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OFFICE OF INDIAN AFFAIRS.  
Rec'd JUL 6 1891

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(5-276.)

United States Indian Service,

*Carlisle Barracks Pa.*  
*Agency,*

Department of the Interior,

OFFICE OF INDIAN AFFAIRS,

Washington, \_\_\_\_\_, 189\_\_

*July 3*, 189*1*

*R.H. Pratt*

*U.S. Indian Agent.*  
*Capt. 10<sup>th</sup> Cav.*  
*Inf.*

Respectfully forwarded to the Chief Clerk,  
Department of the Interior.

Assistant Commissioner.

REQUISITION

FOR

BLANKS AND BLANK BOOKS

FOR THE

Six months ending *Dec. 31*, 189*1*

Filed by \_\_\_\_\_

Checked by \_\_\_\_\_

Forwarded by mail \_\_\_\_\_, 189\_\_

No. of packages \_\_\_\_\_ No. of bags \_\_\_\_\_

N. B.—The above should be filled out by the Agent.

*To Dept. July 11/91*

*File*

# United States Indian Service,

*Carlisle Barracks, Pa. Agency,*

*July 3*, 189*1*.

Hon. Commissioner of Indian Affairs.

SIR: I have the honor to request that the following blanks be furnished for use of this Agency during the six months ending *Decr. 31*, 189*1*.

Very respectfully,

*R. W. Pratt*

*Cap. 10<sup>th</sup> U. S. Indian Agent,  
Carlisle, Pa.*

QUANTITY.	Number of blank on catalogue.	TITLE OF BLANK OR BLANK BOOK.
<i>10</i>	1-002 (b)	Bond (contractors').
	1-006 (a)	Oath of disinterestedness.
	1-007	Abstract of proposals.
	5-001	Abstract A to property return. (Articles purchased.)
	5-002	Abstract B to property return. (Received from contractors.)
	5-003	Abstract C to property return. (Received from other sources.)
	5-004	Abstract D to property return. (Articles issued to Indians.)
	5-005	Abstract E to property return. (Sold to employés.)
	5-006 (a)	Abstract F to property return. (Expended in service.)
<i>100</i>	5-006 (b)	Extra sheet for abstract F.
	5-007	Extra sheets for abstracts A, B, C, D, and E.
	5-010	Abstract of disbursements.
	5-021	Trader's bond.
	5-052	Application for trader's license.
	5-053	Affidavit to accompany trader's license.
	5-080	Contract for beef.
	5-082	“ “ goods and supplies.
	5-084	“ “ miscellaneous.
	5-086	“ “ transportation.
	5-092	Estimate for funds.
	5-097 (a)	Estimate for supplies, etc.
	5-097 (b)	Extra sheet for estimate for supplies.
	5-115	Account-current sheet.
	5-119	Bill of lading.
	5-120	Authority to act as agent.
	5-128	Census roll of Indians.
	5-130	Certificate to correctness of claim for traveling expenses.
	5-131	“ for annuity payments (guardianship).
	5-134	“ of inspection—beef cattle.
<i>50</i>	5-135	“ “ “ —supplies.

QUANTITY.	Number of blank on catalogue.	TITLE OF BLANK OR BLANK BOOK.
	5-138	Descriptive statement of children.
	5-140	Descriptive statement of government buildings.
20	5-155 (a)	Property return.
100	5-155 (b)	Extra sheet for property return.
10	5-155 (c)	Property return—medical.
	5-160	Ration check.
	5-174	Warrant for sergeant of Indian police.
100	5-176	Weighers' certificate.
25	5-210	Receipt—beef.
	5-212 (a)	Receipt—supplies—contract (flour and grain)—original.
	5-240	Report of changes in employes—agency.
50	5-241	Report of changes in employes—school.
	5-242	Quarterly report of employes—agency.
100	5-243	Quarterly report of employes—school.
	5-245	Report of changes in Indian police.
20	5-248	Monthly sanitary report.
	5-250	Weekly supply report.
	5-251	Quarterly school report.
50	5-252	Report of irregular employes—monthly.
	5-259	Report of farmer (monthly).
	5-276	Requisition for blanks and blank books. (This form.)
	5-277	“ “ “ (Short.)
	5-289	“ stationery—annual.
25	5-300	Weekly statement of funds.
	5-301	Monthly “ “
	5-305	Quarterly statement of receipts and disbursements.
	5-306	Statement of indebtedness for employes—monthly.
	5-307	“ “ expenses of schools.
	5-310 (a)	Voucher—abstract D, property return, Form No. 1.
	5-310 (b)	“ “ “ “ “ “ 2.
	5-310 (c)	“ “ “ “ “ “ 3.
	5-310 (d)	“ “ “ “ “ “ 4.
	5-315 (a)	“ “ F, account of sales of public property.
	5-315 (b)	“ “ “ issues to boarding schools.
	5-316	“ No. 2—abstract F, property return—quarterly.
	5-320	“ Advertising.
	5-322 (a)	Annuity pay-roll, Form No. 1.
	5-322 (b)	“ “ “ 2.
	5-322 (c)	“ “ “ 3.
20	5-330 (a)	Monthly receipt roll. (Regular.)
100	5-330 (b)	Pay-roll of irregular employes.
	5-334	Transportation—Indian freighters.
	5-335 (a)	Vouchers—miscellaneous—long.
	5-335 (b)	“ “ —extra sheet.
100	5-335 (c)	“ “ —short.

QUANTITY.	Number of blank on catalogue.	TITLE OF BLANK OR BLANK BOOK.
50	5-335 (d)	Voucher—miscellaneous—traveling expenses.
	5-338	“ contract.
100	5-340 (a)	“ purchases—open market.
	5-340 (b)	“ “ “ (Certified.)
	5-920	Cash book.
	5-922	Bill of lading. (Stub book.)
	5-925	Issue book.
	5-927	Sub-voucher book.
	5-929	Record of employes at agencies.
	5-931	Memorandum book, letter size, 352 pages.
	5-932	“ “ cap size, 352 pages.
	5-933	“ “ ledger, cap size, 352 pages, ruled dollars and cents.
	5-942	Sanitary record of sick, etc.
50	5-946	Memorandum book, size 4 by 6½ inches, 24 pages.
40	5-947	“ “ size 5 by 7½ inches, 24 pages.

NOTE.—Requisitions for blanks must be made IN DUPLICATE on the first of January and first of July of each year for a quantity sufficient to last six months. In specifying the blanks required, the numbers and titles of the blanks as indicated above should be given. When a form cannot be indicated on this requisition by the number and title, a copy (if a blank), or a leaf (if a book), should be forwarded. Agents are directed to use this form in making requisitions, and to ask only for those blanks and books which are actually needed. *Articles of stationery MUST NOT be included in requisitions for blank forms.*