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OFFICE OF
Indian Affairs
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Indian Industrial School Agency,
CARLISLE, PA

Dec. 18, 1899

R. H. Pratt
Major 10th Cavalry, Supt. U. S. Indian Agent.

Reports Changes in School Employees.

Approved Jan. 5, 1900 189

True

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I hereby certify that the within descriptive statement correctly shows all changes in the school employee force under my charge which have not previously been reported; and that the employees herein shown as appointed actually entered on duty on the dates indicated.

R. H. Pratt
Major 10th Cavalry, Supt. Agent or Supt.

Dec. 18, 1899

Indian Industrial School
CARLISLE, PA
Agency

SCHOOL EMPLOYEES.

Department of the Interior,

OFFICE OF INDIAN AFFAIRS.

WASHINGTON, July 12, 1897.

To Agents and Bonded Superintendents:

All appointments, transfers, removals, and promotions in the Indian School Service are made by order of the Commissioner of Indian Affairs.

Upon the within "Descriptive Statement" immediately after instructions, you will submit such changes in your school employee force for approval. Do not report changes in *Agency* positions on this blank.

Every column must be properly filled out, and you will refer to the file number and date of the office letter directing the change. In case of an emergency, you may fill a vacancy temporarily, but such temporary appointment must be immediately reported to this office with full and explicit reasons therefor.

No appointment or relief should be reported until the employee has *actually* entered on duty, or terminated service.

In the column designated "Previous residence," show the State from which the employee was originally appointed to the Indian Service, and in that of "Date of original appointment," state the time the employee first entered the Indian Service.

In the descriptive statement the SEX may be designated by the letter M for male and F for female; the RACE by W for white, N for negro, I for Indian, H for halfbreed, C for Chinese, etc.; the correct AGE is to be given when known—when it is estimated, a line should be drawn under the figures; S designates single, M married, and W widowed.

The reports of "Changes in School Employees" are not considered as a substitute for "Quarterly Reports of School Employees." The latter must be made regularly and promptly, without regard to these.

Respectfully,

W. A. JONES,

Commissioner of Indian Affairs.

DESCRIPTIVE STATEMENT of changes in School Employees at

Indian Industrial School
CARLISLE, PA

Agency,

submitted Dec 18, 1899, by R. H. Pratt, Major 10th Cavalry, Supt., U. S. Indian Agent.

APPOINTED:													
(5) NAME IN FULL	AUTHORIZED POSITION	COMPENSATION	SCHOOL AT WHICH EMPLOYED	DATE ENTERING ON DUTY UNDER THIS APPOINTMENT	SEX	RACE	AGE	Single, Married, or Widowed	BIRTHPLACE	PREVIOUS RESIDENCE	PREVIOUS OCCUPATION	DATE OF ORIGINAL APPOINTMENT	DATE AND FILE NUMBER OF OFFICE LETTER AUTHORIZING THIS CHANGE
Fannie I. Peter ✓	Clerk	\$720. Y.	Carlisle	Dec. 16, 1899	F	W.	29	S.	Ohio	Ill	Teacher	Aug. 29, 1893.	Dec. 11, 1899, Education, Auth. 63621
Clara L. Smith ✓	Teacher	600. "	"	" " "	"	"	40	"	Penna	Montana	"	Jan. 8, 1898	Promoted from salary of \$540.
Herbert W. Boyer ✓	Laborer	360. "	"	" 1 "	M	"	26	M	"	Penna	Fireman	July 1, 1899	Dec. 13, 1899, Education, Auth. 63634
Mattie A. Hearn ✓	"	300. "	"	" " "	F	"	54	S	Md.	"	Asst. Seamstress	June 26, "	" " " " " "
Dora M. Peters ✓	"	300. "	"	" " "	"	"	24	M	Penna	"	Asst. Seamstress	July 1, "	" " " " " "
RELIEVED:													
NAME IN FULL	AUTHORIZED POSITION	COMPENSATION	SCHOOL AT WHICH EMPLOYED	DATE OF TERMINATING SERVICE	RESIGNED OR DISCHARGED.		CAUSE.					DATE AND FILE NUMBER OF OFFICE LETTER AUTHORIZING THIS CHANGE	
Inga M. Erickson ✓	Clerk	\$600. Y.	Carlisle	Dec. 15, 1899	Resigned		To accept her former position in Chicago, Ill.					Resignation herewith.	
Fannie I. Peter ✓	Teacher	720. "	"	" " "	Promoted		Promoted to position of clerk					Dec. 11, 1899, Education, Auth. 63621	
Clara L. Smith ✓	"	540. "	"	" " "	"		" " " " Teacher at \$600.						
Herbert W. Boyer ✓	Fireman	360. "	"	Nov. 30 "	"		Name of position changed to Laborer					Dec. 13, 1899, Education, Auth. 63634	
Mattie A. Hearn ✓	Asst. Seamstress	300. "	"	" " "	"		" " " " " "					" " " " " "	
Dora M. Peters ✓	Asst. Laundress	300. "	"	" " "	"		" " " " " "					" " " " " "	

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Indian Office.

Incl. No. /

1899

Department of the Interior,

INDIAN SCHOOL SERVICE,

OFFICE OF SUPERINTENDENT.

Carlisle, Pa., December 15, 1899.

Major R. H. Pratt,

Supt. Indian Industrial School,

Carlisle, Penna.

Sir:

I hereby hand in my resignation as Clerk in this school, having been offered my former position at a salary in advance of that belonging to this clerkship; this resignation to take effect on this date.

Respectfully yours,

Luga M. Erickson.