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OFFICE OF
Indian Affairs
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INDIAN SCHOOL.

Carlisle Pa Agency.

April 5, 1899

Maj. R. H. Pratt, Superintendent.

Forwards application of

L. R. Shaffner

for leave of absence.

To Carlisle, Apr. 10/99.

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File ✓

26

Department of the Interior,

INDIAN SCHOOL SERVICE,

Carlisle Indian School, April 5, 1899.

The Honorable,
The Commissioner of Indian Affairs.

Sir:

I have the honor to request a leave of absence for the period of *Eighteen* (*18*) days, to date from and include the *14th* day of *April*, 1899.

Very respectfully,

L. P. Shaffer

(Sign full name.)

Matron

(Position of applicant.)

Through the *Superintendent*

(Superintendent.)

at *Carlisle, Pa.*

(School.)

Respectfully forwarded. This applicant has been absent since July 1st of the present fiscal year as follows: Annual leave *5½* days; sick *—* days; without pay *—* days. This application is therefore *—* approved, with recommendation that the same be *—* granted ^(or dis) *with* pay, for the following reason: Annual leave. Her services can be spared for the time asked without extra expense to the Government.

Very respectfully,

R. H. Pratt

Maj. Gen. Supt.

(Superintendent.)

I recommend that the above application be

U. S. Indian Agent.

* If leave of absence is asked at a time when the school is not in vacation, applicant will state here specifically the reason therefor.