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OFFICE OF
Indian Affairs
Rec'd JAN 24

1898

United States Indian Service,
Indian Industrial School
CARLISLE, PA. Agency.

Jan 22, 1898
R. N. Pratt Capt. 10th Cav. Supt.
Dupr.

REQUISITION

FOR

BLANKS AND BLANK BOOKS

FOR THE

Six months ending June 30, 1898

N. B.—The above should be filled out by the Agent.

To Rept. Jan'y 25, 1898
mch

(5-276.)

Department of the Interior,

OFFICE OF INDIAN AFFAIRS,

Washington, 188

Respectfully forwarded to the Chief Clerk,
Department of the Interior.

Chief Clerk Indian Office.

Filled by

Checked by

Forwarded by mail, 188

No. of packages No. of bags

(2003-2 M.)

W. H. P.

United States Indian Service,

Indian Industrial School Agency,

Carlisle, Pa. Jan. 22, 1898.

Hon. Commissioner of Indian Affairs.

SIR: I have the honor to request that the following blanks be furnished for use of this ~~Agency~~ ^{School} during the six months ending *June 30, 1898*

Very respectfully,

R. H. Pratt

Capt. 10th Cavalry, U. S. Indian Agent.

QUANTITY.	No. of Blank on Catalogue.	TITLE OF BLANK OR BLANK BOOK.
	1-002 (b)	Bond (contractors').
	1-006 (a)	Oath of disinterestedness.
	1-007	Abstract of proposals.
	5-001	Abstract A to property return. (Articles purchased.)
	5-002	Abstract B to property return. (Received from contractors.)
	5-003	Abstract C to property return. (Received from other sources.)
	5-004	Abstract D to property return. (Articles issued to Indians.)
	5-005	Abstract E to property return. (Sold to employes.)
	5-006 (a)	Abstract F to property return. (Expended in service.)
	5-006 (b)	Extra sheet for abstract F.
	5-007	Extra sheet for abstracts A, B, C, D, and E.
<i>50</i>	5-010	Abstract of disbursements.
	5-021	Traders' bond.
	5-037	Instructions to agents.
	5-052	Application for trader's license.
	5-053	Affidavit to accompany trader's license.
	5-080	Contracts for beef.
	5-082	“ “ goods and supplies.
	5-084	“ “ miscellaneous.
	5-086	“ “ transportation.
	5-089	Agreement for lease of farm.
	5-090	Annuity goods (annual.)
	5-092	Estimate for funds.
	5-094	Estimate for medical supplies (annual.)
	5-096	Estimate for supplies (annual.)
	5-097 (a)	Estimate for supplies, &c.
	5-097 (b)	Extra sheet for estimate for supplies.
	5-099	School supplies—requisition for.
	5-106	Affidavit to trader's license.
<i>25</i>	5-115	Account-current sheet.
	5-119	Bill of lading.

QUANTITY.	No. of Blank on Catalogue.	TITLE OF BLANK OR BLANK BOOK.
	5-120	Authority to act as agent.
	5-122	Agents request for authority to expend money.
	6-124	Agent asking approval of action in expending money.
	5-128	Census roll of Indians.
	5-130	Certificate to correctness of claim for traveling expenses.
	5-131	" for annuity payments (guardianship.)
	5-134	" of inspection—beef cattle.
	5-135	" " " supplies.
200	5-138	Descriptive statement of children.
	5-139	Certificate of attendance at day-school.
	5-140	Descriptive statement of government buildings.
	5-155 (a)	Property return.
	5-155 (b)	Extra sheet for property return.
	5-155 (c)	Property return—medical.
	5-160	Ration check.
	5-174	Warrant for sergeant of Indian police.
100	5-176	Weighers' certificate.
	5-202	<i>Proposal—Supplies for Indians</i>
	5-210	Receipt—beef.
	5-212 (a)	Receipt—supplies—contract (flour and grain)—original.
	5-215	Medical supplies.
	5-240	Descriptive statement of employés.
50	5-241	Report of changes in school employés.
200	5-242	Quarterly report of employés.
	5-243	Employés quarterly financial report (school.)
	5-245	Report Indian police, proposed changes.
	5-248	Monthly sanitary report.
	5-250	Weekly supply report.
	5-251	Quarterly school report.
	5-252	Irregular employés (monthly.)
15	5-276	Requisition for blanks and blank books. (This form.)
	5-277	" " " (Short.)
15	5-279	" stationery—annual.
100	5-300	Weekly statement of funds.
25	5-301	Monthly " "
50	5-305	Quarterly statement of receipts and disbursements.
	5-306	Statement of indebtedness for employés—monthly.
	5-307	" " expenses of schools.
	5-310 (a)	Voucher—abstract D, property return, Form No. 1.
	5-310 (b)	" " " " " " 2.
	5-310 (c)	" " " " " " 3.
	5-310 (d)	" " " " " " 4.
	5-315 (a)	" " F, account of sales of public property.
	5-315 (b)	" " " issues to boarding schools.
	5-316	" No. 2—abstract F, property return—quarterly.
	5-320	" Advertising.
	5-322 (a)	Annuity pay-roll, Form No. 1.

QUANTITY.	No. of Blank on Catalogue.	TITLE OF BLANK OR BLANK BOOK.
	5-322 (b)	Annuity pay-roll, Form No. 2.
	5-322 (c)	" " " 3.
	5-325	" purchases—invoice, certificate and receipt attached.
	5-326	" " " of medical supplies.
	5-327	" " " " (Original.)
	5-328	" " " " (Open market.)
100	5-330 (a)	Monthly receipt roll. (Regular.)
	5-330 (b)	Pay-roll of irregular employés.
	5-334	Transportation—Indian freighters.
	5-335 (a)	Voucher—miscellaneous—long.
	5-335 (b)	" " —extra sheet.
	5-335 (c)	" " —short.
200	5-335 (d)	" " —traveling expenses.
	5-335 (e)	" " " " " " " "
300	5-338	" contract.
	5-340 (a)	" purchases—open market.
	5-340 (b)	" " " (Certified.)
	5-920	Cash book.
	5-922	Bill of lading. (Stub book.)
	5-923	Pass to be absent from agency. (Stub book.)
	5-925	Issue book.
10	5-927	Sub-voucher book.
	5-928	Grazing permit. (Stub book.)
	5-929	Record of employés at agencies.
5	5-931	Memorandum book, letter size, 352 pages.
3	5-932	" " cap size, 352 pages.
	5-933	" " ledger, cap size, 352 pages, ruled dollars and cents.
	5-942	Sanitary record of sick, &c.
	5-946	Memorandum book, size 4 by 6½ inches, 24 pages.
	5-947	" " size 5 by 7½ inches, 24 pages.

NOTE.—Requisitions for blanks must be made on the first of January and first of July of each year for a quantity sufficient to last six months. In specifying the blanks required, the numbers and titles of the blanks as indicated above should be given. When a form cannot be indicated on this requisition by the number and title, a copy (if a blank), or a leaf (if a book), should be forwarded. Agents are directed to use this Form in making requisitions, and to ask only for those blanks and books which are actually needed. Articles of stationery must not be included in requisitions for blank forms.