

48425

OFFICE OF  
Indian Affairs  
Rec. JUN 24

1905

*8/23/06*

Indian School, Carlisle, Pa.,  
June 23, 1905.

J.R.Wise,  
Acting Supt.

Transmits amended requests  
of Hattie M. McDowell and Fred  
W. Canfield for detail to summer  
schools, and the request of W.G.  
Thompson for detail to Asbury  
Park.

*6 mm*

*To Rept. 6/27/05*

*E*

*File. ✓*

*Ⓟ*

File

DEPARTMENT OF THE INTERIOR  
UNITED STATES INDIAN SERVICE  
INDIAN INDUSTRIAL SCHOOL  
CARLISLE, PENNA.

June 23, 1905.

To the Honorable,  
The Commissioner of Indian Affairs,  
Washington, D. C.

Sir:

Referring to Office letter, "Education 44804-5/1905", dated June 16, 1905, I have the honor to inclose herewith amended application of Miss Hattie M. McDowell for detail to attend the Indian Institute at Asbury Park, N.J., July 2 to 8 inclusive, and the summer school at Chautauqua, N.Y., July 15 to August 12 inclusive. Miss McDowell's amended request for annual leave is also inclosed herewith. Both of these requests have my approval.

I also transmit the application of Fred W. Canfield, drawing teacher, for detail to the summer school at Mt. Gretna, Pa., from July 3d to 31st, inclusive, which I have approved. Mr. Canfield desires his former request for detail to Asbury Park withdrawn, as he finds that in order to take the full course at Mt. Gretna he must start there July 3d, the date the Asbury Park meeting begins.

There is also inclosed, bearing my approval, the request of W. G. Thompson, Superintendent of Industries, for detail to Asbury Park, July 3d to 7th inclusive.

Very respectfully,

*J. R. Wise*

Acting Superintendent.

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Indian Office,  
5-244.

1905

Incl. No. /

APPLICATION

FOR

## LEAVE OF ABSENCE.

Indian Industrial School,  
CARLEISLE, PA.

School,

Agency.

June 23, 1905

J. R. Wise  
[Agent or Supt.]  
Supt.

Forwards application of

Nettie M. McDowell  
Teacher

[Applicant's position.]

for 30 days leave of absence.

with pay.

E.

14170b3m7-04

## REMARKS.

1. Applications for leave of absence must have the agent's and the superintendent's recommendation indorsed thereon, and if favorable it will be presumed that the application has been carefully considered and that the employee can be spared without additional expense to the Government.
2. Day school and temporary employees are not allowed leaves of absence with pay.
3. Where positions are abolished and the employees transferred to take effect before the beginning of annual leave previously granted, such leave is canceled. Applications can be renewed, however, after the employees have reported at their new post of duty.
4. All positions and salaries in the school service terminate June 30 each year. Should any position not be authorized for the ensuing fiscal year, the incumbent of such position is of course relieved from duty June 30, and has no claim against the Government for leave of absence or remuneration after that period.
5. Leaves granted to employees in advance of the receipt of information as to what positions will be authorized during the next fiscal year are subject to the explicit understanding that should the services of such employee terminate prior to the expiration of such leave, the leave will expire with the termination of service.
6. Sundays and days declared to be public holidays by law or executive order will not be charged when included in annual leave with pay, but will be charged in all other leaves.
7. Employees on leave with pay are not permitted to hire substitutes.
8. Applications for summer leaves must be forwarded not later than June 15.

*Handwritten notes and signatures on the reverse side of the document, including a large signature and various initials and dates.*

# Department of the Interior,

## INDIAN SCHOOL SERVICE,

Indian Industrial School,

School, June 23

, 1905

CARLISLE, PA.

The Honorable  
The Commissioner of Indian Affairs.

Sir:

I have the honor to request a leave of absence for thirty days, from {July ninth to July fourteenth} both inclusive, but excluding legal holidays and Sundays.   
 {Aug. thirteenth to Sept. eleventh}

\*

Very respectfully,

Hattie M. McDowell

Teacher.

[Sign full name.]

[Position of applicant.]

Applicants will read carefully remarks on back of this blank.

Respectfully forwarded. This applicant has been absent since January 1st of the present year, as follows: Annual leave, with pay, no days; sick, with pay, no days; detail, with pay, no, without pay, no days. This application is therefore \_\_\_\_\_ approved, with recommendation that the same be granted \_\_\_\_\_ [or dis] \_\_\_\_\_ [not] \_\_\_\_\_ [with or without] pay, for the following reasons:

Annual leave.

Very respectfully,

J. Mice

Acting Supt.  
[Superintendent.]

I recommend that the above application be

"

W.B.B.

U. S. Indian Agent.

\* If leave of absence is asked at a time when the school is not in vacation, applicant will state here specifically the reason therefor.

Department of the Interior

UNITED STATES INDIAN SERVICE

48425

Indian Office,

Incl. No.

4

1905

Department of the Interior,

UNITED STATES INDIAN SERVICE,

Carlisle Pa.

June 25, 1905

To the Acting Supt.

Mr. J. B. Wise

Dear Sir:-

I respectfully request to be detailed to attend Summer School at Mt. Gretna Pa. from July 3 to July 31 inclusive. I desire to take Lectures on Pedagogy as on Pg. 5 in Catalogue also the courses in Art and Drawing, U. S. History, and Eng. Grammar as given on Pg. 6 of the same.

Very respectfully  
Fred W. Canfield.  
Drawing teacher.

Approved:

J. B. Wise

Acting Superintendent.

48425

Indian Office,

Incl. No.

1905

Department of the Interior,  
INDIAN SCHOOL SERVICE,  
OFFICE OF SUPERINTENDENT,

Carlisle, Pa.,

June 23, <sup>1905</sup>  
~~189~~

Mr. John R. Wise,  
Acting Supt.,  
Sir;

I respectfully request to be detailed to attend Indian Institute at Asbury Park from July 2 to July 8 which includes time to go and come; also to attend summer school at Chautauqua N. Y. from July 15 to Aug. 12 inclusive.

I desire to take the following courses of study: "Psychology and Pedagogy," "Grammar Methods," and "Physical Culture."

Very respectfully,

Hattie M. McDowell.

Teacher.

Approved:

J. R. Wise

Acting Superintendent.

Acting Superintendent

Approved:

*Jos. W. Price*

Sup't. of Industries.

*W. C. Thompson*

Very respectfully,

M. A. J.

Institute to be held at Asbury Park, July 2nd to 5th inclusive.  
I have the honor to request to be detailed to attend the

1905

Commissioner of Indian Affairs,

Washington, D. C.

Honorable

June 22nd, 1905.

CARLENE PENNA.

INDIAN INDUSTRIAL SCHOOL  
UNITED STATES INDIAN SERVICE

DEPARTMENT OF THE INTERIOR

Indian Office,

File No. 2

48425

CARLENE PENNA. MEMBER, 2nd CAVALRY

JOHN R. WISE

W. C. THOMPSON

DEPARTMENT OF THE INTERIOR  
UNITED STATES INDIAN SERVICE  
INDIAN INDUSTRIAL SCHOOL  
CARLISLE, PENNA.

June 22nd, 1905.

The Honorable

Commissioner of Indian Affairs,  
Washington, D.C.

Sir:

I have the honor to request to be detailed to attend the  
Institute to be held at Asbury Park, July 3rd to 7th inclusive.

Very respectfully,

*W. G. Thompson,*

Supt. of Industries.

N.A.J.

Approved:

*J. R. Wise*

Acting Superintendent.