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OFFICE OF

Indian Affairs

Rec SEP 4

1900

6/23

Indian Industrial School,

Carlisle, Pa. Sept 1 1900

Pratt, R. H.,

Major 10th Cav'y, Supt.

Advising that Miss Jackson has not reported and in her failure asking that Miss Nellie Robertson be appointed clerk and Malcolm W. Odell be transferred to the position of teacher vacated by Miss Robertson.

Tel to Jackson Sept 7/1900
To Carlisle Sept 10/1900
To Civ. Ser. Sept 10/1900
Tel to Jackson Sept 10, 1900
Tel to Mission etc Sept 10, 1900
Tel to Carlisle Sept 10, 1900

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Department of the Interior,

INDIAN SCHOOL SERVICE.

OFFICE OF SUPERINTENDENT.

CARLISLE, PA..

Sept. 1, 1900.

To The Honorable,

The Commissioner of Indian Affairs,

Washington, D. C.

Sir :-

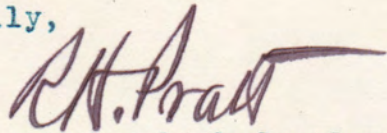
Miss Mary E. Jackson, who was selected to report as clerk and stenographer under your notification of July 17th, and who asked a delay of a month to which I agreed, hoping that she would report by the 15th of August, has not reported, and I am in great need of the services of a clerk. School begins on Monday and the forces which have been available from the school room for this service will be needed in school. I take it for granted that Miss Jackson is not going to report and that her assignment will be cancelled. In this event, Miss Nellie Robertson, one of my teachers who has had some experience in typewriting, is a neat pen man and has temporarily filled the position at different times, is anxious to change from school room to clerical work. As she is one of our graduates I take it there will be no objection to her making the transfer. Miss Robertson stands at the head of the teachers at \$600 a year. Miss Cochran, at \$660, has just resigned and Miss Robertson is entitled to that salary. The clerical work she will perform will be as well worth the larger salary as the school room work.

I therefore respectfully ask that I be allowed to appoint Miss Robertson to the clerical position at \$660, increasing the number

of clerks at \$660 by one, and decreasing the number of teachers at that salary by one.

The above meeting your approval, I respectfully request that Mr. Malcolm W. O'Dell, now teacher at the Martinez Day School in California, who has from time to time for more than a year been writing to me, wishing to transfer to Carlisle, and who is willing to come here at \$600, be appointed to fill the position at \$600 made vacant by Miss Robertson's transfer. If this is approved and it can be arranged so I would be glad to have Mr. O'Dell notified by telegraph to report at once.

Very respectfully,



Major 10th Cavalry, Supt.

Dictated(P)