

13306

OFFICE OF
Indian Affairs
REC. MAR 4

1902

INDIAN SCHOOL SERVICE.

APPLICATION FOR APPOINTMENT.

Applicant will write his full name, post-office address,
and date of application in the blanks below.

Name, *Carrie M. Kistler*
City or Town, *Carlisle, Camb Co.*
State or Territory, *Pa.*
Date, *Feb 28, 1902.*

APPLIES FOR APPOINTMENT

as *Assistant Landdress.*
at *Carlisle Indian Industrial*
3 in *School.*

To Kistler Mar. 7/02

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TO APPLICANTS.

Answer every question definitely, whether it seems applicable to the position you seek or not, with the exception of those specially designated.

This blank application is as nearly general as can be made to apply to the qualifications of persons seeking employment in the Indian School Service.

They must have at least a fair English education, and be able to speak and write the English language fluently. They should be earnest, conscientious, patient, persevering, kindly disposed, and willing. Conduct, associates, and reputation must be above reproach. Watchful, but not suspicious; attentive to details, but not given to fault-finding—they should also be courteous and polite in all relations with associate employes and pupils.

The female employes are the guardians of the female pupils and must have their confidence and esteem, and so direct their work that they shall not only be well trained in household duties, but elevated in moral character and educated to self-respect, neatness, and industry.

The male industrial instructors are charged with the proper development of the character of the boys, and should possess their respect and be examples to them of all that is best in upright manhood, and be careful to teach them habits of diligence, accuracy, attention to business, the value of time and money, while instructing them in the industries to which they must look for employment after leaving school.

Persons entering the Indian Service must understand when they accept appointment that hard work is to be performed; that long hours of service are required; that in the nature of things every employe must be willing to work night or day if special emergencies arise; that the duties of an employe do not end arbitrarily at a given hour, but may be continued indefinitely; and that additional duties, or duties entirely different from those usually attaching to the position to which the employe is regularly assigned, may be required. There is no room for shirks or unwilling workers in the Indian School Service; and the man or woman who is too fastidious to assist in making a camp Indian child or youth tidy in appearance, too indifferent to participate in the general exercises of the school, too obstinate to yield to the judgment of those charged with directing the school work, should not enter it; for efficiency and success can come only to those who are interested in the education of the Indian, physically able for the arduous duties to be performed, and, above all else, willing to do whatever is necessary for the good of all concerned.

I have carefully read the above statements, and agree that if I am appointed it shall be upon the conditions outlined.

Carrie May Kistler
(Applicant's signature)



APPLICATION FOR APPOINTMENT IN THE U. S. INDIAN SCHOOL SERVICE.

To the COMMISSIONER OF INDIAN AFFAIRS,

Washington, D. C.

I, *Carrie M. Kistler*, hereby apply for appointment as *Assistant Landress* at *Carlisle Indian School*, and declare upon honor that to the best of my knowledge and belief the answers made by me to the following questions are true, and that they are made in my own handwriting:

QUESTIONS.	ANSWERS.
1 Your Christian name and surname? [in full].....	<i>Carrie May Kistler.</i>
2 Date and place of birth?	<i>Dreamtown, Perry Co., Pa.</i>
3 Present legal residence, city or town, county or parish, state?	<i>Carlisle Camb Co. Pa.</i>
4 How long have you been a resident?	<i>2 years.</i>
5 Are you a citizen of the United States?	<i>Yes.</i>
If naturalized, where and when?	
6 (a) Married or single?	<i>Single.</i>
(b) Number and ages of children?	<i>None.</i>
(c) What members of your family will be with you at the reservation?	<i>None.</i>
7 State your present and your usual occupation, and the experience and degree of success you have had.	<i>Nurse successful.</i>
8 In what places have you resided and what has been your occupation during each year for the past five years, and what wages have you received? [Give name and address of your employer or employers, if any, the length of your stay with each, and reason for leaving their employ.]	NOTE.—Reply to this question and "7" may be made on a separate sheet of paper, referring to the questions by number.
9 What has been the state of your health during the past five years? [Answer explicitly and positively.]	<i>Have been in good health.</i>
(a) Are you now physically capable of a full discharge of the duties of the position in which you are seeking employment?	<i>Yes.</i>
(b) Have you any defect of sight?	<i>No.</i>
(c) of hearing?	<i>No.</i>
(d) of speech?	<i>No.</i>
(e) of limb?	<i>No.</i>
10 Are you subject to any chronic disease, disorder, or infirmity which at any time unfits you for the duties of your present vocation or that for which you are seeking appointment?	<i>No.</i>
11 Do you now habitually use, or have you ever been addicted to the use of alcoholic liquors, tobacco, morphine, or opium?	<i>No.</i>
12 Do you pledge yourself not to use intoxicating liquors as a beverage, and narcotics, while you are in the Indian Service?	<i>Yes.</i>
13 Where were you educated, and how old were you when you left school? [State kind of school, scope of studies pursued, whether common school, high school, business college, academy, college, university, technical, normal, or other professional school.]	<i>educated Elliptsburg Perry Co. Pa. A fair education left school at age of 18 years.</i>
14 Write the Commissioner of Indian Affairs a letter briefly stating your qualifications and training for the place you seek.	

QUESTIONS.	ANSWERS.
*15 Have you been trained in the usual household duties, such as cooking, sewing, laundry, and care of the house generally? If so, when, where, and how?	In my Mother's Home.
*16 Have you had experience and success in managing, instructing, and caring for the bodily comfort of children? State particulars.	I have cared for them in a Hospital
*17 Do you understand butter-making, care of milk, canning, drying, pickling, and preserving fruits, curing meats, and preparing household delicacies and necessities as usually understood by thrifty, intelligent housewives, in farming communities? Answer very fully.	I have had experience in general house work.
*18 Can you cut, fit, and make garments for males and females: crochet, knit, and operate a sewing machine?	Yes.
Can you patiently and carefully instruct young Indian girls in all the sewing, darning, mending, etc., usual in large families in our best white homes?	Yes.
*19 Can you wash and iron clothing neatly?	Yes.
*20 Can you perform or direct, or both perform and direct, the kitchen duties incumbent upon a cook in a boarding school for Indian children?	Yes, I have cooked in a Hospital over 4 years!
*21 Are you accounted a first-class housekeeper, cook, or seamstress, and could you perform the duties of one or more such positions?	Yes.
*22 What mechanical trades do you understand, and at which have you served a regular apprenticeship?	
*23 Are you accustomed to the duties of a farmer and stockgrower?	
*24 Are you familiar with the usual work of a well conducted farm, such as sowing, cultivating, and reaping crops; mowing, curing, and stacking hay, grain, and fodder; planting and cultivating trees, vines, and small fruits; breeding, caring for, and butchering stock; making cheese, storing winter fruits and vegetables, bee-keeping, sheep-shearing, etc.	
What experience have you had as a farmer, and when?	
Are you acquainted with methods of irrigation?	
Do you take an agricultural paper? If so, what one?	
*25 Are you handy with ordinary farm tools and implements; able to make repairs of buildings, vehicles, harness, fences, and do rough carpenter work?	
*26 Have you the faculty of winning and retaining the confidence of your associates, employes, and pupils?	

* To be answered by female applicants only.

† To be answered by male applicants only.

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QUESTIONS.	ANSWERS.
27 Have you ever been in the Indian Service? If so, where and when?	No.
Why did you leave, and at what time? [Year, month, and day, if possible.]	
28 Have you ever taught school?	No.
During what years, and in what grades?	
What subjects are you best qualified to teach?	
What educational journals do you read?	
What works on teaching have you read?	
29 Do you sing, and are you able to teach vocal music?	No.
Do you play any instrument? If so, what?	None.
Are you able to teach instrumental music?	No.
30 Have you skill in drawing and painting?	No.
31 Do you understand kindergarten methods, and have you applied them in your teaching?	
32 In what institutions were you trained, or by what experience have you fitted yourself specially for the position for which you are an applicant?	In doing general housework
33 Give the names and addresses of two responsible persons who are thoroughly acquainted, by personal observation, with your qualifications for the position for which you apply, to whom I may refer for further information.	Mr. Francis Mentzer. Rev. H. A. Benflet.
34 How long do you expect to remain in the Indian school work if appointed, and successful?	I expect to remain as long as my work proves satisfactory
35 Why do you wish a position in an Indian school?	For steady employment.

IN WITNESS WHEREOF, I have hereunto subscribed my name this 1 day of March 1902, at Carlisle County of Cumberland State of Pa.

[Applicant's signature:] Lizzie May Kistler

[Post-office address:] Carlisle, Cumb Co Pa.

6-775

State of Pennsylvania
County of Cumberland
Sworn and subscribed to
before me this 1st day of March A.D. 1902
Stanley Hughes
Justice of the Peace

13306

Indian Office

Incl. No. /

1902

Carlisle, Pa.

Feb 28, 1902.

To the Commissioner of Indian Affairs

I have filled out an application for a position in the Indian School as Assistant-Landress. I have had experience in general housework.

I left the Insane Asylum at Harrisburg June 30th 1897.

I had charge of the cooking for the insane 4 yrs and pretty nearly 4 months.

I will refer you to Dr H. L. Orth Superintendent I left on my own accord

as I needed rest my
wages were \$16.00 per month.
I was home until Jan 1st-
1898 went to the silk
mill as warper was
there until August.

Came to the County Home
as Nurse my wages
at first were \$18.00 and
then raised to \$22.00

I left there of my
own accord as I was
needed at home. our
Steward's name was
Francis Mentzer

Enter ville

lumb Co Pa.

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I think I have made
a plain statement,
and would be glad to
get employment at
the school, will do the
best I can.

Hoping every thing is
satisfactory.

I remain
Carrie M. Kistler
520 N. Bedford St.
Carlisle
Pa.

13306

Indian Office

1902

Serial No.

IN GENERAL.

The within blank is as general as can be made to apply to the qualification of persons seeking employment in the Indian School Service.

Good health and high moral character are prime requisites in all school employes.

They must have at least a fair English education, and be able to speak and write the English language fluently. They should be earnest, conscientious, patient, persevering, kindly disposed, and willing. Conduct, associates, and reputation must be above reproach. Watchful, but not suspicious; attentive to details, but not given to fault-finding—they should also be courteous and polite in all relations with associate employes and pupils.

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Persons entering the Indian Service must understand when they accept appointment that hard work is to be performed, that long hours of service are required; that in the nature of things every employe must be willing to work night or day if special emergencies arise; that the duties of an employe do not end arbitrarily at a given hour, but may be continued indefinitely; and that additional duties, or duties entirely different from those usually attaching to the position to which the employe is regularly assigned, may be required. There is no room for shirks or unwilling workers in the Indian School Service; and the man or woman who is too fastidious in appearance, too indifferent to participate in the general exercises of the school, too obstinate to yield to the judgment of those charged with directing the school work, should not enter it; for efficiency and success can come only to those who are interested in the education of the Indian, physically able for the arduous duties to be performed, and, above all else, willing to do whatever is necessary for the good of all concerned.

I have read the above.

H. A. Rempus
(Signature of party making statement concerning applicant.)

U. S. INDIAN SCHOOL SERVICE.

STATEMENT CONCERNING APPLICANT.

Name of Applicant, *Larrie Kistler*

City or Town, *520 N. Bedford St.*

State, *Carlisle Pa.*

A person who makes a statement concerning an applicant must have known him personally one year or longer, and must be a legal resident of the State, Territory, or district of which the applicant claims to be a legal resident; and one of the two persons making statements concerning an applicant must reside in the city, town, county, or parish in which the applicant claims a residence.

Statement Concerning Applicant for Appointment in the U. S. Indian School Service.

To the COMMISSIONER OF INDIAN AFFAIRS,

Washington, D. C.

I, the undersigned, hereby certify that I am personally acquainted with Miss Carrie Ritterof Carlisle,
County of Cass, State of Pennsylvania

I also hereby certify, upon honor, that the answers made by me to the following questions are true to the best of my knowledge and belief, and in my own handwriting, and that I have read the remarks upon the reverse side of this blank.

	QUESTIONS.	ANSWERS.
1	Are you over 25 years of age?	yes
2	Where is your legal residence? [Give city or town, county or parish, State, and post-office address.] How long have you lived there?	Carlisle Cumberland Co Penna
3	Are you well acquainted with the person named above?	yes
4	How long have you known applicant?	Almost two years
5	Are you related to applicant? What is the relationship?	No
6	Has applicant been in your employ? How long was applicant employed by you? When did applicant leave your employ, and for what reason?	No
7	Would you yourself trust applicant with employment requiring undoubted honesty, faithfulness, industry, good health, and the right use of all the faculties of mind and body, and would you recommend him for such to your personal friends?	I would without hesitating
8	What position does applicant desire?	A position in laundry
9	What do you know, by personal observation, of applicant's education and qualifications in other respects for the position applied for?	She is industrious, has a fair education and a sweet disposition
10	What special opportunities have you had for judging of applicant's qualifications?	Saw her frequently when she was employed during past year and a half
11	What has been the condition of applicant's health since your acquaintance? Do you know of any physical disability?	Good. I do not
12	Does applicant now use or has applicant been in the habit of using intoxicating liquors or narcotics?	No
13	Does applicant use profane, vulgar, or coarse language?	No
14	Is applicant a person of good moral character? What moral qualities does applicant possess?	She is. She is trustworthy - honest - amiable & virtuous
15	Is applicant a person of good repute?	yes

	QUESTIONS.	ANSWERS.
16	Does applicant possess such physical, mental, and moral qualities and have such habits as will in your opinion insure intelligent, faithful, and efficient performance of the duties of the position sought?	She does
17	Are you aware of any circumstances tending to disqualify applicant for the position applied for?	I do not

Signature: W. A. Benton

Post-office address: Cassville, Oregon

Occupation: Chapman

Date: Feb. 24th 1902

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1902

U. S. INDIAN SCHOOL SERVICE.

STATEMENT CONCERNING APPLICANT.

Name of Applicant,

Carrie Kistler

City or Town,

520 N. Bedford St

State,

Carlisle Pa

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IN GENERAL.

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I have read the above.

Francis Menzies

(Signature of party making statement concerning applicant.)

Statement Concerning Applicant for Appointment in the U. S. Indian School Service.

To the COMMISSIONER OF INDIAN AFFAIRS,

Washington, D. C.

Feb. 26 1902

I, the undersigned, hereby certify that I am personally acquainted with

Barrie

Kistler

, of

Carlisle

County of

Cumberland

, State of

Pa

I also hereby certify, upon honor, that the answers made by me to the following questions are true to the best of my knowledge and belief, and in my own handwriting, and that I have read the remarks upon the reverse side of this blank.

QUESTIONS.	ANSWERS.
1 Are you over 25 years of age?	yes am 62 years
2 Where is your legal residence? [Give city or town, county or parish, State, and post-office address.] How long have you lived there?	Earlville Cumberland co Pa Nearly all my life
3 Are you well acquainted with the person named above?	I am
4 How long have you known applicant?	2 years
5 Are you related to applicant? What is the relationship?	No None
6 Has applicant been in your employ? How long was applicant employed by you? When did applicant leave your employ, and for what reason?	yes about 18 months last Sept of her own accord
7 Would you yourself trust applicant with employment requiring undoubted honesty, faithfulness, industry, good health, and the right use of all the faculties of mind and body, and would you recommend him for such to your personal friends?	I would in all respects
8 What position does applicant desire?	I do not know But compile different
9 What do you know, by personal observation, of applicant's education and qualifications in other respects for the position applied for?	good
10 What special opportunities have you had for judging of applicant's qualifications?	She was Nurse at county home 18 Month, while I was Steward
11 What has been the condition of applicant's health since your acquaintance? Do you know of any physical disability?	good no
12 Does applicant now use or has applicant been in the habit of using intoxicating liquors or narcotics?	no no
13 Does applicant use profane, vulgar, or coarse language?	no
14 Is applicant a person of good moral character? What moral qualities does applicant possess?	yes Religious, quiet and kind
15 Is applicant a person of good repute?	yes

QUESTIONS.	ANSWERS.
<p>16 Does applicant possess such physical, mental, and moral qualities and have such habits as will in your opinion insure intelligent, faithful, and efficient performance of the duties of the position sought?</p>	<p>I would recommend her for anything she would want to do not</p>
<p>17 Are you aware of any circumstances tending to disqualify applicant for the position applied for?</p>	<p>do not</p>

Signature: Francis Menzies

Post-office address: Centerville Cumberland Co
N.C.

Occupation: Farmer

Date: _____