

48159

OFFICE OF
Indian Affairs
Rev. JUN 23

1905

SM/231

Carlisle School,
June 21-1905,
Applications for leave,
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To Supt. 6/27/05
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Department of the Interior,

INDIAN SCHOOL SERVICE.

Indian Industrial School, ~~School,~~
CARLISLE, PA.

June 21, 1905

The Honorable
The Commissioner of Indian Affairs.

Sir:

I have the honor to request a leave of absence for 25
days, from July 1, 1905 to July 31, 1905, both inclusive,
but excluding legal holidays and Sundays. Also 3 days to

* Cover my absence from duty February 13th,
March 30th (1/2 day), May 2nd, & June 10th (1/2 day)

Very respectfully,

E. G. Sprow Instructor in Smithing
[Sign full name.] [Position of applicant.]

Applicants will read carefully remarks on back of this blank.

Respectfully forwarded. This applicant has been absent since
January 1st of the present year, as follows: Annual leave, with
pay, as above, 3 days; sick, with pay, no days; detail, with
pay, no, without pay, no days. This application
is therefore _____ approved, with recommendation that the same be
_____ granted ^[or dis] with pay, for the following reasons:
[not] _____ [with or without]

Annual leave

Very respectfully,

J. R. Wise Acting Supt.
[Superintendent.]

I recommend that the above application be

11

W. G. J.

U. S. Indian Agent.

* If leave of absence is asked at a time when the school is not in vacation, applicant will state here specifically the reason therefor.

48159

Indian Office,

1905

Incl. No. 2

5-244.

APPLICATION

FOR

LEAVE OF ABSENCE.

Indian Industrial School ~~School~~
CARLISLE, PA. ~~Agency~~

June 21, 1905

J. R. Wise
[Agent for Supt.]
Acting Supt
Forwards application of

Wm. Konnast
Instructor in Tailoring
[Applicant's position.]

for 25 days leave of absence.

with pay.

E.

REMARKS.

1. Applications for leave of absence must have the agent's and the superintendent's recommendation indorsed thereon, and if favorable it will be presumed that the application has been carefully considered and that the employee can be spared without additional expense to the Government.
2. Day school and temporary employees are not allowed leaves of absence with pay.
3. Where positions are abolished and the employees transferred to take effect before the beginning of annual leave previously granted, such leave is canceled. Applications can be renewed, however, after the employees have reported at their new post of duty.
4. All positions and salaries in the school service terminate June 30 each year. Should any position not be authorized for the ensuing fiscal year, the incumbent of such position is of course relieved from duty June 30, and has no claim against the Government for leave of absence or remuneration after that period.
5. Leaves granted to employees in advance of the receipt of information as to what positions will be authorized during the next fiscal year are subject to the explicit understanding that should the services of such employee terminate prior to the expiration of such leave, the leave will expire with the termination of service.
6. Sundays and days declared to be public holidays by law or executive order will not be charged when included in annual leave with pay, but will be charged in all other leaves.
7. Employees on leave with pay are not permitted to hire substitutes.
8. Applications for summer leaves must be forwarded not later than June 15.

[Faint handwritten notes and signatures on the reverse side of the document, including a large signature at the bottom right.]

W.G.J.

Department of the Interior,

INDIAN SCHOOL SERVICE,

Indian Industrial School, ~~School,~~

June 21, 1905

CARLISLE, PA.

The Honorable
The Commissioner of Indian Affairs.

Sir:

I have the honor to request a leave of absence for 25 days, from July 4, 1905 to July 31, 1905, both inclusive, but excluding legal holidays and Sundays.

*

Very respectfully,

Wm Nonnest

[Sign full name.]

Instructor in Sailing

[Position of applicant.]

Applicants will read carefully remarks on back of this blank.

Respectfully forwarded. This applicant has been absent since January 1st of the present year, as follows: Annual leave, with pay, no days; sick, with pay, no days; detail, with pay, no, without pay, no days. This application is therefore approved, with recommendation that the same be granted ^[or dis] with _[with or without] pay, for the following reasons:

Annual leave

Very respectfully,

Acting Supt

[Superintendent.]

I recommend that the above application be

"

W.G.J.

U. S. Indian Agent.

* If leave of absence is asked at a time when the school is not in vacation, applicant will state here specifically the reason therefor.

48159

Indian Office,

Incl. No. 3

5-244

1905

APPLICATION

FOR

LEAVE OF ABSENCE.

Indian Industrial School,

~~School~~

CARLISLE, PA.

~~Agency,~~

June 21, 1905

J. P. Wise
[Agent or Supt.]
Acting Supt

Forwards application of

W. S. Dyser

Instructor in Shoemaking
[Applicant's position.]

for 25 days leave of absence.

with pay.

E.

REMARKS.

1. Applications for leave of absence must have the agent's and the superintendent's recommendation indorsed thereon, and if favorable it will be presumed that the application has been carefully considered and that the employee can be spared without additional expense to the Government.
2. Day school and temporary employees are not allowed leaves of absence with pay.
3. Where positions are abolished and the employees transferred to take effect before the beginning of annual leave previously granted, such leave is canceled. Applications can be renewed, however, after the employees have reported at their new post of duty.
4. All positions and salaries in the school service terminate June 30 each year. Should any position not be authorized for the ensuing fiscal year, the incumbent of such position is of course relieved from duty June 30, and has no claim against the Government for leave of absence or remuneration after that period.
5. Leaves granted to employees in advance of the receipt of information as to what positions will be authorized during the next fiscal year are subject to the explicit understanding that should the services of such employee terminate prior to the expiration of such leave, the leave will expire with the termination of service.
6. Sundays and days declared to be public holidays by law or executive order will not be charged when included in annual leave with pay, but will be charged in all other leaves.
7. Employees on leave with pay are not permitted to hire substitutes.
8. Applications for summer leaves must be forwarded not later than June 15.

Handwritten notes in the left margin:
 have not reported for duty since June 30, 1905
 has not reported for duty since June 30, 1905
 has not reported for duty since June 30, 1905

Handwritten notes in the right margin:
 Annual leave
 June 30, 1905
 W. S. Dyser

Department of the Interior,
INDIAN SCHOOL SERVICE,

Indian Industrial School, ~~School,~~

June 21, 1905

The Honorable CARLISLE, PA.
The Commissioner of Indian Affairs.

Sir:

I have the honor to request a leave of absence for 25 days, from July 1, 1905 to July 31, 1905, both inclusive, but excluding legal holidays and Sundays. Also 1/2 day to

* Cover my absence from duty half a day January 19th, and a whole day May 10th.

Very respectfully,

W. S. Dyser, Instructor in Shoemaking
[Sign full name.] [Position of applicant.]

Applicants will read carefully remarks on back of this blank.

Respectfully forwarded. This applicant has been absent since January 1st of the present year, as follows: Annual leave, with pay, as above, 1/2 days; sick, with pay, no days; detail, with pay, no, without pay, no days. This application is therefore ^[or dis] approved, with recommendation that the same be _[not] granted _[with or without] pay, for the following reasons:

Annual leave

Very respectfully,

J. R. Wise, Acting Supt.
[Superintendent.]

I recommend that the above application be

W.G.B.

U. S. Indian Agent.

* If leave of absence is asked at a time when the school is not in vacation, applicant will state here specifically the reason therefor.

A. S. E.

Department of the Interior,

INDIAN SCHOOL SERVICE,

Indian Industrial School, ~~School~~, June 21 - , 1905

The Honorable **CARLISLE, PA.**
The Commissioner of Indian Affairs.

Sir:

I have the honor to request a leave of absence for thirty days, from July 15th to Aug. 18th, both inclusive, but excluding legal holidays and Sundays.

*

Very respectfully,

Nellie V. Robertson Clerk

[Sign full name.]

[Position of applicant.]

Applicants will read carefully remarks on back of this blank.

Respectfully forwarded. This applicant has been absent since January 1st of the present year, as follows: Annual leave, with pay, no days; sick, with pay, no days; detail, with pay, no, without pay, no days. This application is therefore approved, with recommendation that the same be granted ^[or dis] with pay, for the following reasons:
_[not] _[with or without]

Annual leave

Very respectfully,

J. R. Wise

Acting Supt.
Superintendent.

I recommend that the above application be

W. B. B.

U. S. Indian Agent.

* If leave of absence is asked at a time when the school is not in vacation, applicant will state here specifically the reason therefor.

48159

Indian Office,

1905

Incl. No. 5

APPLICATION FOR LEAVE OF ABSENCE.

Indian Industrial School,

CARLISLE, PA.

School

Agency

June 21, 1905

J. R. Wise, Acting Supt.

Forwards application of

Emma G. Spay, Ass't. Clerk

for 5 days leave of absence.

with pay.

E.

REMARKS.

- 1. Applications for leave of absence must have the agent's and the superintendent's recommendation indorsed thereon, and if favorable it will be presumed that the application has been carefully considered and that the employee can be spared without additional expense to the Government.
2. Day school and temporary employees are not allowed leaves of absence with pay.
3. Where positions are abolished and the employees transferred to take effect before the beginning of annual leave previously granted, such leave is canceled. Applications can be renewed, however, after the employees have reported at their new post of duty.
4. All positions and salaries in the school service terminate June 30 each year. Should any position not be authorized for the ensuing fiscal year, the incumbent of such position is of course relieved from duty June 30, and has no claim against the Government for leave of absence or remuneration after that period.
5. Leaves granted to employees in advance of the receipt of information as to what positions will be authorized during the next fiscal year are subject to the explicit understanding that should the services of such employee terminate prior to the expiration of such leave, the leave will expire with the termination of service.
6. Sundays and days declared to be public holidays by law or executive order will not be charged when included in annual leave with pay, but will be charged in all other leaves.
7. Employees on leave with pay are not permitted to hire substitutes.
8. Applications for summer leaves must be forwarded not later than June 15.

Handwritten notes and signatures in the right margin, including 'J. R. Wise' and 'Emma G. Spay'.

Department of the Interior,

INDIAN SCHOOL SERVICE.

Indian Industrial School, ~~School,~~

June 21, 1905

The Honorable **CARLISLE, PA.**
The Commissioner of Indian Affairs.

Sir:

I have the honor to request a leave of absence for 5
days, from June 26, 1905 to June 30, 1905, both inclusive,
but excluding legal holidays and Sundays.

*

Very respectfully,

Emma G. Sky.

[Sign full name.]

Assh. Clerk

[Position of applicant.]

Applicants will read carefully remarks on back of this blank.

Respectfully forwarded. This applicant has been absent since
January 1st of the present year, as follows: Annual leave, with
pay, no days; sick, with pay, no days; detail, with
pay, no, without pay, no days. This application
is therefore ^[or dis] approved, with recommendation that the same be
 ^[not] ^[with or without] with pay, for the following reasons:

Annual leave

Very respectfully,

J. P. Wise,

Acting Supt.

[Superintendent.]

I recommend that the above application be

11

W. B. B.

U. S. Indian Agent.

* If leave of absence is asked at a time when the school is not in vacation, applicant will state here specifically the reason therefor.

48159

Indian Office,

1905

Incl. No. 6

5-244

APPLICATION

FOR

LEAVE OF ABSENCE.

Indian Industrial School,

CARLISLE, PA.

~~School,~~
~~Agency,~~

June 21, 1905

J. R. Wise
Acting Supt.

Forwards application of

M. L. Geigler
Instructor in Harnessmaking
[Applicant's position.]

for 27 days leave of absence.

with pay.

E.

REMARKS.

1. Applications for leave of absence must have the agent's and the superintendent's recommendation indorsed thereon, and if favorable it will be presumed that the application has been carefully considered and that the employee can be spared without additional expense to the Government.
2. Day school and temporary employees are not allowed leaves of absence with pay.
3. Where positions are abolished and the employees transferred to take effect before the beginning of annual leave previously granted, such leave is canceled. Applications can be renewed, however, after the employees have reported at their new post of duty.
4. All positions and salaries in the school service terminate June 30 each year. Should any position not be authorized for the ensuing fiscal year, the incumbent of such position is of course relieved from duty June 30, and has no claim against the Government for leave of absence or remuneration after that period.
5. Leaves granted to employees in advance of the receipt of information as to what positions will be authorized during the next fiscal year are subject to the explicit understanding that should the services of such employee terminate prior to the expiration of such leave, the leave will expire with the termination of service.
6. Sundays and days declared to be public holidays by law or executive order will not be charged when included in annual leave with pay, but will be charged in all other leaves.
7. Employees on leave with pay are not permitted to hire substitutes.
8. Applications for summer leaves must be forwarded not later than June 15.

Handwritten notes and signatures on the reverse side of the page, including a large signature and various scribbles.

W.G.J.

Department of the Interior,

INDIAN SCHOOL SERVICE,

Indian Industrial School ~~School,~~

June 21, 1905.

CARLISLE, PA.

The Honorable
The Commissioner of Indian Affairs.

Sir:

I have the honor to request a leave of absence for 27 days, from Aug. 1, 1905 to Aug. 31, 1905, both inclusive, but excluding legal holidays and Sundays.

*

Very respectfully,

M. J. Zeigler,

[Sign full name.]

Instructor in Harnessmaking

[Position of applicant.]

Applicants will read carefully remarks on back of this blank.

Respectfully forwarded. This applicant has been absent since January 1st of the present year, as follows: Annual leave, with pay, no days; sick, with pay, no days; detail, with pay, May 3 to 7 inc, without pay, no days. This application is therefore _____ approved, with recommendation that the same be _____ granted with pay, for the following reasons:

Annual leave,

Very respectfully,

J. R. Wise

Acting Supt.

[Superintendent.]

I recommend that the above application be

"

W. B. B.

U. S. Indian Agent.

* If leave of absence is asked at a time when the school is not in vacation, applicant will state here specifically the reason therefor.