

Ed-Schools

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1918 / CARLISLE

MAY 18 1918

Mr. John Francis, Jr.,
Supt., Carlisle School.

My dear Mr. Francis:

The Office is in receipt of your letter of April 24, 1918, relative to the inclusion of the outing pupils of your school in the average attendance.

The attendance reports in this Office show that the exclusion of the outing pupils went into effect in the report of the third quarter, 1914. The following tabulation giving the averages since that time shows that except in a few cases, they are comparatively the same:

<u>Year</u>		<u>Quarterly</u>	<u>Average of monthly for the same period</u>
1914	3rd	648	644.8
	4th	518/7	427.8
1915	1st	399.7	285.6
	2nd	575.1	555.6*
	3rd	580	579.6
	4th	385	385
1916	1st	294	295
	2nd	511	511
	3rd	504	504
	4th	352.4	349*
1917	1st	249.4	---
	2nd	533.1	533
	3rd	547.6	584.7*
	4th	421	585.5*
1918	1st	458	458
	2nd	574.8	651.9*
	3rd	649.7	649.6

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You may have overlooked the fact that the records of the outing pupils are shown in the quarterly and that they are excluded only from the attendance which makes up the average. In the monthly they are included in item 1, but should not be counted in items 4 and 5, as they are not actually present. For the future, if you wish to make a distinctive record, a space might be marked off between items 3 and 4, giving the number of outing pupils for each day.

Very truly yours,

(Signed) E. B. Meritt

5-ABN-17

Assistant Commissioner.



DEPARTMENT OF THE INTERIOR
UNITED STATES INDIAN SCHOOL
CARLISLE, PA.

April
Twenty-Fourth,
1 9 1 8



Commissioner of Indian Affairs,
Washington, D. C.

Sir:

The receipt is acknowledged of your form letter in which you invite attention to an apparent contradiction between the average attendance at this school, given in the report of the second quarter as 574.8 while that obtained from the monthly reports for the same period is 651.9.

In response your attention is invited to the fact that this apparent discrepancy is due to students "on the outing." On the quarterly report, students "on the outing" are excluded in accordance with the foot-note on the bottom of the back page of the report. On the monthly reports, column #5 "Number present", the number of students "on the outing" is included, and the average monthly attendance, as given on the third page of the report, also includes the students "on the outing".

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Out Principal, Mr. Blair, advises me that this has been the practice followed at this school. While, in accordance with Office instructions, students "on the outing" were excluded in the quarterly report, it was felt that the outing work should properly be shown in the monthly report to the Office, as otherwise the Office would have no record of this important school activity. In the attendance column the statement was made, under "Remarks", that the pupil was under outing.

Sincerely yours,

John Francis Jr
Superintendent



DEPARTMENT OF THE INTERIOR
UNITED STATES INDIAN SCHOOL
CARLISLE, PA.

April 22, 1918

Mr. Francis:

The average attendance, as given on the quarterly report, excludes the students we have "on the outing." This we are instructed to do in foot-note on bottom of the back page of the report.

On the monthly reports, in the column #5 "Number present", the number of students "on the outing" is included. The average monthly attendance, as given on the third page of the report, also includes the students "on the outing".

The above is an explanation of the seeming discrepancy occurring between the quarterly and monthly reports for the second quarter, 1918. In one case the outing students are included and in the other they are not.

Very truly yours,

A handwritten signature in cursive script, reading "C. M. Blair".

Principal

Attendance
Reports.

Superintendent,

.....Carlisle..... Indian School.

Omissions.....

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Errors..... The average attendance at your school, given in the
report of the second quarter is 574,8, while that obtained
from the monthly reports for the same period is 651,9.

..... Please make the necessary corrections and return the re-
ports as soon as possible.

Education Schools.