

Indian Industrial School,

CARLISLE, PA. Agency

October 7, 1904

I hereby certify that the within descriptive statement correctly shows all changes in the school employee force under my charge which have not previously been reported; and that the employees herein shown as appointed actually entered on duty on the dates indicated.

*W. A. Mearns*

~~Agent or Supt.~~  
Capt. 7th Cavy. Supt.

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OFFICE OF  
Indian Affairs  
Rec. OCT 8

1904

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~~Indian Industrial School, Agency,~~  
CARLISLE, PA.

October 7, 1904

*W. A. Mearns*

~~Capt. 7th Cavy. Supt.~~ Agent or Superintendent

REPORTS CHANGES IN SCHOOL EMPLOYEES.

Approved: *Oct 12*, 1904

~~FILE~~

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SCHOOL EMPLOYEES.

Department of the Interior,

OFFICE OF INDIAN AFFAIRS.

**TO AGENTS AND BONDED SUPERINTENDENTS :**

All appointments, transfers, removals, and promotions in the Indian School Service are made by order of the Commissioner of Indian Affairs.

Upon the within "Descriptive statement," immediately after instructions, you will submit all such changes in your school employee force for approval. Do not report changes in *Agency* positions on this blank, nor changes in school positions paying \$96 or less per annum.

Every column must be properly filled out, and you will refer to the file number and date of the office letter directing the change. In case of an emergency you may fill a vacancy temporarily, but such temporary appointment must be immediately reported to this office with full and explicit reasons therefor.

No appointment or relief should be reported until the employee has *actually* entered on duty, or terminated service; but changes must be reported as soon as they occur.

In the column designated "Legal residence" show the State and Congressional district legally claimed by the employee, and in that of "Date of original appointment" state the time the employee first entered the Indian Service.

In the descriptive statement the **SEX** may be designated by the letter M for male and F for female; the **RACE** by W for white, N for Negro, I for Indian, H for half-breed, C for Chinese, etc.; the correct **AGE** is to be given when known—when it is estimated, a line should be drawn under the figures; S designates single, M married, and W widow.

THIS BLANK MUST BE FILLED OUT IN ACCORDANCE WITH PRINTED INSTRUCTIONS.

Indian Industrial School,

DESCRIPTIVE STATEMENT of changes in School Employees at **CARLISLE, PA.**

submitted

Oct 7

, 1904, by

W. A. Mercer

Capt. 7th Cav. Supt.

Agent or Superintendent.

APPOINTED: NAME IN FULL.	AUTHORIZED POSITION.	COMPENSATION.	SCHOOL AT WHICH EMPLOYED.	DATE ENTERING ON DUTY UNDER THIS APPOINTMENT.	SEX.	RACE.	AGE.	Single, married, or widowed.	BIRTHPLACE.	LEGAL RESIDENCE.		PREVIOUS OCCUPATION.	DATE OF ORIGINAL APPOINTMENT.	DATE AND FILE NUMBER OF OFFICE LETTER AUTHORIZING THIS CHANGE.
										STATE.	CONG. DIST.			
John R. Wise	Asst. Supt.	\$2000.00	Carlisle	Oct. 1, 1904	M	W	39	M	Ill	Wis	2	Clerk	Aug 6, 1892	Sept 21, 1904, "Education 60647-1904"
Kate S. Bowersoy	Principal Teacher	1200.00	"	" " "	F	"	35	S	Penna	Pima	19	normal Teacher	Nov. 1, 1893	" 24, " " - "
C. M. Stauffer	Local Music Teacher	600.00	"	" 6 "	M	"	30	"	"	"	19	music Teacher	Oct. 6, 1904	" 8 " " 60649 - "
RELIEVED: NAME IN FULL	AUTHORIZED POSITION.	COMPENSATION.	SCHOOL AT WHICH EMPLOYED.	DATE OF TERMINATING SERVICE.	RESIGNED, DISMISSED, OR TRANSFERRED.		CAUSE.		DATE AND FILE NUMBER OF OFFICE LETTER AUTHORIZING THIS CHANGE.					
Edgar A. Allen	Asst. Supt. (rel.) Principal Teacher	\$225.00	Carlisle	Sept. 30, 1904	—		Appointed Special U.S. Indian Agent, August 18, 1904, "Education"		" Education "					
Kate S. Bowersoy	Asst. Principal Normal Teacher	1200.00	"	" " "	Transferred to position of Principal Teacher, as above,		Sept. 24, 1904, "Education 60647-1904"		" Education '60647-1904"					

Stauffer is temp.  
 CSC 60 days New No. and ask elig