

Indian Industrial School, Agency

CARLISLE, PA.

April 6, 1905

I hereby certify that the within descriptive statement correctly shows all changes in the school employee force under my charge which have not previously been reported; and that the employees herein shown as appointed actually entered on duty on the dates indicated.

W. A. Mercer

*Agent or Superintendent,
Capt. 7th Cavalry, Supt.*

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OFFICE OF
Indian Affairs
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Indian Industrial School, Agency,
CARLISLE, PA.

April 6, 1905

W. A. Mercer

*Agent or Superintendent,
Capt. 7th Cavalry, Supt.*

REPORTS CHANGES IN SCHOOL EMPLOYEES.

Approved:

Apr 13 1905

Filed

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4/13/05 JM

SCHOOL EMPLOYEES.

Department of the Interior,

OFFICE OF INDIAN AFFAIRS.

TO AGENTS AND BONDED SUPERINTENDENTS :

All appointments, transfers, removals, and promotions in the Indian School Service are made by order of the Commissioner of Indian Affairs.

Upon the within "Descriptive statement," immediately after instructions, you will submit all such changes in your school employee force for approval. Do not report changes in *Agency* positions on this blank, nor changes in school positions paying \$96 or less per annum.

Every column must be properly filled out, and you will refer to the file number and date of the office letter directing the change. In case of an emergency you may fill a vacancy temporarily, but such temporary appointment must be immediately reported to this office with full and explicit reasons therefor.

No appointment or relief should be reported until the employee has *actually* entered on duty, or terminated service; but changes must be reported as soon as they occur.

In the column designated "Legal residence" show the State and Congressional district legally claimed by the employee, and in that of "Date of original appointment" state the time the employee first entered the Indian Service.

In the descriptive statement the **SEX** may be designated by the letter M for male and F for female; the **RACE** by W for white, N for Negro, I for Indian, H for half-breed, C for Chinese, etc.; the correct **AGE** is to be given when known—when it is estimated, a line should be drawn under the figures; S designates single, M married, and W widow.

DESCRIPTIVE STATEMENT of changes in School Employees at

Indian Industrial School.

CARLISLE, PA.

O.B.B.

submitted

April 6

, 1905, by

H. A. Mercer,

Capt. 7th Cav. Supt.

Agent or Superintendent.

APPOINTED: NAME IN FULL.	AUTHORIZED POSITION.	COMPENSATION.	SCHOOL AT WHICH EMPLOYED.	DATE ENTERING ON DUTY UNDER THIS APPOINTMENT.	SEX.	RACE.	AGE.	Single, married, or widowed.	BIRTHPLACE.	LEGAL RESIDENCE.		PREVIOUS OCCUPATION.	DATE OF ORIGINAL APPOINTMENT.	DATE AND FILE NUMBER OF OFFICE LETTER AUTHORIZING THIS CHANGE.
										STATE.	CONG. DIST.			
George Brown, Jr.	Asst Cook	\$300 y	Carlisle	April 1, 1905	m	I	17	S	Net.	Net.	3	Student Cook	April 1, 1905	Vice Netepor Shunchak, resigned See my letter herewith

RELIEVED: NAME IN FULL	AUTHORIZED POSITION.	COMPENSATION.	SCHOOL AT WHICH EMPLOYED.	DATE OF TERMINATING SERVICE.	RESIGNED, DISMISSED, OR TRANSFERRED.	CAUSE.	DATE AND FILE NUMBER OF OFFICE LETTER AUTHORIZING THIS CHANGE.
<p>In connec with the above appt atten is directed to Indian school rules, ^{125 T} 200-2, and</p>							

Indian School, Carlisle, Pa.
April 5, 1905.

Capt. W. A. Mercer,
Supt.

Recommends appointment of
George Brown as assistant cook.

W. A. Mercer

DEPARTMENT OF THE INTERIOR
UNITED STATES INDIAN SERVICE
INDIAN INDUSTRIAL SCHOOL
CARLISLE, PENNA.

J.R.W.
April 5, 1905.

To the Honorable,
The Commissioner of Indian Affairs,
Washington, D. C.

Sir:

Referring to the vacancy in the position of assistant cook at this school at \$300 per annum resulting from the resignation of Nekifer Shouchuk, which was accepted by the Office, I have to state that the duties of this position have since been performed by one of our students, George Brown. His work is satisfactory in every way and I think he should be appointed to the position.

I have therefore to nominate George Brown for appointment as assistant cook at \$300 per annum at this school and respectfully recommend that the same be approved to take effect April 1st.

Very respectfully,

W. A. Mercer

Captain 7th Cavalry,

Superintendent.

JRW-AES