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OFFICE OF  
Indian Affairs  
Rec. FEB 2

1907

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Department of the Interior,

OFFICE OF INDIAN AFFAIRS,

Washington, \_\_\_\_\_, 190

Approved and respectfully forwarded to  
the Chief Clerk, Department of the Interior.

\_\_\_\_\_  
Commissioner.

Filed by \_\_\_\_\_

Checked by \_\_\_\_\_

Forwarded by mail \_\_\_\_\_, 190

No. of packages \_\_\_\_\_, No. of bags \_\_\_\_\_

Department of the Interior,

UNITED STATES INDIAN SERVICE,

\_\_\_\_\_  
Indian Industrial School, Agency,

Carlisle, Pa., June 30, 1907.

\_\_\_\_\_, 190  
Mercer, W. A.

\_\_\_\_\_  
Major 11th Cav. Supt.

REQUISITION

FOR

BLANKS AND BLANK BOOKS

FOR THE

Six months ending June 30, 1907.

N. B.—The above should be filled out by the agent.

To Dept FEB 6 1907

File.

# United States Indian Service,

Indian Industrial School,

Agency,  
CARLISLE, PA.

(P. O. address.)

Feb. 1, 1907

Hon. COMMISSIONER OF INDIAN AFFAIRS,

SIR: I have the honor to request that the following blanks be furnished for use of this Agency during the six months ending June 30, 1907

Very respectfully,

W. Mercer

Major 11th Cav. Supt.

QUANTITY.	No. of blank on catalogue.	TITLE OF BLANK OR BLANK BOOK.
	1-002b	Bond (contractor's).
	1-006a	Oath of disinterestedness.
	1-280	Oath of office.
	1-325	Voucher—Advertising.
50	5-001	Abstract A to property return. (Articles purchased.)
50	5-002	Abstract B to property return. (Received from contractors.)
	5-003	Abstract C to property return. (Received from other sources.)
50	5-004	Abstract D to property return. (Articles issued to Indians.)
new form IO	5-005	Abstract E to property return. (Sold to employees.)
	5-006a	Abstract F to property return. (Expended in service.)
100	5-006b	Extra sheets for Abstract F.
100	5-007	Extra sheets for Abstracts A, B, C, D, and E.
50	5-010	Abstract of disbursements.
	5-021	Trader's bond.
	5-052	Application for license as Indian trader.
	5-053	Affidavit to accompany trader's license.
	5-054	Application for renewal of license as Indian trader.
	5-055	Duties of field matron.
	5-077	Statements concerning applicant.
	5-080a	Contract for beef and beef cattle.
	5-081	Contract without penalty.
50	5-082a	Contract for goods and supplies.
	5-082b	Contract for goods and supplies—extra sheet.
20	5-083	Contract for buildings.
	5-084	Contract for miscellaneous.
	5-087	Abstract for proposals.
30	5-092	Estimate for funds.
	5-115	Account-current sheet.
	5-118	Affidavit relative to advertising.
	5-119	Bill of lading—original.
20	5-119a	Bill of lading—duplicate.
30	5-120	Authority to act as agent.

QUANTITY.	No. of blank on catalogue.	TITLE OF BLANK OR BLANK BOOK.
	5-128	Census roll.
	5-130	Certificate to correctness of claim for traveling expenses.
	5-131	Certificate for annuity payments (guardianship).
	5-134	Certificate of inspection—beef cattle.
	5-135	Certificate of inspection—supplies.
	5-140	Descriptive statement of Government buildings.
	5-154	Property return.
	5-155a	Property return, printed headings.
100	5-155b	Extra sheet for property return.
30	5-155c	Property return—medical.
	5-160	Ration check.
	5-172	Application for annuity.
	5-174	Warrant for sergeant of Indian police.
50	5-176	Weigher's certificate.
	5-178	Marriage license.
	5-179	Affidavit of heirs—inherited lands.
	5-188	Descriptive employees card.
	5-192	Application for enrollment.
	5-196	Application of an Indian for appointment in Indian Service.
	5-210	Receipt—beef.
	5-212a	Receipt—supplies—contract (flour and grain)—original.
	5-213	Receipt—per capita payment.
	5-214	Receipt—per capita payment to absentees.
	5-240	Report of changes in employees—agency.
50	5-241	Report of changes in employees—school.
	5-242	Quarterly report of employees.
20	5-243	Farm statistics.
50	5-244	Request for leave of absence.
	5-245	Report of changes in Indian police.
	5-246	Report of special Indian agents.
50	5-247	Report of leave of absence taken.
	5-248a	Sanitary report.
	5-248b	Sanitary report—extra sheet.
	5-249	School—monthly report.
	5-251a	Quarterly school report.
	5-251b	Extra sheets for quarterly school report.
	5-253	Efficiency report of school employees—semiannual.
	5-258	Efficiency report of agency employees—semiannual.
24	5-276	Requisition for blanks and blank books. (This form.)
50	5-277	Requisition for blanks and blank books. (Short.)
50	5-278b	Requisition for stationery. (Short.)
24	5-279	Requisition for stationery—annual.
	5-283	Voucher for lease money—first sheet.
	5-283	Voucher for lease money—extra sheet.
	5-283	Voucher for lease money—last sheet.
300	5-284	Schedule and voucher for pupils' money.
	5-299	Statement of arrival and departure of pupils.
100	5-300	Statement of public funds—weekly and monthly.
50	5-305	Quarterly statement of receipts and disbursements.
	5-307	Statement of expenses of schools.
	5-310a	Voucher—Abstract D, property return, Form No. 1.

QUANTITY.	No. of blank on catalogue.	TITLE OF BLANK OR BLANK BOOK.
	5-310c	Voucher—Abstract D, property return, Form No. 3.
	5-310d	Voucher—Abstract D, property return, Form No. 4.
50	5-311	Voucher—Abstract D, property return. Abstract of issues.
10	5-315a	Voucher—Abstract F, account of sales of public property.
	5-315b	Voucher—Abstract F, issues to boarding schools.
50	5-316	Voucher No. , Abstract F, property return—quarterly.
	5-322a	Annuity pay roll, Form No. 1.
	5-322b	Annuity pay roll, Form No. 2.
	5-322c	Annuity pay roll, Form No. 3.
	5-330a	Monthly receipt roll. (Regular.)
new form 20	5-330b	Pay roll of irregular employees.
	5-334	Transportation—Indian freighters.
	5-335a	Vouchers—miscellaneous—long.
50	5-335b	Vouchers—miscellaneous—extra sheet.
100	5-335c	Vouchers—miscellaneous—short.
	5-335d	Vouchers—miscellaneous—traveling expenses—disbursing officers.
50	5-335e	Vouchers—miscellaneous—traveling expenses—other than disbursing officers.
100	5-338	Vouchers—contract.
100	5-340a	Vouchers—purchases—open market.
10	5-340b	Vouchers—purchases—open market. (Certified.)
	5-342	Purchases—open market—from Indians.
	5-351	Record of agency employees.
	5-920	Cash book.
	5-922	Bill of lading. (Stub book.)
	5-923	Pass to be absent from agency—100 pages.
	5-925	Issue book, 600 pages.
48	5-927	Subvoucher book.
	5-929	Record of employees at agency, 500 pages.
12	<del>36</del>	5-931 Memorandum book, letter size, 352 pages.
12	<del>34</del>	5-932 Memorandum book, cap size, 352 pages.
12	<del>34</del>	5-933 Memorandum book, ledger, cap size, 352 pages, ruled dollars and cents.
		5-934 House and farm book—bound half Russia, 150 pages.
	2	5-942 Sanitary record of sick, etc.
24	<del>200</del>	5-946 Memorandum book, size 4 by 6½ inches, 24 pages.
24	<del>100</del>	5-947 Memorandum book, size 5 by 7½ inches, 24 pages.

NOTE.—Requisitions for blanks must be made IN DUPLICATE, on the first of January and first of July of each year, for a quantity sufficient to last six months. In specifying the blanks required, the numbers and titles of the blanks as indicated above should be given. When a form can not be indicated on this requisition by the number and title, a copy (if blank), or a leaf (if a book) should be forwarded. Agents are directed to use this form in making requisitions, and to ask only for those blanks and books which are actually needed. Articles of stationery MUST NOT be included in requisitions for blanks and blank books.