PA.

FEB 28 1907, 190

W. A. Mercer
Major 11th Cav., Supt.
Agent or Superintendent,

REPORTS CHANGES IN SCHOOL EMPLOYEES.

Approved: *Mar 6*, 1907

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SCHOOL EMPLOYEES.

Department of the Interior,

OFFICE OF INDIAN AFFAIRS.

To Agents and Bonded Superintendents:

All appointments, transfers, removals, and promotions in the Indian School Service are made by order of the Commissioner of Indian Affairs.

Upon the within "Descriptive Statement" immediately after instructions, you will submit all such changes in your school employee force for approval. Do not report changes in *Agency* positions on this blank, nor changes in school positions paying \$96 or less per annum.

Every column must be properly filled out, and you will refer to the file number and date of the office letter directing the change. In case of an emergency you may fill a vacancy temporarily, but such temporary appointment must be immediately reported to this office with full and explicit reasons therefor.

No appointment or relief should be reported until the employee has *actually* entered on duty, or terminated service; but changes must be reported as soon as they occur.

In the column designated "Legal residence" show the State and Congressional district legally claimed by the employee, and in that of "Date of original appointment" state the time the employee first entered the Indian Service.

In the descriptive statement the SEX may be designated by the letter M for male and F for female; the RACE by W for white, N for negro, I for Indian, H for half-breed, C for Chinese, etc.; the correct AGE is to be given when known—when it is estimated, a line should be drawn under the figures; S designates single, M married, and W widow.

Indian Industrial School,

CARLISLE, PA.

, Agent or Superintendent.

6-751

DEPARTMENT OF THE INTERIOR,

INDIAN INDUSTRIAL SCHOOL.

OFFICE OF SUPERINTENDENT.

CARLISLE, PA

February 23, 1907.

The Honorable,

The Commissioner of Indian Affairs,

Washington, D. C.

Sir:

Referring to Office letter of January 31, "Finance", I enclose herewith three vouchers for expenses incurred in transporting eleven Hopi youth to this school as follows:

Traveling expenses of escort, J. H. Lewis, coming	28.05
" " " " , returning	30.25
Tickets furnished for escort & Indians,	738.60
Total	<u>796.90</u>

together with proper sub-vouchers for various items as required.

Attention is called to the items in each of Lieutenant Lewis's vouchers for "Tips", and advice is requested as to whether or not, these items can be approved as "reasonable fees for portage",

As funds are not available from the appropriation, "Indian School, Carlisle, 1907", or any other moneys in hand, request that these vouchers be paid as specified in office letter above referred to, (copy enclosed) is urgently made.

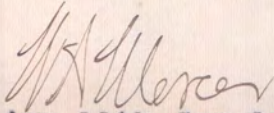
Also, as there is no data here for deductions for land grant or bond aid, it is requested that such deductions be made by

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your office, or the vouchers returned to me with instructions as to making new vouchers with this correction.

Very respectfully,

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Major 11th Cavalry, Superintendent.

JFM

DEPT. OF THE INTERIOR
INDIAN BUREAU
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OFFICE OF
INDIAN AFFAIRS

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