

Indian Industrial School

CARLISLE, PA

Agency,

Oct 3, 1903

I hereby certify that the within descriptive statement correctly shows all changes in the school employee force under my charge which have not previously been reported; and that the employees herein shown as appointed actually entered on duty on the dates indicated.

Edgar A. Allen
~~Agent on Supt.~~
Acting Supt

63565

Indian Affairs
Rec. OCT 5

1903

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Indian Industrial School

CARLISLE, PA

Agency,

Oct 3, 1903

Edgar A. Allen
~~Indian Agent~~
Acting Supt.

Reports Changes in School Employees.

Approved Oct 19, 1903

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SCHOOL EMPLOYEES.

Department of the Interior,

OFFICE OF INDIAN AFFAIRS.

TO AGENTS AND BONDED SUPERINTENDENTS :

All appointments, transfers, removals, and promotions in the Indian School Service are made by order of the Commissioner of Indian Affairs.

Upon the within "Descriptive Statement" immediately after instructions, you will submit all such changes in your school employee force for approval. Do not report changes in *Agency* positions on this blank, nor changes in school positions paying \$96 or less per annum.

Every column must be properly filled out, and you will refer to the file number and date of the office letter directing the change. In case of an emergency, you may fill a vacancy temporarily. A temporary appointment must be immediately reported to this office with full and explicit reasons therefor.

No appointment or relief should be reported until the employee has *actually* entered on duty, or terminated service.

In the column designated "Legal residence," show the State and Congressional district legally claimed by the employee, and in that of "Date of original appointment," state the time the employee first entered the Indian Service.

In the descriptive statement the SEX may be designated by the letter M for male and F for female; the RACE by W for white, N for Negro, I for Indian, H for half-breed, C for Chinese, etc.; the STATUS is to be given when known—when it is estimated, a line should be drawn under the figures; S designates single, M married, and W widow.

The reports of "Changes in School Employees," are not considered as a substitute for "Quarterly Reports of School Employees." The latter must be made regularly and promptly, without regard to these.

THIS BLANK MUST BE FILLED OUT IN ACCORDANCE WITH PRINTED INSTRUCTIONS.

DESCRIPTIVE STATEMENT of changes in School Employees at
submitted

Indian Industrial School

CARLISLE, PA

Agency,

U. S. Indian Agent.

Oct 3, 1903, by Edgar A. Allen
Acting Supt.

APPOINTED: NAME IN FULL.	AUTHORIZED POSITION.	COMPENSA- TION.	SCHOOL AT WHICH EMPLOYED.	DATE ENTER- ING ON DUTY UNDER THIS APPOINTMENT.	SEX.	RACE.	AGE.	Single, Married, or Widowed.	BIRTHPLACE.		LEGAL RESIDENCE.	PREVIOUS OCCUPATION.	DATE OF ORIGI- NAL APPOINT- MENT.	DATE AND FILE NUMBER OF OFFICE LETTER AUTHORIZING THIS CHANGE.
									STATE.	CONG. DIST.				
Sadie F. Robertson	Teacher	\$570	Carlisle	Sept. 10, 1903	F	W	29	S	Penna	Penna	21	Teacher	Nov 5, 1902	Sept. 4, 1903. Ed 56619-1903

RELIEVED: NAME IN FULL.	AUTHORIZED POSITION.	COMPENSA- TION.	SCHOOL AT WHICH EMPLOYED.	DATE OF TER- MINATING SERVICE.	RESIGNED, DISMISSED, OR TRANSFERRED.	CAUSE.	DATE AND FILE NUMBER OF OFFICE LETTER AUTHORIZING THIS CHANGE.
Wm G. Snyder	Baker	480	Carlisle	Sept. 30, 1903	—	Has secured employment elsewhere	Temporarily employed
Estienne M. DeBeltquestanque	Post Clerk	360	"	" 30 "	Resigned	To attend college	Resignation herewith

Miss DeBeltquestanque's resignation is hereby accepted to take effect
Sept 30, date of relief.

63565

Indian Office

Incl. No. 1

1903

Department of the Interior
BUREAU OF INDIAN AFFAIRS
WASHINGTON, D. C.

Department of the Interior
BUREAU OF INDIAN AFFAIRS
WASHINGTON, D. C.

Department of the Interior,

INDIAN INDUSTRIAL SCHOOL,

OFFICE OF SUPERINTENDENT,

Carlisle, Pa., September 1st., 1903.

Mr. E. A. Allen,
Acting Superintendent.

Dear Sir:-

After due consideration I have decided that
is to my best interests to resign my position here for
the purpose of study, and do so herewith.

Yours respectfully,

Estienne M. D'Pellegre
Asst. Clerk.

Accepted to take effect September 30, 1903.

Edgar A. Allen
Acting Supt.