

# INSTRUCTIONS.

At the close of each month a report of irregular employees must be submitted upon this form to the Indian Office for action. Reports of agency employees and school employees must be submitted on separate blanks.

This report must show the character of service rendered by each irregular employee; the dates upon which service was rendered, and the total number of days employed; the rate of pay, and full amount due each.

Each employee will be designated as Indian or white, and the name of each employee, as it will appear on quarterly report of employees, must be shown.

In the case of each expenditure the number of the authority under which the expenditure was incurred must appear in the column provided for that purpose, together with the original amount authorized to be expended, amount previously expended under said authority, and amount remaining available for present expenditure.

All expenditures under one authority must be grouped together, and in such case there should be only one extension into the authority column for said group.

No letter of transmittal will be used in submitting this report unless irregular labor is shown thereon without authority therefor first had and obtained, in which case a letter must accompany the report, which will set out in detail the necessity for, and character of, the services, together with good and sufficient reasons for not having obtained the requisite authority.

6-1112

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CASH.

79/60      75/34  
REPORT

OF  
**IRREGULAR EMPLOYEES**  
*Indian Industrial School,*

At CARLISLE, PA. Agency,

for the month ending Aug. 30, 1904

BY *[Signature]*  
W.A. Mercer *Chf. Ind. Sch. Supt.*  
*Indian Agent.*

ACTION:  
*Appd. Oct 18/04*  
*Trans A.*

**FILE**

NOT TO BE RENDERED IN DUPLICATE.

6-1112

Section 297 Regulations of Indian Department 1894.

Any disbursing or other officer of the United States or other person who shall knowingly present, or cause to be presented, any voucher, account, or claim to any officer of the United States for approval or payment, or for the purpose of securing a credit in any account with the United States, relating to any matter pertaining to the Indian Service, which shall contain any material misrepresentation of fact in regard to the amount due or paid, the name or character of the article furnished or received, or of the service rendered, or to the date of purchase, delivery, or performance of service, or in any other particular, shall not be entitled to payment or credit for any part of said voucher, account, or claim; and if any such credit shall be given or received, or payment made, the United States may recharge the same to the officer or person receiving the credit or payment, and recover the amount from either or both, in the same manner as other debts due the United States are collected: PROVIDED, That where an account contains more than one voucher the foregoing shall apply only to such vouchers as contain the misrepresentation; AND PROVIDED FURTHER, That the officers and persons by and between whom the business is transacted shall be presumed to know the facts in relation to the matter set forth in the voucher, account, or claim: AND PROVIDED FURTHER, That the foregoing shall be in addition to the penalties now prescribed by law, and in no way to affect proceedings under existing law for like offenses. That, where practicable, this section shall be printed on the blank forms of vouchers provided for general use. (Act March 1, 1889, § 8, 29 Stat., 451; Act July 4, 1884, § 8; Ch. 113 Ind. O.)

90-75

Indian Industrial School, Agency \_\_\_\_\_, for Month ending August 31, 1904, by W.A. Mercer, Indian Agent. Capt. 7th Cavy. Supt.

Table with columns: CHARACTER OF SERVICE, OBJECT FOR WHICH EMPLOYED, DATES OF SERVICE (1-31), No. OF DAYS, COMPENSATION (AMOUNT PER DAY, AMOUNT DUE EACH), RACE, NAME OF EMPLOYEE, AUTHORITY (NUMBER, AMOUNT, Previously Expended, Available for this Expenditure). Includes entries for Kalsominer, Plasterer, Painter, Carpenter, Indian Assistant, etc.

Total. Amt. Ford. 450 83

REPORT of Irregular Employees at \_\_\_\_\_ Agency \_\_\_\_\_ for Month ending \_\_\_\_\_, 190 \_\_\_\_\_, by \_\_\_\_\_, Indian Agent.

Table with columns: CHARACTER OF SERVICE, OBJECT FOR WHICH EMPLOYED, DATES OF SERVICE (days 1-31), No. OF DAYS, COMPENSATION (AMOUNT PER DAY, AMOUNT DUE EACH), RACE, NAME OF EMPLOYEE, AUTHORITY (NUMBER, AMOUNT, Previously Expended, Available for this Expenditure). Rows list various employees and their work details, ending with a total of 785 69.







REPORT of Irregular Employees at \_\_\_\_\_ Agency \_\_\_\_\_, for Month ending \_\_\_\_\_, 190 \_\_\_\_\_, by \_\_\_\_\_, Indian Agent.

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Table with columns: CHARACTER OF SERVICE, OBJECT FOR WHICH EMPLOYED, DATES OF SERVICE (1-31), No. OF DAYS, COMPENSATION (AMOUNT PER DAY, AMOUNT DUE EACH), RACE, NAME OF EMPLOYEE, AUTHORITY (NUMBER, AMOUNT, Previously Expended, Available for this Expenditure). Rows include Indian Assistant, Do., and various work assignments like Sewing Room, Laundry, Dining Room, Hospital, etc.

1522.49

I CERTIFY, on honor, that the above Report of Irregular Employees for the month of August, 1904, involving an expenditure of \$1265.61 for Indian labor, and \$256.88 for white labor, is correct, and that the persons whose names appear on this Report were actually employed as above designated, and will be borne on the Report of Employees for the quarter ending September 30, 1904, and properly sworn to thereon.

Dated at CARLISLE, PA. Agency Sept. 10, 1904.

Handwritten signature: Capt. 7th Cav. Supt. U. S. Indian Agent.

Handwritten note: Sum of papers paid Jan 29

Handwritten note: Nos. 1 to 225 inc. 89144 3000 00 1091 86 19 08 14