

5-400j

Johnston, Lida M					Quarters.	State.	County.	C. Dist.	Married?	Date of birth.	Sex.
					1-	N Y	Niagara	34	S	1880	F
No.	Date.	Method.	Position.	Salary.	Location.		Remarks.				
	8/15/05	Tch x	Tch	600	Ft Totten						
	1/2/07	Tr	"	540	Carlisle						
	7/1/07	Pr	"	600	"						
29	8/1/07	Pr	"	660	"						
23	1/1/10	Temp	"	720	"						
29	1/11/10	Red	"	660	"						
22	9/1/11	Pro	"	720	"						
27 27	8/8/12	"	G FldMgtr	900	"		P F V				
	10/20/18	Tr	To Indian Office								

[OVER]

RECORD OF LEAVE.

Year.	Months.	Jan.	Feb.	Mar.	Apr.	May.	June.	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total.
1922.	Annual													
	Sick													
	Detail													
	Without pay										22-31	1-4		
	Total													
1923	Annual													
	Sick													
	Detail													
	Without pay													
	Total													
1924	Annual													
	Sick													
	Detail													
	Without pay													
	Total													
1925	Annual													
	Sick													
	Detail													
	Without pay													
	Total													
1926	Annual													
	Sick													
	Detail													
	Without pay													
	Total													

Johnston, Lida m.

DOI 2172
Bayll UC Row 1N

**ARCHIVAL RECORD
DO NOT LOAN
OR TRANSFER**

DEPARTMENT OF THE INTERIOR

OFFICE OF THE SECRETARY

S

FILE NO. 23
Alphabetical.

STATUS OF EMPLOYEES

-0-

LIDA M. JOHNSTON

of

New York.

Johnston, Lida M.

Interior 2172
1146 Box 1
Box, Johnston,
Edward

DEPARTMENT OF THE INTERIOR
OFFICE OF INDIAN AFFAIRS
WASHINGTON

JUSTIFICATION.

Miss Lida M. Johnston, Transfer from Field, \$1000.

Miss Johnston has been employed in the Indian field service, now on duty at Carlisle. Her services are needed in the Office at this time, and it is also necessary to take care of the employes now at Carlisle.

ERM

CSH

DEPARTMENT OF THE INTERIOR

WASHINGTON

August 21, 1918.

CH
EAM

P

MISS LIDA M. JOHNSTON OF NEW YORK

is hereby appointed,
subject to taking the oath of office, a

CLERK

OFFICE OF INDIAN AFFAIRS

at a salary of \$ 1000 per annum

effective on the date of entrance on duty.

Civil Service Certificate #23256.

Vice Marguerite Lovell.

J

(Sgd.) S. G. HOPKINS.

Assistant Secretary.

1-272

0-5980

H



1918 Noted on record card
10/1 BY *M* Appointment Section.

No record of previous service

F

Ed-Emp.
HVB

JUSTIFICATION

Miss Johnston formerly served as Outing Matron at the Carlisle Indian School, Pennsylvania, and it is desired that she visit certain pupils of that school who are living in homes designated by the former Superintendent in order that she may look into the condition of their health, etc. It is believed that this action is in the interest of the Service.

1 HCB 7



Education
B S G

JAN - 9 1919

3
EMM

Miss Lida Johnston,
Office of Indian Affairs.

My dear Miss Johnston:

You are hereby detailed to visit, at such times as I may orally direct, during the current fiscal year, Indian girls who formerly attended Carlisle School, and who are now living in or near Philadelphia, for the purpose of noting their progress, condition of their health, etc.

While on this detail you will be allowed your actual and necessary traveling expenses and actual expenses of subsistence (not exceeding \$3.50 a day).

Sincerely yours,

Cato Ellis

CS

Commissioner.

1-EWB-7

Approved: JAN - 9 1919

(Sgd.) S. G. HOPKINS.

Secy's
Assistant Secretary.
JAN - 8 1919



Carbon for Secretary's Office.


DEPARTMENT OF THE INTERIOR

OFFICE OF INDIAN AFFAIRS

WASHINGTON

JUSTIFICATION.

Miss Johnston has been a teacher in the Indian Service since 1905. She was girls' field agent at Carlisle and as such rendered valuable service. She was transferred to this Office when Carlisle School was discontinued and assigned to Health section of the Education division. Her training in the field makes her specially qualified for her work here. She is competent, faithful and deserving of an increase in salary.



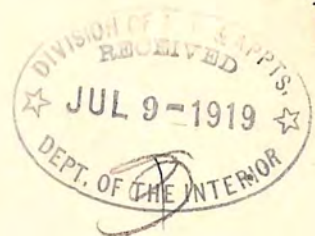
Assistant Commissioner.

DEPARTMENT OF THE INTERIOR

WASHINGTON

July 9, 1919

JM
EMM



MISS LIDA M. JOHNSTON OF NEW YORK

is hereby appointed,
subject to taking the oath of office, a

CLERK, CLASS 1

IN THE INDIAN OFFICE

at a salary of \$ 1200 per annum

effective July 9, 1919.

By promotion from Clerk, \$1000.

Vice Marian L. Johnson, resigned.

ed

(Sgd.) S. G. HOPKINS,

Assistant Secretary.

JH

1-271

00-4287

JH

1919 Noted on record card
7/10 BY AG Appointment Section

✓
H

Ed-Emp.
HVB

J U S T I F I C A T I O N

Miss Johnston formerly served as Outing Matron at the Carlisle Indian School, Pennsylvania, and it is desired that she visit certain pupils of that school who are living in homes designated by the former Superintendent in order that she may look into the condition of their health, etc. It is believed that this action is in the interest of the Service. Miss Johnston was given a similar detail last year.

10 HCB 24

To Secretary

OCT 28 1919

For Signature



Ed-Exp.
HVB

19
OCT 28 1919

Miss Lida M. Johnston,
Office of Indian Affairs.

My dear Miss Johnston:

You are hereby detailed to visit, at such times as I may orally direct during the current fiscal year, Indian girls who formerly attended the Carlisle Indian School, Pennsylvania, and who are now living in or near Philadelphia, for the purpose of noting their progress, condition of their health, etc.

While on this detail, you will be allowed your actual and necessary traveling expenses and actual expenses of subsistence (not exceeding \$3.50 a day).

Sincerely yours,



Cato Sells

CATO SELLS,
Commissioner.

10 HCB 27

OCT 29 1919

Approved:

(Sgd.) S. G. HOPKINS.

Assistant Secretary.

To Secretary

OCT 28 1919

For Signature

Carbon for Secretary's Office.

✓
H

DEPARTMENT OF THE INTERIOR

WASHINGTON

January 24, 1920.

EMM



Miss Lida M. Johnston,
213 12th St., N. E.
City.

Madam:-

Your resignation as a Clerk, Class 1, \$1300
in the Indian Office, is hereby
accepted, upon the recommendation of the Commissioner
of Indian Affairs, effective at the close of
January 31, 1920.

Respectfully,

(Sgd.) S. G. HOPKINS.

CS

Assistant Secretary.

1

\$

Through the Commissioner
of Indian Affairs.

1-275

6-4662

1920 Noted on record card
By *4* Appointment Section

✓
H

1-094 a

DEPARTMENT OF THE INTERIOR
OFFICE OF THE SECRETARY

FILE NO.

INDIAN OFFICE.

FILES.

CAUTION!

Positively no papers to be added to or taken from this file, except by an employee of the Mails and Files Division.

By order of

E. B. MERITT,

Asst. Commissioner.

6-4345

Indian Office

Johnston

(Authorities + Details only)

File No.

File No.

Education
BSG

2

NOV 22 1919

Miss Lilla M. Johnston,

Office of Indian Affairs.

My dear Miss Johnston:

The Office is in receipt of your letter of November 19, 1919, explaining why you found it necessary to accompany a North Carolina Cherokee Indian girl from Philadelphia, to Cherokee, North Carolina.

In view of your explanation, your action in proceeding direct to Cherokee from Philadelphia instead of Washington is hereby approved.

Very truly yours,

E. B. Meritt

11 HCB 20

Assistant Commissioner.

*File
copy*

Initialing Copy - For File.

Ed-Exp.
HVB



OCT 28 1919

Miss Lida M. Johnston,
Office of Indian Affairs.

FOR FILE

My dear Miss Johnston:

You are hereby detailed to visit, at such times as I may orally direct during the current fiscal year, Indian girls who formerly attended the Carlisle Indian School, Pennsylvania, and who are now living in or near Philadelphia, for the purpose of noting their progress, condition of their health, etc.

While on this detail, you will be allowed your actual and necessary traveling expenses and actual expenses of subsistence (not exceeding \$3.50 a day).

Sincerely yours,

CATO SELLS,
Commissioner.

FILED BY I. D.

10 HCB 27

Approved: OCT 29 1919

(Sgd.) S. G. HOPKINS,
Assistant Secretary.

To Secretary

OCT 28 1919

For Signature

Copy to Finance - Accts

Copy for Indian Office

Ed-Emp.
HVB



J U S T I F I C A T I O N

Miss Johnston formerly served as Outing Matron at the Carlisle Indian School, Pennsylvania, and it is desired that she visit certain pupils of that school who are living in homes designated by the former Superintendent in order that she may look into the condition of their health, etc. It is believed that this action is in the interest of the Service. Miss Johnston was given a similar detail last year.

10 HCB 24

Ed-Emp.
HVB



J U S T I F I C A T I O N

Miss Johnston formerly served as Outing Matron at the Carlisle Indian School, Pennsylvania, and it is desired that she visit certain pupils of that school who are living in homes designated by the former Superintendent in order that she may look into the condition of their health, etc. It is believed that this action is in the interest of the Service. Miss Johnston was given a similar detail last year.

10 HCB 24

Education
B S G

FOR FILE

JAN -9 1919

Miss Lida Johnston,
Office of Indian Affairs.

My dear Miss Johnston:

You are hereby detailed to visit, at such times as I may orally direct, during the current fiscal year, Indian girls who formerly attended Carlisle School, and who are now living in or near Philadelphia, for the purpose of noting their progress, condition of their health, etc.

While on this detail you will be allowed your actual and necessary traveling expenses and actual expenses of subsistence (not exceeding \$5.50 a day).

Sincerely yours,

Cato B. Ellis

Commissioner.

1-EWB-7

Approved:

JAN -9 1919

(Sgd.) S. G. HOPKINS,

Assistant Secretary.

File

FILED BY I. D.

JAN -8 1919

Initialing Copy - For File.



ERM

Emp

CS

Ed-Emp.
HVB

JUSTIFICATION

Miss Johnston formerly served as Outing
Matron at the Carlisle Indian School, Pennsylvania,
and it is desired that she visit certain pupils of
that school who are living in homes designated by
the former Superintendent in order that she may
look into the condition of their health, etc. It
is believed that this action is in the interest
of the Service.

1 HCB 7



5-849

1
FILE

INDIAN OFFICE.
FILES.

6-4305

File

INDIAN OFFICE.

FILES.

Johnston - Aida m.

ACTIVE

Ed-Exp.
62749-23
R E W

12

AUG -7 1923

Miss Lida M. Johnston,
723 Eighth Street,
Niagra Falls, N. Y.

Madam:

Answering your letter of August 1, 1923, the records of this Office show that you served in the capacity of teacher in the Indian Service from August 15, 1905 to August 7, 1912, and that your services were uniformly satisfactory.

Very truly yours,

(Signed) E. B. Meritt

Assistant Commissioner.

Encls

723 Eighth Street
Niagara Falls, N. Y.
August 1, 1923.

Mr. Charles H. Burke
Commissioner of Indian Affairs
Washington, D. C.

RECEIVED
AUG - 4 1923
62749

Sir:

"Six years of successful experience in teaching" is one of the state requirements necessary to secure a Special Normal School diploma for which I have been working during the four summer school sessions since my resignation from the Indian Department on January 31, 1920.

Will you kindly send me a statement regarding the length and character of my services as teacher in the United States Indian Service which I may present to the principal of the State Normal school at Buffalo, New York.

Very respectfully
Lida M. Johnston.

DEPARTMENT OF THE INTERIOR

WASHINGTON

EMM

Miss Lida M. Johnston,
213 12th St., N. E.
City.

Madam:-

Your resignation as a Clerk, Class 1, \$1200
in the Indian Office, is hereby
accepted, upon the recommendation of the Commissioner
of Indian Affairs, effective at the close of
January 31, 1930.

CA

Respectfully,

(Sgd.) S. G. HOPKINS.

Assistant Secretary.

Through the Commissioner
of Indian Affairs.

REFER IN REPLY TO THE FOLLOWING:

5-1100

ADDRESS ONLY THE
COMMISSIONER OF INDIAN AFFAIRS

DEPARTMENT OF THE INTERIOR
OFFICE OF INDIAN AFFAIRS
WASHINGTON

January 14, 1920.

The Honorable,

The Commissioner of Indian Affairs.

Sir:-

For business and family reasons,
I hereby tender my resignation as clerk in
the Indian Office to take effect at the close
of business January 31, 1920.

Very respectfully,

Lida M. Johnston.

Att'd. Aug. 21/18.

Amount of leave taken since Jan. 1, 1920:-

Annual,	5-0-0
Sick,	0-0-0

DEPARTMENT OF THE INTERIOR
WASHINGTON

Miss Lida M. Johnston,
313 13th St., N. E.
City.

Sir:

Your resignation as a Clerk, Class 1, \$1300
in the Indian Office, is hereby
accepted, upon the recommendation of the Commissioner
of Indian Affairs, effective at the close of
January 31, 1920.

Respectfully,

Assistant Secretary.

Through the Commissioner
of Indian Affairs.

EFFICIENCY RECORD.

Name,	Johnston, L. M.	Initiative,	95
Division,	Education	Adaptability,	95
Section,	Schools	Quality,	95
Position,	Clerk	Quantity,	95
Salary,	\$1200	Punctuality,	100
Date,	Dec. 1, 1919.	Neatness,	100

REASONS AND REMARKS.

Miss Johnston was brought into the Office from the Carlisle School about a year ago and was assigned to the Health Section, where she performed routine work. About two months ago she was assigned to duty in the Schools Section where, in view of her former training and experience as a teacher in the Indian Service and Outing Agent for the girls at Carlisle, she should be able to render efficient service. The time has been a little too short in this more responsible work to say more concerning her efficiency in her present position.

B. E. Garter

Chief of Division.

INSTRUCTIONS.

On the first of January, April, July, and October, of each year, Chiefs of Divisions will prepare and submit reports *in duplicate*, on this form, as to the efficiency of employees under their direction—a *separate* report being made for *each* employee.

The general efficiency of an employee will be indicated by writing either "Excellent," "Good," "Fair," "Poor," or "Deficient," after each of the qualifications. The reasons and remarks should be full and complete, and embody any information or observations which will aid the Promotion Board in estimating properly the worth, limitations, or individual characteristics of each employee.

The following to be filled out in the Bureau in Washington:

OATH OF OFFICE.

(Section 1757, United States Revised Statutes.)

Indian Office

[Name of bureau.]

Promotion

[Appointment, reinstatement, transfer, promotion, etc.]

Clerk, Class 1, \$1200

[Title of position, and salary.]

vice Marian L. Johnson

Entered on duty (or took effect) July 9 1919

I, Lida M. Johnston
[Miss or Mrs. (if appropriate), and full first name.]

do solemnly swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Lida M. Johnston

Department of the Interior,

Indian OFFICE.

Sworn to and subscribed before me this 11th ~~10th~~

day of July, A. D. 1919

Helena V. Bridge
Notary Public

DEPARTMENT OF THE INTERIOR

WASHINGTON

July 8, 1919

JWA
EPM

MISS LIDA M. JOHNSTON OF NEW YORK

is hereby appointed,
subject to taking the oath of office, a

CLERK, CLASS 1

IN THE INDIAN OFFICE

at a salary of \$ 1200 per annum

CA

effective July 9, 1919.

By promotion from Clerk, \$1000.

Vice Marian L. Johnson, resigned.

(Sgd.) S. G. HOPKINS.

Assistant Secretary.

JUSTIFICATION.

Miss Johnston has been a teacher in the Indian Service since 1905. She was girls' field agent at Carlisle and as such rendered valuable service. She was transferred to this Office when Carlisle School was discontinued and assigned to Health section of the Education division. Her training in the field makes her specially qualified for her work here. She is competent, faithful and deserving of an increase in salary.

Assistant Commissioner.

Johnston, Lida M.					Quarters.	State.	County.	C. Dist.	Married?	Date of Birth.	Sex.
					1	N.Y.	Niagara	34	S	1867	F
No.	Date.	Method.	Position.	Salary.	Location.		Remarks.				
	8-15-05	Tch. X	Tch.	600	Ft. Totten						
	1-2-07	Tr.	"	540	Carlisle						
	7-1-07	Pr.	"	600	"						
29	8/1-07	Pr.	"	660	"						
23	1/1-10	Temp.	"	720	"						
29	1/11-10	Red.	"	660	"						
22	9/1-11	Pro.	"	720	"						
27	8/8-12	"	S. Fld. agt.	900	" P. F. V.		Office ok				

#1000

OATH OF OFFICE.

(Section 1757, United States Revised Statutes.)

The following to be filled out in the Bureau in Washington:

Office of Indian Affairs
[Name of bureau.]

Transfer from Field Service
[Appointment, reinstatement, transfer, promotion, etc.]

Clerk \$1000
[Title of position, and salary.]

vice Marguerite Lovell

Entered on duty (or took effect) Oct 21, 1918

I, Miss Lida M. Johnston
[Miss or Mrs. (if appropriate), and full first name.]

do solemnly swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Lida M. Johnston

Department of the Interior,

Indian OFFICE.

Sworn to and subscribed before me this 21st
day of October, A. D. 1918

C. P. Hauke

Chief Clerk.

723- Eighth St., Niagara Falls, N. Y.
September 30 - 1918.

Honorable Commissioner of Indian Affairs,
Indian Office,
Washington, D. C.



Dear Sir:-

Undoubtedly, Mr. Paul, Traveling Auditor in Charge of the Carlisle Indian School, has notified you that my annual leave expires October 24th. I will report for duty on October 22nd.

Communications will reach me at my home address - 723- Eighth St. Niagara Falls, N. Y.

Very respectfully,

Lida M. Johnston.

Emps.

August 29, 1918.

Miss Lida M. Johnston,
U. S. Indian School,
Carlisle, Penn.

My dear Miss Johnston:

You have been appointed Clerk, \$1000 in this Office, with \$120. increased compensation as provided for in the Act of July 3, 1918. You may report for duty on September 1 or as soon thereafter as possible.

Very truly yours,

8-CDW-29

Chief Clerk.

DEPARTMENT OF THE INTERIOR
WASHINGTON

~~EX~~
EAM

August 21, 1918

MISS LIDA M. JOHNSTON OF NEW YORK

is hereby appointed,
subject to taking the oath of office, a

CLERK

OFFICE OF INDIAN AFFAIRS

at a salary of \$ 1000 per annum

OS

effective on the date of entrance on duty.

Civil Service Certificate #23256.

Vice Marguerite Lovell.

(Sgd.) S. G. HOPKINS.

Assistant Secretary.

No. 23256

CERTIFICATE AUTHORIZING TRANSFER.

UNITED STATES CIVIL SERVICE COMMISSION,

A.L. Washington, D. C., August 9, 1918



To the

Commissioner of Indian Affairs.

Sir:

Certification is hereby made that the following transfer is authorized by the Commission under Civil Service Rule X:

Name Miss Lida M. Johnston, of N.Y.

FROM—

TO—

<p><u>Interior,</u> (Department.)</p> <p><u>Indian Field Service,</u> (Bureau or office.)</p> <p><u>Girls' Field Agent, \$900 p.a.,</u> (Position and salary.)</p> <p><u>Field Service.</u> (City in which now employed.)</p>	<p><u>Interior,</u> (Department.)</p> <p><u>Office of Indian Affairs,</u> (Bureau or office.)</p> <p><u>Clerk, \$1000 p.a.,</u> (Position and salary.)</p> <p><u>Washington, D.C.</u> (City in which to be employed.)</p>
---	---

Very respectfully,

Emps.

J. Chopman

Acting Secretary.

JUSTIFICATION.

Miss Lida M. Johnston, Transfer from Field, \$1000.

Miss Johnston has been employed in the Indian field service, now on duty at Carlisle. Her services are needed in the Office at this time, and it is also necessary to take care of the employes now at Carlisle.

C. C.

K.

July 31, 1918.

July 31, 1918

The U. S. Civil Service Commission.

Gentlemen:

A certificate is requested authorizing the transfer of Miss Lida M. Johnston of New York, Girls' Field Agent at \$900 to a \$1000 clerkship in this Office.

If it should develop that New York has had more than its share of apportioned appointments, it is requested that the apportionment rule be waived in her case, as her services are needed in this Office.

Respectfully,

Chief Clerk.

7-MTR-31

Education
B S G

July 23, 1918.

MEMORANDUM.

Mr. Hauke:

While at Carlisle, the Commissioner arranged for the transfer of Miss Lida M. Johnston to a *N.Y.* clerical position her at \$1,000. Her present position is that of Girls' Field Agent at a salary of \$900. She was formerly a teacher in the Service and is eligible for transfer. It will be necessary to keep her on duty at Carlisle until at least September 1, after which she may want to take annual leave, but will see her again and advise you further.

HCB

W.B. Chief, Education Division. *OK*
GH