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OFFICE OF  
India Affairs

Rec. OCT 18

1904

DEPARTMENT OF THE  
INDIAN DIVISION.

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Capt. W. A. Mear,  
Carlisle School.

Oct. 11-1904,

Reply to letter of  
10<sup>th</sup> inst. rel. to filling  
the position of clerk  
at Carlisle School,

Enc. Secy 10/15/04

To Sup't. 10/20/04

FILE

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AUTHORITY

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OFFICE OF INDIAN AFFAIRS.	OCT 18 1904

DEPARTMENT OF THE INTERIOR  
UNITED STATES INDIAN SERVICE  
INDIAN INDUSTRIAL SCHOOL  
CARLISLE, PENNA.

*J. R. Wise*

October 11, 1904.

To The Honorable,  
The Commissioner of Indian Affairs,  
Washington, D. C.

Sir:

Replying to your Office letter "E" dated the 10th instant calling my attention to your letter "E" - 66953-1904-dated September 29, 1904, relative to the appointment of a clerk at this school vice Miss Helen E. Krise, now temporarily employed, in which you suggested that if I knew of any one eligible now in the service whom I desire to have appointed, you would be glad to give my recommendation favorable consideration, I have to state this matter was promptly acted upon and has been receiving most careful consideration and attention with a view to compliance with your request for early action.

Without entering into details, which it is deemed unnecessary to do here, I wish to say that the situation confronting this office, owing to the want of an experienced and capable stenographer and clerk to fill the position referred to, is a serious one, and I have been zealously endeavoring to find some person of known qualifications now in the service who would be willing to come here to take the place, there being no regular employee here at present with stenographic experience. I have now ascertained that Mr. Arthur E. Schaal, formerly a clerk in the Indian Office and now an employee of the War Department stationed at Chicago, Illinois, is willing to come here at a salary of \$1000 per annum. His qualifications are well known to the Office and need not be urged herein.

My recommendation of September 3, 1904, that the salary of this position be reduced from \$900 to \$600 per annum was made under a misapprehension of the facts, as it transpires, it being understood at the time that the young lady, a resident of Carlisle, whom it was intended to employ temporarily to fill the position, and who had signified her willingness to work for \$50 per month, had had considerable experience in this office and would be able to qualify regularly for the position. The place is one that should, in fact, pay \$1000 per annum, and in my judgment it will not be possible to secure a competent person to perform the duties required for any less.

I would, therefore, earnestly recommend that the position of clerk at this school, now fixed at \$600 per annum, be increased to \$1000 per annum. Upon the approval of this recommendation it is my purpose to recommend the transfer of Mr. A. E. Schaal from the War Department to the Indian Service, and to nominate him for the position in question.

Should this arrangement not meet with your approval, though it is sincerely hoped it will, I know of no other course to pursue than for the Office to fill the position, if possible, by selection of someone certified by the Civil Service Commission.

I deem it proper to add that certain changes involving a rearrangement of work in this school are now under consideration, which if found practicable and carried out will effect a material reduction in salaries.

Very respectfully,

*A. A. Mercer*  
Captain 7th Cavalry, Supt.