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OFFICE OF  
Indian Affairs  
Rec'd MAY 16

1896

U. S. Indian Service,

Indian Industrial School ~~Agency~~

Carlisle, Pa.

May 11, 1896.

R. H. Pratt, Capt. 10th Cavalry, ~~Subt.~~

Dups.

REQUISITION

FOR

STATIONERY

FOR THE

Fiscal year ending June 30, 1897

By June 16/96.

Office of Indian Affairs,

Washington, 1896

Respectfully forwarded to the Hon. Secretary of the Interior with the recommendation that Stationery be supplied to the Indian Agent as herein requested.

Commissioner.

No. \_\_\_\_\_

Reg. No. \_\_\_\_\_

# United States Indian Service,

*Indian Industrial School* ~~Agency~~

*Carlisle, Pa., May 11, 1896*

The Hon. Commissioner of Indian Affairs.

SIR: I have the honor to request that the following articles of stationery be furnished for official use in this office <sup>and in this school</sup> during the fiscal year ending June 30, 1897

Very respectfully,

*R.H. Pratt*  
Capt 10th Cav, ~~Supt~~ Indian Agent

THIS REQUISITION MUST BE MADE OUT AND FORWARDED IN DUPLICATE.

QUANTITY.	DESCRIPTION OF ARTICLES.	PRICE.		AGGREGATE COST.	
		Dollars.	Cts.	Dollars.	Cts.
1 <i>25</i> reams	Foolscap paper . . . . . per ream				
2 . . . . . reams	Legal-cap paper . . . . . per ream				
4 . . . . . reams	Letter paper as follows:				
	. . . . . reams whole sheets, printed official heading . . . . . per ream				
	. . . . . reams half sheets, printed official heading . . . . . per ream				
8 <i>40</i> reams	Note paper, <del>printed official</del> <i>plain</i> . . . . . per ream				
15 . . . . . quires	Envelope paper, buff . . . . . per ream				
19 <i>30</i> quires	Manila wrapping paper, 24 by 36 inches . . . . . per ream				
21 <i>10</i> quires	Blotting paper, 19 by 24 inches . . . . . per ream				
35 <i>6000</i>	Envelopes, white, 8½ by 3½, printed official heading . . . . . per M.				
36 <i>4000</i>	Envelopes, white, 8½ by 3½, printed official heading . . . . . per M.				
37 <i>2000</i>	Envelopes, white, 10 by 4½, printed official heading . . . . . per M.				
40 . . . . .	Envelopes, manila, 11½ by 5 inches, printed official heading . . . . . per M.				
41 . . . . .	Envelopes, manila, 10½ by 6½ inches, printed official heading . . . . . per M.				
47 <i>3000</i>	Envelopes, white, No. 6, printed official heading . . . . . per M.				
<i>40000</i>	" " " " <i>plain</i> . . . . . per M.				
50 . . . . . gross	Rubber bands, as follows: . . . . . gross No. 00½;				
	. . . . . gross No. 0 ¼; . . . . . No. 000¼ . . . . . per gross				
51 <i>12</i> gross	Rubber bands, as follows: . . . . . gross No. 11;				
	<i>8</i> gross No. 16; . . . . . <i>4</i> gross No. <del>19</del> . . . . . per gross				
52 <i>75</i> gross	Steel pens, as follows:				
	<i>50</i> gross <i>Spencerian No. 5.</i>				
	<i>10</i> gross <i>Titella Alloyed Gink No. 1</i>				
	<i>10</i> gross " " " " " " " " " "				
	<i>3</i> gross " <i>Miller Bros Carbon Steel</i> " " " "				
	<i>2</i> gross <i>Capt. No. 6260</i> " " " "				
64 . . . . . dozen	Pen-holders, assorted . . . . . per dozen				
70 . . . . . dozen	Black lead-pencils, Fabers, as follows:				
	. . . . . dozen No. 1; . . . . . dozen No. 2;				
	. . . . . dozen No. 3; . . . . . dozen No. 4. . . . . per dozen				
	Amount carried forward . . . . .				

(See Note No. 1.)

Item No. on Statement previously approved	QUANTITY.	DESCRIPTION OF ARTICLES.	PRICE.		AGGREGATE COST.	
			Dollars.	Cts.	Dollars.	Cts.
		Amount brought forward .....				
73	dozen	Pencils, Dixon's, red, blue, and green, as follows: dozen red; ..... dozen blue; dozen green ..... per dozen				
74	100 dozen	Black lead-pencils, <del>Dixon's</del> <i>232 Graphite No. 2 (medium soft)</i> dozen "M"; ..... dozen "S. M.;" dozen "S." ..... per dozen				
78	12 bottles	Crimson ink, Carter's, 4-ounce ..... per dozen				
79	quarts	Black ink, Davids' ..... per dozen				
80	40 quarts	Fluid, <del>Spencer's</del> <i>Sanford's</i> ..... per dozen				
81	10 quarts	Fluid, <del>Spencer's</del> <i>Carter's</i> ..... per dozen				
83	quarts	Writing and copying ink, Carter's ..... per dozen				
84	3 quarts	Copying ink, French ..... per dozen				
86	bottles	Carmine ink, Davids', 2-ounce ..... per dozen				
89	18 quarts	Mucilage ..... per dozen				
90	bottles	Mucilage, 8 ounce, with brush ..... per dozen				
91		Pen racks ..... per dozen				
93		Rulers, wooden, as follows: 15-inch; ..... 18-inch ..... per dozen				
98		Paper-folders, ivory ..... per dozen				
99	6	Ink-stands, as follows: ..... 24-inch, fluted; 6 24-inch, round ..... per dozen				
100		Copying brushes ..... per dozen				
101	6	Sponge-cups, glass ..... per dozen				
103	6	Mucilage stands ..... per dozen				
104	Small cakes	Artist's rubber (..... 5 lbs.) ..... per lb.				
107		Steel erasers, spear ..... per dozen				
113	24 cakes	Rubber ink erasers (..... lbs.) ..... per lb.				
114	12	Press-copy books, 10 by 12 inches ..... per dozen				
122	spools	Red tape ..... per dozen				
128	boxes	Paper-fasteners, McGill's (100 to each box) ..... per box				
129	pounds	Sealing-wax, red ..... per lb.				
133	12 papers	Pins, No. <i>Pyramid No. 4</i> ..... per dozen				
134	5 pounds	Sponge, for sponge-cups ..... per lb.				
136	15 pounds	Heap twine, as follows: ..... 10 pounds small; 5 pounds medium; ..... pounds large ..... per lb.				
145	12 sheets	Oiled paper for press copying ..... per sheet				
147	12 dozen	Black lead-pencils, Eagle, rubber heads ..... per dozen				
148	dozen	Black lead-pencils, in cedar ..... per dozen				
149	dozen	Ink, in small bottles ..... per dozen				
155	100 dozen	Black lead-pencils, Eagle, as follows: ..... dozen No. 1; 100 dozen No. 2 ( <i>Soft medium</i> ) <del>dozen No. 2</del> dozen No. 3 ..... per dozen				
		TOTAL .....				

NOTE No. 1.—Steel pens may be selected from the following variety: Gillott's, Nos. 170, 224, 232, 303, 330, and 404; Esterbrook's, Nos. 9, 11, 14, 24, 94, 94B, 94C, 97, 122, and 130; Spencerian, Nos. 1, 2, and 3; Dreks's, Nos. 1 and 2 (engrossing); Perry's, Nos. 2, 37, and 127. The name of each kind of pen desired should be inserted in the list opposite item 52, and the total quantity entered in the proper column.

NOTE No. 2.—If any articles are required which are not named in the foregoing list a separate requisition must be made out for them.

NOTE No. 3.—Requisition, MADE OUT IN DUPLICATE, should be forwarded on the first of February preceding the commencement of the fiscal year for which the stationery is required, for a supply sufficient to last one year.

NOTE No. 4.—School books and stationery for schools must be estimated for on the form provided for that purpose, and not included in this requisition.

Requisition for printing envelopes, No. .... Requisition for printing paper, No. ....

Issued ....., 188 , by .....

Packed ....., 188 , by .....

boxes shipped per ..... (A. .... lbs.)  
....., 188 (B. .... lbs.) Total weight, ..... lbs.  
..... (C. .... lbs.)

Transportation Receipt No. ....

packages by mail, namely: Misc. articles, .....; Paper, .....; Envelopes, .....

Shipped ....., 188 . Date of Invoice, ....., 188 .

*20 doz. Tablets, Nos. 4066, 4068, 4080 and 4086*  
*1 " Paste Brushes*  
*2 " Mucilage Brushes*  
*1 Gro. Rubber Pipe for lead pencils*  
*2 paper weights*  
*100 Sheets Semi-Carbon Paper, 8x12*  
*100 " " " " 8x10 1/2*  
*5 Reams Manifold Paper, 8x12, very thin*  
*5 " " " " 8x10 1/2 " "*  
*12 Copying Ribbon for Remington Typewriter*  
*3 Record " " " "*