

Indian Industrial School,

CARLISLE, PA.

Agency,

Sept 5, 1905

I hereby certify that the within descriptive statement correctly shows all changes in the school employee force under my charge which have not previously been reported; and that the employees herein shown as appointed actually entered on duty on the dates indicated.

N. A. Mercer
Maj. H. C. Cary, Supt.
Agent or Supt.

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71392 OFFICE OF Indian Affairs 1905
Rec. SEP 7 5-241.

Indian Industrial School,
CARLISLE, PA. Agency,

Sept. 5, 1905

N. A. Mercer Maj. H. C. Cary
Agent or Superintendent,

REPORTS CHANGES IN SCHOOL EMPLOYEES.

Approved: *Sept. 21*, 1905

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SCHOOL EMPLOYEES.

Department of the Interior,

OFFICE OF INDIAN AFFAIRS.

TO AGENTS AND BONDED SUPERINTENDENTS:

All appointments, transfers, removals, and promotions in the Indian School Service are made by order of the Commissioner of Indian Affairs.

Upon the within "Descriptive Statement" immediately after instructions, you will submit all such changes in your school employee force for approval. Do not report changes in *Agency* positions on this blank, nor changes in school positions paying \$96 or less per annum.

Every column must be properly filled out, and you will refer to the file number and date of the office letter directing the change. In case of an emergency you may fill a vacancy temporarily, but such temporary appointment must be immediately reported to this office with full and explicit reasons therefor.

No appointment or relief should be reported until the employee has *actually* entered on duty, or terminated service; but changes must be reported as soon as they occur.

In the column designated "Legal residence" show the State and Congressional district legally claimed by the employee, and in that of "Date of original appointment" state the time the employee first entered the Indian Service.

In the descriptive statement the **SEX** may be designated by the letter M for male and F for female; the **RACE** by W for white, N for negro, I for Indian, H for half-breed, C for Chinese, etc.; the correct **AGE** is to be given when known—when it is estimated, a line should be drawn under the figures; S designates single, M married, and W widow.

THIS BLANK MUST BE FILLED OUT IN ACCORDANCE WITH PRINTED INSTRUCTIONS.

Indian Industrial School,

DESCRIPTIVE STATEMENT of changes in School Employees at

CARLISLE, PA.

submitted

Sept 5, 1905

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, by W. A. Mercer, Maj 11th Cany, Supt

, Agent or Superintendent.

APPOINTED: NAME IN FULL.	AUTHORIZED POSITION.	COMPENSATION. Per Year	SCHOOL AT WHICH EMPLOYED.	DATE ENTERING ON DUTY UNDER THIS APPOINTMENT.	SEX.	RACE.	AGE.	Single, married, or widowed.	BIRTHPLACE.	LEGAL RESIDENCE.		PREVIOUS OCCUPATION.	DATE OF ORIGINAL APPOINTMENT.			DATE AND FILE NUMBER OF OFFICE LETTER AUTHORIZING THIS CHANGE.
										STATE.	CONG. DIST.		Month.	Day.	Year.	
Ida V. Nori	✓ Clerk	\$1400.00	Carlisle, Pa	Sept 1, 1905	F	I	22	M	Wash	Wash	—	Housekeeper	Sept 1	1905	Temporarily employed, by H. D. Butzel, resigned	
Emma K. Helrick	✓ Teacher	600.00	Do.	" 1 "	F	W	30	S	Penna	Penna	14th	Teacher	Oct 31	1903	Aug. 15, 1905, "Ed. 64223-1905,"	
Sarah E. Gedney	✓ Teacher	600.00	Do.	" 1 "	F	W	22	"	DC	DC	—	Primary Teacher	March 19	1904	Aug. 11, 1905, "Ed. 63211-1905"	
Alfred M. Verne	✓ Field Agent asst.	900.00	Do.	" 1 "	M	I	25	"	N. Dak	N. Dak	—	Disciplinarian Band Leader (Carlisle Graduate)	July 1	1900	Temporarily employed by Howard E. Genoworth, resigned	
Wilson Charles	✓ Carriage maker asst.	420.00	Do.	" 1 "	M	I	23	"	Wis	Penna	19th	Student asst	Sept 1	1905	Aug 24, 1905, "Ed. 64926-05" Auth. 95807."	
Ida Boger	✓ Laundress	300.00	Do.	July 24,	F	W	43	M	Penna	Penna	19th	Laundress	July 2	1902	Aug 10, 1905, "Ed. 57098-05, Auth. 95580."	
RELIEVED: NAME IN FULL.	AUTHORIZED POSITION.	COMPENSATION. Per Yr.	SCHOOL AT WHICH EMPLOYED.	DATE OF TERMINATING SERVICE. 1905	RESIGNED, DISMISSED, OR TRANSFERRED.	CAUSE.						DATE AND FILE NUMBER OF OFFICE LETTER AUTHORIZING THIS CHANGE.				
Agnes May Robbins	✓ Teacher	660.00	Carlisle Pa	Aug 31	Resigned	- Pa Mar 14, 1900						Aug. 10, 1905, "Ed. 42383-1905"				
Fanny G. Paull	✓ "	720.00	Do.	" 30	Transferred	To Umatilla School, Pendleton Oregon						July 17, 1905, "Ed 42383-1905."				
Clara L. Smith	✓ "	660.00	Do.	" 30	"	" Haskell Institute, Lawrence, Kansas						Aug 3, 1905, "Ed. 42383-1905"				
Margaret Roberts	✓ Normal Teacher	720.00	Do.	" 25	"	" Pierre, School, S. Dak.						July 17, 1905, "Ed. 42383-1905"				
Frances A. Vetch	✓ Matron asst.	800.00	Do.	" 31	Resigned	" Cherokee Indian School, N.C.						Aug 31, 1905, 52563, 55353, 1905 Ed. 58412, 68548-1905				
Ida Swallow	✓ Clerk	360.00	Do.	" 31	"	Not satisfied (Resignation transmitted)						Aug. 29, 1905, "Ed 67156-1905"				
W. B. Butzel	✓ Clerk	1400.00	Do.	" 30	"	To live at her home S. D. Pa Dec 14, 1899. To engage in banking business						July 15, 1905 "Ed. 54212-1905."				