

Indian Industrial School,
CARLISLE, PA. Agency

March 22, 1902

I hereby certify that the within descriptive statement correctly shows all changes in the school employee force under my charge which have not previously been reported; and that the employees herein shown as appointed actually entered on duty on the dates indicated.

Edgar A. Allen
Agent or Sup't.
Acting Superintendent

17213 OFFICE OF Indian Affairs 1902
Rec. MAR 24 5-241

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Indian Industrial School,
CARLISLE, PA. Agency,

March 22, 1902

Edgar A. Allen
U. S. Indian Agent,
Acting Superintendent

Reports Changes in School Employees.

Approved *[Signature]*, 1902

To certify *2 copy* Mar. 25/02

4/11
[Signature]

E

[Handwritten mark]

SCHOOL EMPLOYEES.

Department of the Interior,

OFFICE OF INDIAN AFFAIRS.

TO AGENTS AND BONDED SUPERINTENDENTS:

All appointments, transfers, removals, and promotions in the Indian School Service are made by order of the Commissioner of Indian Affairs.

Upon the within "Descriptive Statement" immediately after instructions, you will submit all such changes in your school employee force for approval. Do not report changes in *Agency* positions on this blank, nor changes in school positions paying \$96 or less per annum.

Every column must be properly filled out, and you will refer to the file number and date of the office letter directing the change. In case of an emergency, you may fill a vacancy temporarily, but such temporary appointment must be immediately reported to this office with full and explicit reasons therefor.

No appointment or relief should be reported until the employee has *actually* entered on duty, or terminated service.

In the column designated "Legal residence," show the State and Congressional district legally claimed by the employee, and in that of "Date of original appointment," state the time the employee first entered the Indian Service.

In the descriptive statement the sex may be designated by the letter M for male and F for female; the RACE by W for white, N for Negro, I for Indian, H for half-breed, C for Chinese, etc.; the correct AGE is to be given when known—when it is estimated, a line should be drawn under the figures; S designates single, M married, and W widow.

The reports of "Changes in School Employees," are not considered as a substitute for "Quarterly Reports of School Employees." The latter must be made regularly and promptly, without regard to these.

DESCRIPTIVE STATEMENT of changes in School Employees at

CARLISLE, PA Agency,

submitted

March 22, 1902, by Edgar A. Allen, Acting Supt, U. S. Indian Agent.

APPOINTED: NAME IN FULL.	AUTHORIZED POSITION.	COMPENSA-TION.	SCHOOL AT WHICH EMPLOYED.	DATE ENTER-ING ON DUTY UNDER THIS APPOINTMENT.	SEX.	RACE.	AGE.	Single, Married, or Widowed.	BIRTHPLACE.	LEGAL RESIDENCE.		PREVIOUS OCCUPATION.	DATE OF ORIGINAL APPOINTMENT.	DATE AND FILE NUMBER OF OFFICE LETTER AUTHORIZING THIS CHANGE.
										STATE.	CONG. DIST.			
Josephine Janese	Teacher	\$540-0	Carlisle	March 1, 1902	F	I	24	S	S Dak	S Dak	Student	March 1, 1902	In place of Leabel Schucier, relieved	
William Burgess	Asst. Clerk	420-0	"	"	M	W	48	W	Penna	Penna	17th Editor	Nov 1, 1901	" " " D.E. Miller, "	
Geo S Gottwerth	Saborer	420-0	"	"	M	"	42	"	"	"	19th Fireman	Dec 28, 1901	" " " George E. Wollenbaugh "	
James Miller	Asst	360-0	"	"	I	"	23	S	Wis	Wis	10th Student	Feb 1, 1902	" " " Geo. S Gottwerth, promoted	
Harrie M Nestler	Saunders	300-0	"	"	F	W	30	"	Penna	Penna	19th Clerk	March 3, 1902	" " " Jennie Kolf, resigned	
Seth S Earle	Disciplinarian	120-0	"	"	M	I	26	"	S. Dak	S Dak	Student	March 1, 1902	" " " James Miller, promoted	

RELIEVED: NAME IN FULL.	AUTHORIZED POSITION.	COMPENSA-TION.	SCHOOL AT WHICH EMPLOYED.	DATE OF TER-MINATING SERVICE.	RESIGNED, DISMISSED, OR TRANSFERRED.	CAUSE.	DATE AND FILE NUMBER OF OFFICE LETTER AUTHORIZING THIS CHANGE.
Dora S Dutton	Teacher	\$600-0	Carlisle	Feb 28, 1902	Resigned	Sickness in family	March 5, 1902
William Burgess	Printer	\$600-0	"	"	"	Assigned to position of Asst. Clerk	"
George E Wollenbaugh	Saborer	420-0	"	March 15	"	To engage in other work in the west	"
Geo S Gottwerth	Asst	360-0	"	Feb 28	"	Assigned to position vacated by George E. Wollenbaugh	"
James Miller	Disciplinarian	120-0	"	"	"	"	"
Jennie Kolf	Saunders	300-0	"	"	Resigned	To remove to Lancaster, Pa	June 16, 1902
Robert Bruce	Band Leader	180-0	"	Mar 8	"	To engage in work elsewhere	"

Burgess is temp⁺
So is Krotler temp⁺

17213

Indian Office

1902

Incl. No.

Faint handwritten notes, possibly including a name like "C. C. C. C."

Handwritten text in a cursive script, likely a letter or report, covering the middle section of the page.

Faint handwritten text at the bottom of the page, possibly a signature or date.

Carlisle, Pa.

Feb. 28th. 1902.

Mr. Edgar A. Allen,
Assistant Superintendent,
Carlisle School.

Dear Sir -

I hereby submit my
resignation as teacher, on account
of serious illness in the family.

I would like to reserve
the privilege of reinstatement inside
of one year.

Respectfully,
Wora S. Dutton.

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Indian Office

Incl. No.

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1902

Carlisle, Pa.,
Feb. 28 - 1902.

Mrs. Edgar A. Allen:

Dear Sir:-

Intending to remove
from Carlisle to Lancaster.
I wish to resign my
position as "Assistant
Laundress."

Respectively.

Mrs. Jennie Wolf