

Indian Industrial School,

CARLISLE, PA. Agency

July 12, 1905

I hereby certify that the within descriptive statement correctly shows all changes in the school employee force under my charge which have not previously been reported; and that the employees herein shown as appointed actually entered on duty on the dates indicated.

W. A. Mercer
Major 11th Cavalry, Agent or Supt.

54213 OFFICE OF Indian Affairs RE-24 JUL 13 1905

83/25

Indian Industrial School, Agency,
CARLISLE, PA.

July 12, 1905

W. A. Mercer, Major 11th Cavalry
Agent or Superintendent,

REPORTS CHANGES IN SCHOOL EMPLOYEES.

Approved: July 18, 1905

FILE ✓

E

14417b5m8-04

7/18

File.

m

SCHOOL EMPLOYEES.

Department of the Interior,

OFFICE OF INDIAN AFFAIRS.

TO AGENTS AND BONDED SUPERINTENDENTS:

All appointments, transfers, removals, and promotions in the Indian School Service are made by order of the Commissioner of Indian Affairs.

Upon the within "Descriptive Statement" immediately after instructions, you will submit all such changes in your school employee force for approval. Do not report changes in *Agency* positions on this blank, nor changes in school positions paying \$96 or less per annum.

Every column must be properly filled out, and you will refer to the file number and date of the office letter directing the change. In case of an emergency you may fill a vacancy temporarily, but such temporary appointment must be immediately reported to this office with full and explicit reasons therefor.

No appointment or relief should be reported until the employee has *actually* entered on duty, or terminated service; but changes must be reported as soon as they occur.

In the column designated "Legal residence" show the State and Congressional district legally claimed by the employee, and in that of "Date of original appointment" state the time the employee first entered the Indian Service.

In the descriptive statement the **SEX** may be designated by the letter M for male and F for female; the **RACE** by W for white, N for negro, I for Indian, H for half-breed, C for Chinese, etc.; the correct **AGE** is to be given when known—when it is estimated, a line should be drawn under the figures; S designates single, M married, and W widow.

DESCRIPTIVE STATEMENT of changes in School Employees at

submitted

July 12

, 1905,

by W.A. Mercer Major 11th. Cav.,

Agent or Superintendent.

APPOINTED: NAME IN FULL.	AUTHORIZED POSITION.	COMPENSATION.	SCHOOL AT WHICH EMPLOYED.	DATE ENTERING ON DUTY UNDER THIS APPOINTMENT.	SEX.	RACE.	AGE.	Single, married, or widowed.	BIRTHPLACE.	LEGAL RESIDENCE.		PREVIOUS OCCUPATION.	DATE OF ORIGINAL APPOINTMENT.			DATE AND FILE NUMBER OF OFFICE LETTER AUTHORIZING THIS CHANGE.
										STATE.	CONG. DIST.		Month.	Day.	Year.	
W. A. Mercer	✓ Supt	\$1000.00	Carlisle	July 1, 1905	M	W	50	M	N.Y.	Conn	3rd Army Officer	July 1, 1904				
John R. Wise	✓ Asst. "	2000.00	"	Do.	M	"	40	"	Ill.	Wis	2nd Clerk	Oct 1, 1904				
W. B. Ditzel	✓ Clerk	1400.00	"	Do.	"	"	54	"	Pa.	Pa	19th	Dec 16, 1892				
Arthur E. Schaaf	✓ "	1000.00	"	Do.	"	"	29	"	Wis.	Ill.	6th	Jan 17, 1902				
S. J. Nori	✓ "	780.00	"	Do.	"	"	29	"	N. Mex	Pa.	19th	Sept 6, 1900				
Nellie V. Robertson	✓ "	660.00	"	Do.	F	"	34	F	S. Dak.	S. Dak	—	Teacher July 1, 1896				
Ida Swallow	✓ Asst. Clerk	360.00	"	Do.	"	"	24	"	Neb.	"	—	Student July 1, 1902				
Frank Hudson	✓ Financial Clerk	840.00	"	Do.	M	"	29	"	N. Mex.	N. Mex	—	clerk July 1, 1899				

RELIEVED: NAME IN FULL.	AUTHORIZED POSITION.	COMPENSATION.	SCHOOL AT WHICH EMPLOYED.	DATE OF TERMINATING SERVICE.	RESIGNED, DISMISSED, OR TRANSFERRED.	CAUSE.	DATE AND FILE NUMBER OF OFFICE LETTER AUTHORIZING THIS CHANGE.
Jeannette L. Senseney	✓ Music Teacher	\$660.00	Carlisle	June 30, 1905	—	Pa. Position Abolished	Jan 2, 1897
Emma G. Sky	✓ Asst Clerk	360.00	"	" " "	—	" " Neb. Nov 9/03.	
Elizabeth Searight	✓ Seamstress	300.00	"	" " "	—	" " "	
Ida Boger	✓ Laundress	300.00	"	" " "	—	" " "	
George Brown Jr.	✓ Cook	300.00	"	" " "	—	Deserted	

You remove your Blacksmith as H. A. Murtoff when the records show A. H. Murtoff. Which is correct?

